



**METROPOLITAN TULSA TRANSIT AUTHORITY
BOARD of TRUSTEES REGULAR MEETING**

To Be Held 12:00 p.m. Tuesday, September 27, 2022
10th Floor North Conference Center, City Hall
175 East 2nd Street, Tulsa, Oklahoma

AGENDA

INTRODUCTION AND NOTICE TO THE PUBLIC: The Board of Trustees will consider, discuss, and may take action on, adopt, amend, reject, or defer action on any item listed on this Agenda.

- I. CALL TO ORDER and BOARD MEMBER ROLL CALL**
- II. INTRODUCTIONS**
- III. APPROVAL OF THE August 23, 2022, MEETING MINUTES** [Page 3](#)
- IV. PUBLIC COMMENTS**

Anyone wishing to comment on an agenda item shall notify the board secretary of their wish to speak, as well as the specific agenda item that they wish to speak about. Each speaker will be allowed three minutes to present. No person shall be allowed to comment without registering with the board secretary.

V. COMMITTEE BUSINESS and REPORTS

A. Finance/Budget Committee – James Wagner, Committee Chair

Consideration and possible approval, adoption, denial, amendment or revision of the FY2023 budget, including, adding, deleting, increasing, or decreasing programs, appropriations, expenditures and amounts thereof.

- 1. Review of Ridership – *Liann Alfaro (Information)* [Page 8](#)
- 2. Review and approval of August 2022 Financial Statement - *Rebecca Walner (Action)* [Page 13](#)
- 3. Review of General Manager Submitted Expenses - *Rebecca Walner (Action)*
- 4. Upcoming Procurements - *Jack Van Hooser (Information)* [Page 26](#)

B. Operating/Marketing Committee— *Ann Domin, Committee Chair*

1. **Autonomous Vehicles – *Chase Phillips (Information)***

Deploying autonomous vehicles (AVs) is a popular focus in Tulsa. Tulsa Transit seeks to be proactive in these efforts as we look for opportunities to participate.

2. **Driver Shields – *Scott Marr (Action) Page 27***

Authorize the General Manager to negotiate and execute a contract with Midwest Bus for the purchase of Protective Driver Barriers to be installed in all fixed route buses in an amount not to exceed \$450,000 and to negotiate final terms and conditions.

3. **Award of Contract for Low Floor Paratransit Vehicles – *Randy Cloud (Action) Page 31***

Authorize the General Manager to enter a contract with Creative Bus Sales for the purchase of six (6) Dodge Promaster paratransit buses in an amount not to exceed \$1,200,000. This purchase will be made using the State of Oklahoma Purchasing Contract.

4. **Approve purchase of above ground Lifts – *Randy Cloud (Action) Page 32***

Authorize the General Manager to enter a contract with Mohawk Lifts for the purchase of two (2) sets of surface mount lifts for the Maintenance facility in an amount not to exceed \$304,134.47. This purchase will be made using the State of Oklahoma Purchasing Contract.

5. **Increase Accessibility & Anti-Human Trafficking Service -Ofir Bar (Information) Page 33**

C. Executive Committee – *Adam Doverspike, Committee Chair*

1. **Sale of Real Estate Property – *Scott Marr, Randy Cloud and Tammy Ewing, Attorney***

Discussion and possible action regarding the sale of real property located at 1332-1428 East 5th Place, Tulsa, and *MTTA v. Rusted Truck Property Company, LLC, et al.*, Tulsa County District Court case number CJ-2021-03580, and possible vote to enter executive session regarding same. 25 O.S. 307(B)(3) and (4).

VII. TRUSTEES AND GENERAL MANAGER COMMENTS

Members of the Board of Trustees and the General Manager will have an opportunity to comment on Tulsa Transit, its services and/or other issues related to Tulsa Transit. Action will not be taken by the Board of Trustees on these comments.

VIII. NEW BUSINESS

Pursuant to the Oklahoma Open Meetings Act, new business is any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. Title 25 O.S. sec. 311(A)(9).

IX. ADJOURN

The next regularly scheduled meeting of the Tulsa Transit Board of Trustees will be held on **Tuesday, October 25, 2022, at 12:00 PM**

METROPOLITAN TULSA TRANSIT AUTHORITY

Minutes of the Meeting of the Board of Trustees

Tuesday, August 23, 2022

10th Floor North Conference Center, City Hall

175 East 2nd Street, Tulsa, Oklahoma

CALL TO ORDER/ROLL CALL

Trustee	In-Person	Absent
Adam Doverspike, Chair	✓	
James Wagner, Vice Chair	✓	
Tina Peña	✓	
Ann Domin	✓	
Emily Hall	✓	
Emeka Nnaka		✓*
Phyllis Joseph	✓	
Totals	6	1

*Emeka Nnaka joined meeting at 12:34pm

OTHERS PRESENT:

Lori Soderstrom, Secretary to the Board of Trustees; Jean Ann Hudson, City-Appointed Attorney.

IN ATTENDANCE: Scott Mar, General Manager; Rebecca Walner, MTTA Director of Finance; Jack Van Hooser, MTTA Administrator of Grants & Procurements; Liann Alfaro, MTTA Director of Planning; Drew Druzynski, MTTA Marketing Communications Specialist; Chase Phillips, MTTA Director of Grants & Procurement; Randy Cloud, MTTA Director of Maintenance; Ofir Bar, MTTA Director of IT; Debbie Boudreau, Director of HR; Casey Graves, Planning & Scheduling Supervisor; Tammy Ewing, Attorney.

In accordance with the Oklahoma Open Meetings Act, the meeting was preceded by advance notice of the date, time, and place filed with the Municipal City Clerk’s office on October 26, 2021. An announcement was also given at least twenty-four (24) hours in advance by posting notice of the date, time and place and agenda of the meeting on August 19, 2022, 9:55 am at the Municipal City Clerk’s office and at Tulsa Transit Administrative offices on August 19, 2022.

I. CALL TO ORDER

Adam Doverspike called the meeting to order at 12:05 pm.

II. INTRODUCTIONS

Scott Marr introduced the MTTA Staff,

III. APPROVAL OF THE June 28, 2022, MEETING MINUTES

Ann Domin and Adam Doverspike moved to approve the June 28, 2022, meeting minutes.

Yeas 3 Nays 0 Abstained 3 Absent 1 -- Motion Carried.

IV. PUBLIC COMMENTS

None

V. COMMITTEE BUSINESS and REPORTS

A. Finance/Budget Committee – James Wagner, Committee Chair

1. Review of Ridership – Liann Alfaro

Ridership for June was 46% more than projected with the month of free fares. July half of the month was free fares and ridership was 28% more than projected. BRT was over 50,000 rides. Passenger per revenue hour average for Tulsa Transit is 6.2. We will be looking at routes below 6 for potential changes.

2. Review and approval of June & July 2022 Financial Statements – Rebecca Warner

July total expenses were 18% less than projected. Grant pulls was less than projected due to expenses being down.

3. Review of General Manager submitted expenses – Rebecca Warner

None

Adam Doverspike and **Emily Hall** moved to approve June & July 2022 Financial statements.

Yeas 7 Nays 0 Abstained 0 Absent 0 -- Motion Carried.

4. Accounting Software – Rebecca Warner

The accounting software is cloud based and will need the use multi-factor authentication added. The cost will be around \$30,000 to enter into contract. The funding will be from operating funds.

Ann Domin and **Phyllis Joseph** moved to authorize the General Manager to enter into a contract in an amount not to exceed \$30,000 yearly with Njevity to continue use of Microsoft GP as Tulsa Transit’s accounting software.

Yeas 7 Nays 0 Abstained 0 Absent 0 -- Motion Carried.

5. Upcoming Procurements – Jack Van Hooser

Jack went over the upcoming procurement.

6. Grants awarded to Tulsa Transit – Chase Phillips

Chase informed the Board that 2 grants was awarded to Tulsa Transit, one for 4.8 million for 9 CNG buses and 6.7 million for 7 buses to replacing aging buses.

B. Operating/Marketing Committee – Adam Doverspike

1. Call Center Roof and Skylight Replacement – Jack Van Hooser

Jack went over the need to replace the roof at the call center and the skylights in maintenance and the administration building. A single response and responsible proposal was received from Sooner Recon LLC.

James Wagner and **Tina Peña** moved to authorize the General Manager to enter into a fixed price contract in amount not to exceed \$600,000 with Sooner Recon LLC. To repair and replace the roof on the Call Center Building as well as repair several skylights in the maintenance and administration building.

Yeas 7 Nays 0 Abstained 0 Absent 0 -- Motion Carried.

2. Standard Scheduling Data Integration between Trapeze to Avail – Ofir Bar

The previous vendor did not require an automated data export exchange process, this was done manually. With the new vendor it is required to work flawlessly to give accurate real-time information.

Emily Hall and **Emeka Nnaka** moved to authorize the General Manager to enter into a Trapeze Standard Data Exchange (TSDE) for FX contract in an amount not to exceed \$57,000. By implementing TSDE, Tulsa Transit will be able to pass data from our scheduling software Trapeze FX to the downstream 3rd party consumers (the CAD\AVL system from Avail).

Yeas 7 Nays 0 Abstained 0 Absent 0 -- Motion Carried.

3. On-Board Survey Presentation – Drew Druzynski

Drew presented the on-board survey results that was conducted in March 2022.

4. Updated Website Demonstration – Drew Druzynski

Drew demonstrated the new Tulsa Transit website.

5. Harvard Business School Presentation – Drew Druzynski

Drew presented the results of the HBS students project conducted in May 2022. HBS looked at how to increase ridership in East Tulsa, with an emphasis on the Hispanic community.

6. Moving Tulsa Forward – Liann Alfaro

Liann informed the Board of the August route changes the new 109 Riverside, increase the 300 frequency, Tulsa Transit will run the 505 Turley service, route 508 will be run by First Transit. Eliminate the 480-route due to low ridership and the 600 Gathering Place shuttle. Micro-transit pilot program is being planned for April 2023.

C. **Executive Committee** – Adam Doverspike, Committee Chair

1. Board Officer Elections

Officer nominations for Vice-Chair and Chair

Phyllis Joseph made the nomination for **Adam Doverspike** for Chair.

Phyllis Joseph and **Ann Domin** made the motion to appoint **Adam Doverspike** to Chair.

Yeas 6 Nays 0 Abstained 1 Absent 0 -- Motion Carried

Ann Domin made the nomination for **James Wagner** for Vice-Chair.

Ann Domin and **Emeka Nnaka** made the motion to appoint **James Wagner** to Vice-Chair.

Yeas 6 Nays 0 Abstained 1 Absent 0 -- Motion Carried

Operating/Marketing Committee Chair will remain **Ann Domin**.

Executive Committee Chair will remain **James Wagner**.

Phyllis Joseph offered to be on special committees.

2. Discussion and possible action regarding Tulsa Transit Board Meeting Place, Dates and Time.

Board census was moving meetings back to Tulsa Transit, talk about in future meeting.

3. Sale of Real Estate Property

Adam Doverspike and **Ann Domin** made motion to enter executive session.

Yeas 7 Nays 0 Abstained 0 Absent 0 -- Motion Carried

Phyllis Joseph left executive session @ 1:37pm

Adam Doverspike and **James Wagner** made motion to exit executive session.

Yeas 6 Nays 0 Abstained 0 Absent 1 -- Motion Carried

Adam Doverspike and **Emily Hall** made the motion to reject the settlement offer of court case # CJ-2021-03580 and authorize our attorney to negotiate towards a settlement of litigation.

Yeas 6 Nays 0 Abstained 0 Absent 1 -- Motion Carried

Emily Hall left meeting @1:51pm.

VI. TRUSTEES AND GENERAL MANAGER COMMENTS

Scott brought the Board up to date on the driver assault. Mayor Bynum will be holding a press conference giving the key to the city to the Hero that took the assailant down, Thursday, August 25th at 1:30pm.

VII. NEW BUSINESS

None

VIII. ADJOURN

Adam Doverspike adjourned meeting at 1:54pm.

Sincerely,

Lori Soderstrom
Secretary to the Board of Trustees

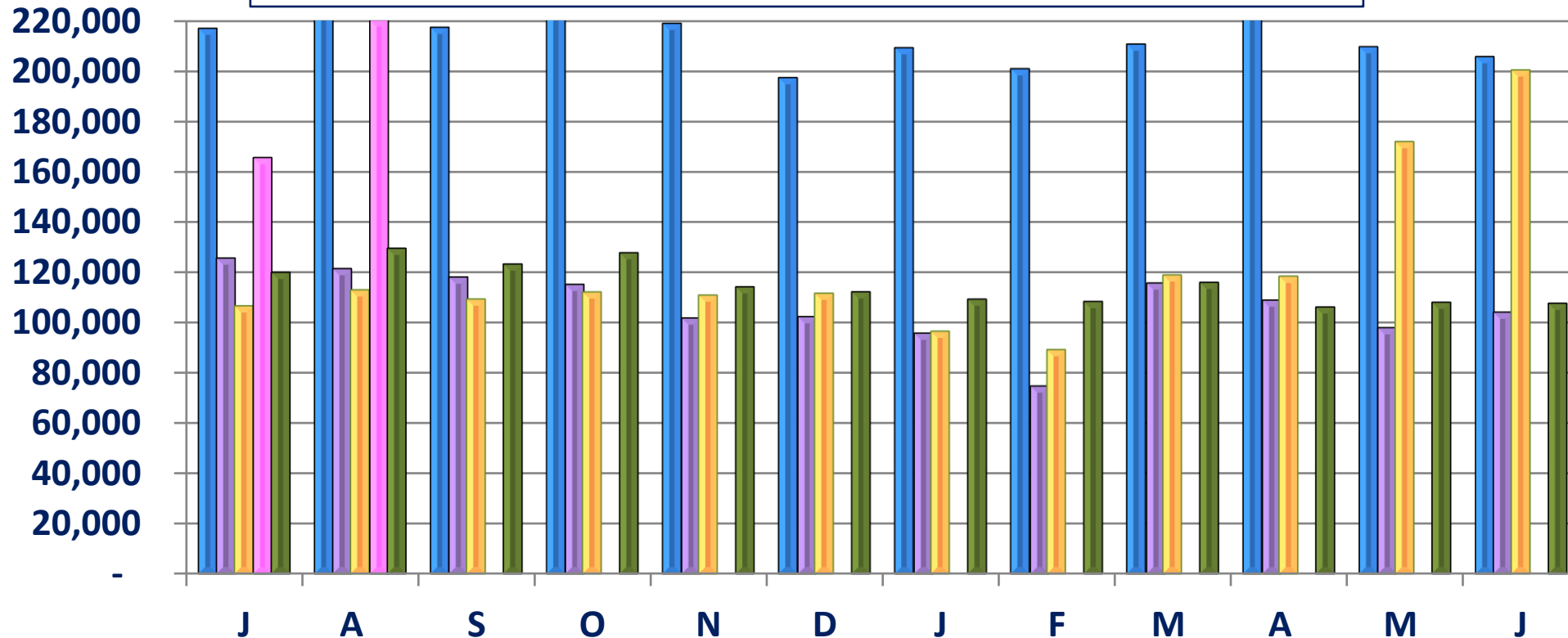
Fixed Route

- Month of August 2022 was free fare therefore these numbers are reflective of that.
- The BRT does show a great increase with the free fare.

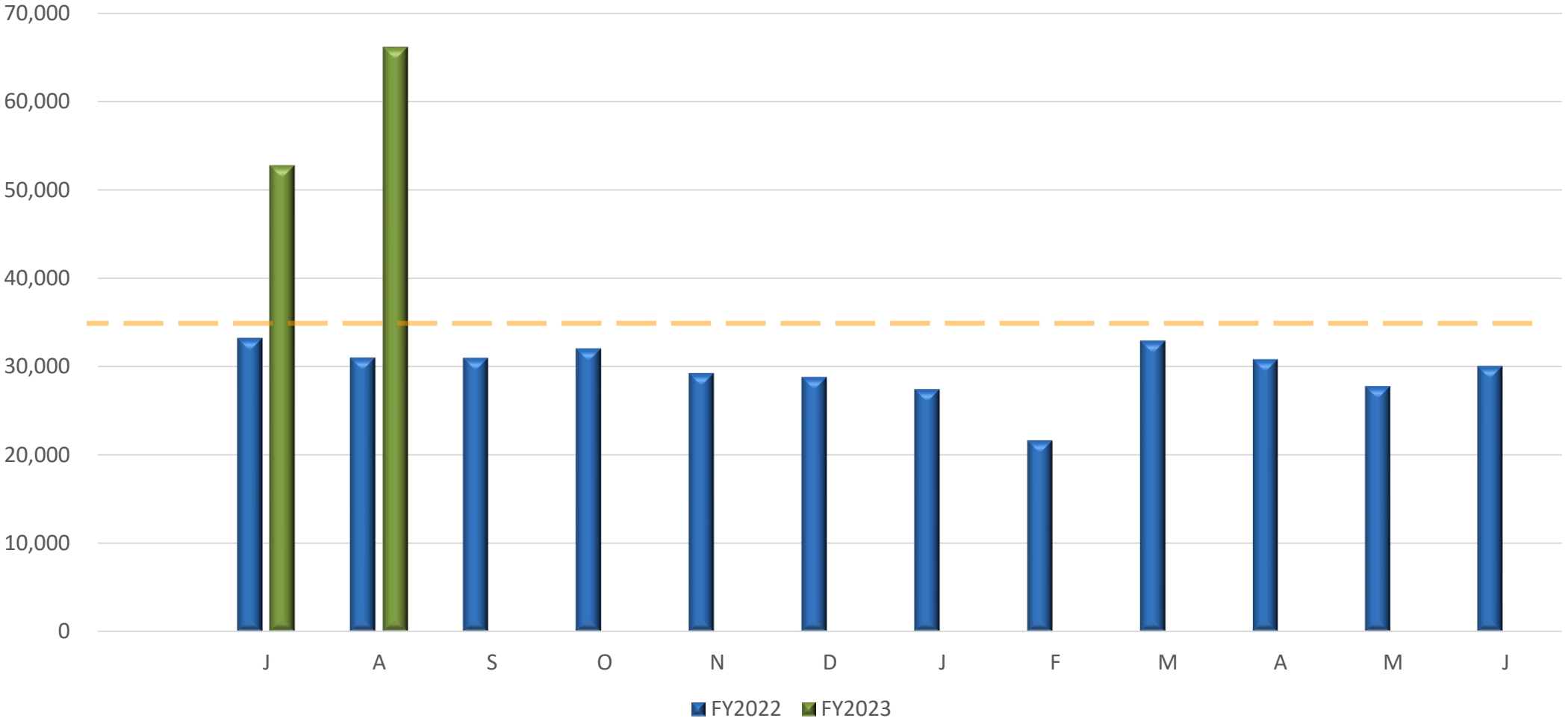
FIXED ROUTE RIDERSHIP

■ FY19
 ■ FY21
 ■ FY22
 ■ FY23
 ■ FY23 Projected

Aug 22 ridership of 220K was 91K or 41% more than target projection.
 Aug 22 ridership reflects a Monday-Saturday schedule month of free fare.
 FY20 data deleted



BRT RIDERSHIP



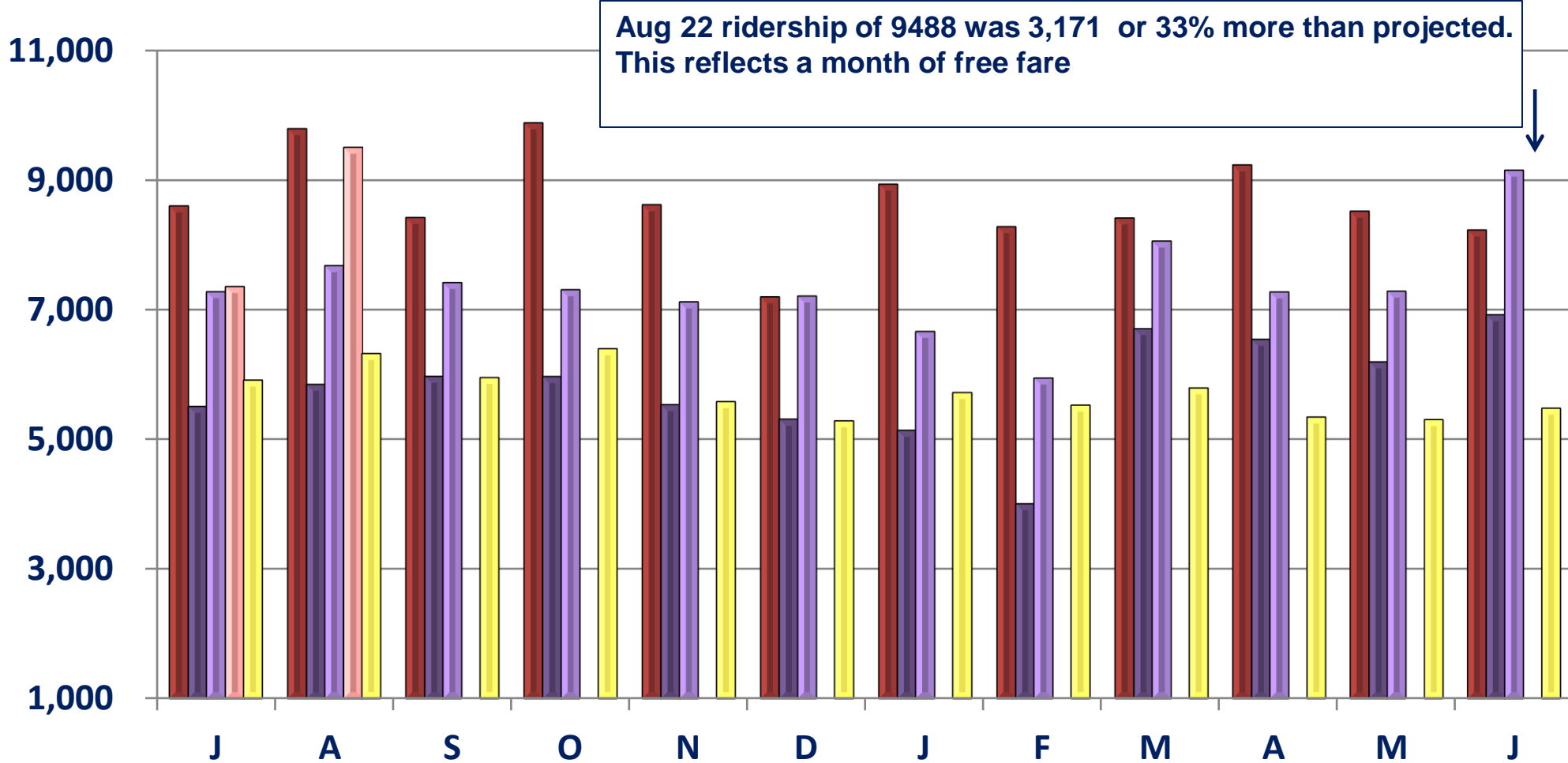
*Average Route 105 Ridership was 34,000 per month.

Lift Ridership

- Lift Ridership is trending along the lines of Pre-Pandemic numbers.
 - August 2022 free fare.
 - We a little over 3K of the budgeted projection.

LIFT RIDERSHIP – July 2022

■ FY19
 ■ FY21
 ■ FY22
 ■ FY23
 ■ FY23 Projected



**METROPOLITAN TULSA TRANSIT AUTHORITY
BOARD MEETING
Sept 27th, 2022
Finance/Audit Committee**

To: Board of Trustees
From: Rebecca Walner, Chief Financial Officer
Subject: FY23 Financial Statement Summary through Aug 31, 2022

Recommendation:

Review and approve the FY23 Aug Financial Statement Summary.

Analysis:

Aug operating expenses of \$2M were \$436K or 17% less projections based on the FY2023 budget.

YTD we have a zero surplus with total expenses of \$3.95M which are \$630K or 13% less than projected. Revenues from Operations are up due to the sponsored rides in Aug, and online sales continued during that time. The FY23 underspending of \$630K is reflected in the following areas: Salaries \$150K, Lift Program 64K, and Planning/Marketing \$30K. Below is a summary of our YTD FY23 operating results before audit:

**FY2023 Financial Summary
YTD Aug 2022**

<i>Item</i>	<i>Actual</i>	<i>Budget</i>	<i>Variance %</i>	<i>Prior Year</i>	<i>Variance %</i>
Revenue					
Revenue from Operations	\$241,325	\$225,660	6.94%	\$327,839	(26.39%)
Operating Grant Funding	\$2,010,619	\$2,238,946	(10.20%)	\$3,283,297	(38.76%)
Total Operating Revenues	\$2,251,944	\$2,464,606	(8.63%)	\$3,611,136	(37.64%)
Operating Expenses					
Labor and Fringe	\$1,187,717	\$1,322,201	(10.17%)	\$2,097,984	(43.39%)
Transportation Services	\$284,246	\$349,055	(18.57%)	\$557,462	(49.01%)
Administrative Services	\$124,852	\$136,094	(8.26%)	\$220,816	(43.46%)
Materials and Supplies	\$419,223	\$392,956	6.68%	\$448,646	(6.56%)
Utilities	\$64,324	\$54,929	17.10%	\$114,603	(43.87%)
Insurance	\$40,561	\$52,852	(23.26%)	\$65,961	(38.51%)
Marketing and Planning	\$131,021	\$156,519	(16.29%)	\$101,822	28.68%
Total Operating Expenses	\$2,251,944	\$2,464,606	(8.63%)	\$3,607,294	(37.57%)
Budget Surplus (Deficit)	\$0	\$0	(100.00%)	\$3,842	(100.00%)



FY23 Executive Summary
For the Two Months Ending Aug 31, 2022

Summary of Activities*	Actual	Budget	Var%
Revenues From Operations \$	431	\$ 393	10%
Grant Revenues	3,906	4,537	-14%
Total Operating Revenues	4,336	4,929	-12%
Total Expenses	(4,336)	(4,929)	-12%
Surplus (Deficit) \$	(0)	\$ 0	0%

Operating Revenues*	Actual	Budget	Var%
City of Tulsa \$	1,813	\$ 1,874	-3%
Federal Grants	1,606	2,259	-29%
State Grants	361	192	88%
Other Grants	126	212	-41%
Fare Revenues	299	227	32%
Advertising Revenues	121	108	11%
Other Revenues	11	57	-81%
Total Operating Revenues \$	4,336	\$ 4,929	-12%

Operating Expenses*	Actual	Budget	Var%
Payroll & Fringe \$	2,361	\$ 2,644	-11%
Transportation Services	568	698	-19%
Administrative Services	244	274	-11%
Materials & Supplies	725	786	-8%
Utilities	132	111	19%
Insurance	83	107	-23%
Marketing & Planning	224	310	-28%
Total Expenses \$	4,336	\$ 4,929	-12%

Goal 1. Operate a Safe Transit System

Accidents (Per 100K miles)	FY23	FY22	Change	Target
Fixed Route	1.23	1.15	7%	1.80
Lift Program	7.94	5.70	39%	1.20

Goal 2. Meet and Exceed Customer Expectations

Complaints	FY23	FY22	Change	Target
Fixed Route	2.93	4.05	-28%	4.35
Lift Program	38.62	21.42	0.803	23

Goal 3. Maintain a Quality Workforce

Absences (Per weekday)	FY23	FY22	Change	Target
Operators	6	20	-72%	9
Total	10	24	-60%	12

Goal 4. Operate an Effective Transit System

Passengers Per Hour	FY23	FY22	Change	Target
Fixed Route	14.65	8.02	0.83	14.00
Lift Program	2.06	2.04	1%	2.00

Goal 5. Operate an Efficient Transit System

Cost Per Trip	FY23	FY22	Change	Target
Fixed Route	\$ 8.64	\$ 12.68	-32%	\$ 6.16
Lift Program	\$ 55.31	\$ 54.88	1%	\$ 50.91

Tulsa Transit connects people to progress and prosperity.

Fixed Route and Nightline Preventable Accidents - FY23								
	\$0 to \$500	\$500 to \$1,000	\$1,000 to \$2,500	\$2,500 to \$5,000	\$5,000 to \$10,000	\$10,000 to \$20,000	Over \$20,000	Total
MONTH								
July	1		1					2
August	2		1					3
September								0
October								0
November								0
December								0
January								0
February								0
March								0
April								0
May								0
June								0
TOTAL	3	0	2	0	0	0	0	5
Percent of Total	60%	0%	40%	0%	0%	0%	0%	100%

Fixed Route and Nightline Preventable Accidents - FY22								
	\$0 to \$500	\$500 to \$1,000	\$1,000 to \$2,500	\$2,500 to \$5,000	\$5,000 to \$10,000	\$10,000 to \$20,000	Over \$20,000	Total
MONTH								
July	3							3
August	2							2
September	0	1	3					4
October	2		3	1				6
November	3							3
December	3							3
January	0	1	1					2
February	2							2
March	4							4
April	2							2
May	2							2
June	0							0
TOTAL	23	2	7	1	0	0	0	33
Percent of Total	70%	6%	21%	3%	0%	0%	0%	100%

Lift Preventable Accidents - FY23								
	\$0 to \$500	\$500 to \$1,000	\$1,000 to \$2,500	\$2,500 to \$5,000	\$5,000 to \$10,000	\$10,000 to \$20,000	Over \$20,000	Total
<i>Month</i>								
July	1		1					2
August	6			1				7
September								0
October								0
November								0
December								0
January								0
February								0
March								0
April								0
May								0
June								0
Total	7	0	1	1	0	0	0	9
Percent of Total	78%	0%	11%	11%	0%	0%	0%	0%

Lift Preventable Accidents - FY22								
	\$0 to \$500	\$500 to \$1,000	\$1,000 to \$2,500	\$2,500 to \$5,000	\$5,000 to \$10,000	\$10,000 to \$20,000	Over \$20,000	Total
<i>Month</i>								
July	5							5
August	4							4
September	1							1
October	4							4
November	4							4
December	0							0
January	4							4
February	3							3
March	3							3
April	2							2
May	1							1
June	2							2
Total	33	0	0	0	0	0	0	33
Percent of Total	100%	0%	0%	0%	0%	0%	0%	100%

SUMMARY OF OPERATING BUDGET VARIANCE ANALYSIS

Projected expenses within +/- \$1,000 and +/- 5% YTD variance are considered consistent with projections.

Operating Revenues	YTD \$	YTD Var\$	YTD Var%	Details
Fixed Route Revenues	265,575.00	78,851.00	-35%	Fixed Route Revenues are higher due to increased ridership and partnership with INCOG.
Advertising Revenue	120,758.00	12,363.00	11%	Advertising Revenue is 11% lower than original projected.
Lift Program Revenues	33,799.00	(6,454.00)	-16%	Lift is significantly lower than expected due to Free Fare and calculating amounts between July 15- Aug 15.
Expenses	YTD \$		YTD Var%	Details
Payroll and Fringe	2,360,825.00	(283,578.00)	-11%	Payroll & Fringe is 11% less than projected as we have not yet been at full capacity for drivers, however have been paying sign-on bonus's and overtime.
Transportation Services	568,492.00	(129,618.00)	-19%	Transportation Services is less than expected as we have not got back to full capacity.
Advertising Commissions	57,834.00	19,898.00	52%	Advertising commission is higher than expected as we are expensing the commission expense as we invoices versus upon payment received.
Legal	11,587.00	(3,359.00)	-22%	Legal expenses are higher than expected from multiple litigations.
Audit Fees	6,950.00	7.00	0%	Audit fees are on target for FY23.
Bldg. & Facility Services	27,526.00	(554.00)	-2%	Building and Facility Services are currently on target for FY23
Professional and Technical	135,781.00	(47,640.00)	-26%	Professional & Technical is higher than expected due to multiple contract employees.
Fuel	215,468.00	(61,378.00)	-28%	Fuel is 28% less than expected due to budgets at full capacity.
Gasoline	34,743.00	12,095.00	53%	Gasoline prices reached much higher than expected rates which caused the increase in our gas budget line as well.
Oil & Lubricants	26,666.00	(2,394.00)	-8%	Due to less drive time, our oil and lubricants is under budget.
Tires & Tubes	23,035.00	(4,937.00)	-18%	Due to less drive time tire and tubes has not reach the expected budget amount.
Facility Repairs	99,966.00	24,696.00	33%	Facility Repairs is 33% higher than expected due to tree removal and multiple bus stop repairs due to vandalism.
Service & Shop Equipment	18,995.00	(14,215.00)	-43%	Due to few buses pulling out our expenses have not reached the expected amount.
Other Shop & Garage	15,656.00	(2,136.00)	-12%	Due to few buses pulling out our expenses have not reached the expected amount.

Repair Parts	334,905.00	18,691.00	6%	Aging bus's causing higher repair cost.
Servicing Supplies	7,279.00	(15,559.00)	-68%	Due to few buses pulling out our expenses have not reached the expected amount.
Utilities	132,012.00	21,143.00	19%	Unexpected increase in Utilites has caused prices to surge, we are monitoring for future consumption.
Insurance	82,678.00	(24,341.00)	-23%	Insurance premiums did not increase as expected in FY 23.
Planning	58,902.00	(86,525.00)	-59%	FY23 had a study spread over the year that has not currently taken off. This line item may stay under budget, depending on cost of the location move consultants.
Marketing & Advertising	70,016.00	(7,138.00)	-9%	Marketing and Advertising is currently under budget, as this was budgeted off of when MTTA received CMAQ funding and not reduced.
General Office Expense	33,930.00	8,563.00	34%	Office Supplies are 34% more than expected as desk were needed for different offices.
	YTD		YTD	
Grant Revenues	\$\$		Var%	Details
Other Operational Assistance	125,646.00	(86,758.00)	-41%	These revenues represent contracts with the City of Broken Arrow, Jenks, and Sand Springs, as we as MMS. Under investigation.
Oklahoma State Funding	360,833.00	169,167.00	88%	OUT FY23 apportionment saw an significant increase for this year only. Increased from 1.15M to 2.15M.
FTA Planning	153,292.00	(62,208.00)	-29%	YTD Planning expenses are 29% more than expected due to not doing a study at this time.
FTA Audit/Leases	15,101.00	(2,899.00)	-16%	YTD Audit and Leases is on target with assumption.
FTA ADA Lift	111,500.00	111,500.00	0%	YTD ADA is on target with budget.
FTA - CARES	614,071.00	(723,279.00)	-54%	FTA CARES is under budget as we have regained some of PY income in CFY.
FTA Preventive Maintenance	712,298.00	135,798.00	24%	YTD PM is about on target.

METRO TULSA TRANSIT AUTHORITY
Income Statement
For the Two Months Ending Wednesday, August 31, 2022

	Actual	Budget	Var %	PY	PY %	Act YTD	Bgt YTD	Var%	PY YTD	PY %
Operating Revenues										
Passenger	\$138,172	\$94,080	46.87%	\$86,922	58.96%	\$248,319	\$181,216	37.03%	\$164,302	51.14%
Nightline	\$3,734	\$1,696	120.08%	\$936	298.82%	\$11,378	\$3,268	248.19%	\$2,131	433.80%
Sunday Service	\$1,894	\$1,163	62.82%	\$761	148.91%	\$5,878	\$2,240	162.39%	\$1,276	360.68%
Advertising	\$68,198	\$54,197	25.83%	\$73,535	(7.26%)	\$120,758	\$108,395	11.41%	\$126,336	(4.42%)
Investments	\$2,350	\$49,800	(95.28%)	\$275	755.70%	\$4,636	\$50,000	(90.73%)	\$549	744.01%
Lift Program - ADA	\$22,513	\$21,024	7.08%	\$17,008	32.36%	\$33,799	\$40,253	(16.03%)	\$29,036	16.40%
Other Revenue	\$4,464	\$3,700	20.66%	\$3,315	34.68%	\$6,017	\$7,400	(18.69%)	\$4,209	42.95%
Total Operating Revenues	\$241,325	\$225,660	6.94%	\$182,752	32.05%	\$430,785	\$392,772	9.68%	\$327,839	31.40%
Operating Expenses										
Labor:										
Operators	\$450,949	\$376,132	19.89%	\$349,132	29.16%	\$837,019	\$752,264	11.27%	\$666,666	25.55%
Transportation Administration	\$100,249	\$124,003	(19.16%)	\$72,697	37.90%	\$185,502	\$248,006	(25.20%)	\$152,825	21.38%
Maintenance	\$113,576	\$125,600	(9.57%)	\$96,677	17.48%	\$215,282	\$251,200	(14.30%)	\$180,869	19.03%
Maintenance Administration	\$31,113	\$32,267	(3.58%)	\$26,297	18.31%	\$59,017	\$64,534	(8.55%)	\$52,465	12.49%
Administration & Accounting	\$121,580	\$101,299	20.02%	\$108,515	12.04%	\$228,965	\$202,598	13.01%	\$222,410	2.95%
Total Labor	\$817,467	\$759,301	7.66%	\$653,318	25.13%	\$1,525,785	\$1,518,602	0.47%	\$1,275,235	19.65%
Fringe Benefits:										
FICA Taxes	\$67,197	\$61,831	8.68%	\$55,350	21.40%	\$132,317	\$123,662	7.00%	\$115,301	14.76%
Pension Plan Expense	\$88,935	\$99,438	(10.56%)	\$133,476	(33.37%)	\$186,466	\$198,877	(6.24%)	\$139,047	34.10%
Health & Dental Insurance	\$110,742	\$150,665	(26.50%)	\$127,218	(12.95%)	\$227,786	\$301,330	(24.41%)	\$232,650	(2.09%)
Life & Disability Insurance	\$10,611	-	0.00%	\$8,242	28.74%	\$16,399	-	0.00%	\$15,086	8.70%
Sick Leave	\$25,615	\$23,077	11.00%	\$31,233	(17.99%)	\$42,492	\$46,154	(7.93%)	\$57,793	(26.48%)
Holiday Pay	\$3,644	\$40,019	(90.89%)	\$7,738	(52.90%)	\$44,406	\$80,038	(44.52%)	\$49,218	(9.78%)
Vacation Pay	\$43,120	\$44,401	(2.89%)	\$50,172	(14.06%)	\$102,697	\$88,802	15.65%	\$130,985	(21.60%)
Uniform Allowance - Drivers	\$7,280	\$4,805	51.51%	\$1,521	378.81%	\$47,719	\$9,610	396.56%	\$40,114	18.96%
Clothing/Tool Allowance - Mechanics	\$1,524	\$3,150	(51.61%)	\$3,936	(61.28%)	\$3,019	\$6,300	(52.09%)	\$14,710	(79.48%)
Unemployment Compensation	\$2,157	\$4,742	(54.51%)	\$9,107	(76.31%)	\$4,314	\$9,484	(54.51%)	\$11,107	(61.16%)
Other Fringe Benefits	\$9,425	\$130,772	(92.79%)	\$10,606	(11.14%)	\$27,425	\$261,544	(89.51%)	\$16,738	63.85%
Total Fringe Benefits	\$370,250	\$562,900	(34.22%)	\$438,599	(15.58%)	\$835,040	\$1,125,801	(25.83%)	\$822,749	1.49%
Total Loaded Payroll	\$1,187,717	\$1,322,201	(10.17%)	\$1,091,917	8.77%	\$2,360,825	\$2,644,403	(10.72%)	\$2,097,984	12.53%
Transportation Services:										
Fixed Route	\$49,554	\$48,274	2.65%	\$47,623	4.05%	\$99,107	\$96,548	2.65%	\$96,778	2.41%
Sunday Service	\$26,053	\$24,070	8.24%	\$24,765	5.20%	\$52,107	\$48,140	8.24%	\$42,843	21.62%
Lift Program - ADA	\$208,639	\$228,272	(8.60%)	\$199,270	4.70%	\$417,278	\$456,544	(8.60%)	\$394,974	5.65%
Circulator Service-Downtown/Midtown	-	\$48,439	(100.00%)	\$10,560	(100.00%)	-	\$96,878	(100.00%)	\$21,103	(100.00%)
Lift Services - Meals On Wheels	-	-	0.00%	\$1,029	(100.00%)	-	-	0.00%	\$1,764	(100.00%)
Total Transportation Services	\$284,246	\$349,055	(18.57%)	\$283,247	0.35%	\$568,492	\$698,110	(18.57%)	\$557,462	1.98%
Administrative Services:										
Advertising	\$28,227	\$18,915	49.23%	\$32,731	(13.76%)	\$57,834	\$37,936	52.45%	\$56,491	2.38%
Legal Fees	\$8,989	\$7,200	24.85%	\$2,266	296.79%	\$11,587	\$14,946	(22.48%)	\$2,506	362.45%
Audit Fees	\$3,475	\$3,468	0.20%	\$3,342	3.99%	\$6,950	\$6,943	0.10%	\$6,683	3.99%
Office Equipment / Computers	\$2,007	\$470	326.93%	(\$5,590)	(135.90%)	\$4,105	\$944	334.86%	\$971	322.85%
Building & Facility Services	\$10,730	\$13,990	(23.30%)	\$11,196	(4.16%)	\$27,526	\$28,080	(1.97%)	\$24,718	11.36%
Professional & Technical Services	\$26,007	\$29,576	(12.07%)	\$35,661	(27.07%)	\$48,997	\$59,321	(17.40%)	\$70,841	(30.84%)
Software Maintenance & Service	\$45,165	\$61,786	(26.90%)	\$29,495	53.13%	\$86,784	\$124,100	(30.07%)	\$58,366	48.69%
Security Services	\$252	\$689	(63.39%)	\$232	8.62%	\$252	\$1,376	(81.67%)	\$240	5.01%
Total Administrative Services	\$124,852	\$136,094	(8.26%)	\$109,333	14.19%	\$244,035	\$273,646	(10.82%)	\$220,816	10.51%

Total Services	\$409,098	\$485,149	(15.68%)	\$392,580	4.21%	\$812,527	\$971,756	(16.39%)	\$778,278	4.40%
Materials & Supplies:										
Fuel	\$84,848	\$110,330	(23.10%)	\$56,550	50.04%	\$159,282	\$220,660	(27.82%)	\$91,832	73.45%
Gasoline	\$20,175	\$11,324	78.16%	\$15,414	30.88%	\$34,743	\$22,648	53.40%	\$15,414	125.40%
Oil & Lubricants	\$20,992	\$14,530	44.48%	\$8,787	138.91%	\$26,666	\$29,060	(8.24%)	\$21,958	21.44%
Tires & Tubes	\$17,289	\$13,986	23.61%	\$13,451	28.53%	\$23,035	\$27,972	(17.65%)	\$24,974	(7.76%)
Facility Repairs & Maintenance	\$62,074	\$37,635	64.94%	\$75,709	(18.01%)	\$99,966	\$75,270	32.81%	\$97,098	2.95%
Service & Shop Equipment	\$5,755	\$16,605	(65.34%)	\$2,683	114.52%	\$18,995	\$33,210	(42.80%)	\$5,018	278.54%
Other Shop & Garage Expense	\$8,464	\$8,896	(4.85%)	\$4,745	78.39%	\$15,656	\$17,792	(12.01%)	\$9,688	61.60%
Repair Parts	\$193,459	\$158,107	22.36%	\$89,682	115.72%	\$334,905	\$316,214	5.91%	\$167,457	99.99%
Servicing Supplies	\$5,260	\$11,419	(53.93%)	\$9,090	(42.13%)	\$7,279	\$22,838	(68.13%)	\$10,183	(28.52%)
Transportation & Safety Schedules	\$783	\$4,042	(80.62%)	\$2,928	(73.25%)	\$2,542	\$8,084	(68.56%)	\$3,274	(22.37%)
Passes & Transfers	-	\$3,798	(100.00%)	-	0.00%	-	\$7,596	(100.00%)	\$325	(100.00%)
	\$124	\$2,284	(94.56%)	\$1,425	(91.28%)	\$1,462	\$4,568	(67.99%)	\$1,425	2.60%
Total Materials & Supplies	\$419,223	\$392,956	6.68%	\$280,464	49.47%	\$724,531	\$785,912	(7.81%)	\$448,646	61.49%
Utilities:										
Light, Heat, Power, and Water	\$43,658	\$31,700	37.72%	\$28,671	52.27%	\$80,030	\$64,040	24.97%	\$57,098	40.16%
Communications	\$20,666	\$23,229	(11.03%)	\$27,491	(24.83%)	\$51,982	\$46,829	11.00%	\$57,505	(9.60%)
Total Utilities	\$64,324	\$54,929	17.11%	\$56,162	14.53%	\$132,012	\$110,869	19.07%	\$114,603	15.19%
Insurance:										
Insurance Premiums	\$37,949	\$52,852	(28.20%)	\$29,264	29.68%	\$75,899	\$107,019	(29.08%)	\$58,528	29.68%
Self Insurance	\$2,612	-	0.00%	\$3,267	(20.03%)	\$6,779	-	0.00%	\$7,433	(8.80%)
Total Insurance	\$40,561	\$52,852	(23.25%)	\$32,531	24.69%	\$82,678	\$107,019	(22.74%)	\$65,961	25.34%
Miscellaneous:										
Planning & Rideshare	\$40,393	\$72,510	(44.29%)	\$27,764	45.49%	\$58,902	\$145,427	(59.50%)	\$30,207	95.00%
Dues & Subscriptions	\$4,665	\$2,152	116.77%	\$7,097	(34.27%)	\$7,387	\$4,196	76.05%	\$7,833	(5.70%)
Travel & Meetings - Staff	\$6,918	\$4,514	53.25%	\$12,449	(44.43%)	\$24,372	\$7,636	219.18%	\$15,322	59.07%
Travel & Meetings - Board	-	\$563	(100.00%)	\$170	(100.00%)	-	\$1,128	(100.00%)	\$170	(100.00%)
Marketing & Advertising	\$44,144	\$39,038	13.08%	\$9,044	388.10%	\$70,016	\$77,154	(9.25%)	\$11,815	492.58%
General Office Expense	\$24,812	\$12,648	96.17%	\$8,772	182.85%	\$33,930	\$25,367	33.76%	\$19,224	76.50%
Other Miscellaneous Expenses	\$4,251	\$17,926	(76.29%)	\$597	611.91%	\$15,498	\$36,361	(57.38%)	\$2,204	603.32%
Bank & Credit Card Fees	\$3,382	\$2,904	16.47%	\$3,367	0.46%	\$7,023	\$5,835	20.36%	\$7,093	(0.99%)
Leases & Rentals	\$2,456	\$4,264	(42.41%)	\$3,977	(38.26%)	\$6,792	\$6,398	6.15%	\$7,954	(14.62%)
Total Miscellaneous	\$131,021	\$156,519	(16.29%)	\$73,237	78.90%	\$223,920	\$309,502	(27.65%)	\$101,822	119.91%
Total Expenses	\$2,251,944	\$2,464,606	(8.63%)	\$1,926,891	16.87%	\$4,336,493	\$4,929,461	(12.03%)	\$3,607,294	20.21%
Net Operating Loss	(\$2,010,619)	(\$2,238,946)	(10.20%)	(\$1,744,139)	15.28%	(\$3,905,708)	(\$4,536,689)	(13.91%)	(\$3,279,455)	19.10%
							(\$630,981)			
Operational Grant Funding										
Operating Assistance - Other	\$27,772	\$106,202	(73.85%)	\$51,442	(46.01%)	\$125,646	\$212,404	(40.85%)	\$148,380	(15.32%)
Oklahoma State Funding	\$265,000	\$95,833	176.52%	\$95,833	176.52%	\$360,833	\$191,666	88.26%	\$191,666	88.26%
FTA - Planning Assistance	\$82,409	\$107,750	(23.52%)	\$15,602	428.20%	\$153,292	\$215,500	(28.87%)	\$57,317	167.45%
FTA - Leases / Audit	\$5,916	\$9,000	(34.27%)	-	0.00%	\$15,101	\$18,000	(16.11%)	-	0.00%
FTA - ADA LIFT	\$55,750	\$55,750	0.00%	\$407,703	(86.33%)	\$111,500	\$111,500	0.00%	\$685,305	(83.73%)
FTA - CMAQ	-	-	0.00%	-	0.00%	-	-	0.00%	-	0.00%
FTA - Preventative Maintenance	\$397,196	\$288,250	37.80%	-	0.00%	\$712,298	\$576,500	23.56%	(\$4,333)	(16538.87%)
FTA - Operations	\$256,862	\$639,276	(59.82%)	\$377,395	(31.94%)	\$614,071	\$1,337,350	(54.08%)	\$730,211	(15.90%)
COT - Vision Assistance	\$306,497	\$323,635	(5.30%)	\$307,947	(0.47%)	\$586,531	\$647,270	(9.38%)	\$498,317	17.70%
COT - Operating Assistance	\$613,217	\$613,250	(0.01%)	\$488,217	25.60%	\$1,226,434	\$1,226,500	(0.01%)	\$976,434	25.60%
Total Operational Grant Funding	\$2,010,619	\$2,238,946	(10.20%)	\$1,744,139	15.28%	\$3,905,706	\$4,536,690	(13.91%)	\$3,283,297	18.96%
Budget Surplus (Deficit)	-	-	(126.04%)	-	(81.20%)	(\$2)	\$1	(155.36%)	\$3,842	(100.01%)

Capital Revenues

Capital Assistance - FTA	\$123,002	\$7,667	1504.30%	\$87,040	41.32%	\$130,158	\$73,496	77.10%	\$97,040	34.13%
Capital Assistance - COT	\$17,500	\$164,669	(89.37%)	-	0.00%	\$150,000	\$348,505	(56.96%)	-	0.00%
Capital Assistance - Other	-	-	0.00%	-	0.00%	-	-	0.00%	-	0.00%
Gain (Loss) on Sale of Assets	(\$20,338)	-	0.00%	-	0.00%	(\$20,338)	-	0.00%	\$5,400	(476.63%)
Total Capital Revenues	\$120,164	\$172,336	(30.27%)	\$87,040	38.06%	\$259,820	\$422,001	(38.43%)	\$102,440	153.63%
Depreciation	\$352,334	\$360,000	(2.13%)	\$342,178	2.97%	\$705,806	\$720,000	(1.97%)	\$680,070	3.78%
Debt Service	-	-	0.00%	-	0.00%	-	-	0.00%	-	0.00%
COT Pass Through	-	-	0.00%	-	0.00%	-	-	0.00%	-	0.00%
Change in Net Assets	(\$232,170)	(\$187,664)	23.72%	(\$255,138)	(9.00%)	(\$445,988)	(\$297,998)	49.66%	(\$573,788)	(22.27%)

&P of &N

Assets

Current Assets:

Cash and Cash Equivalents		\$933,278
Restricted Cash		\$4,164,916
Trade Accounts Receivable	\$272,444	
FTA Operating & Capital Grants Receivable	\$34,809,389	
COT Operating & Capital Grants Receivable	\$57,402,788	
		\$92,484,621
Inventories		\$975,637
Prepaid Expenses		\$521,445
Total Current Assets		\$99,079,896

Non- Depreciating Assets

Capital Assets, at cost:

Revenue Equipment	\$38,357,156	
Service Equipment	\$620,415	
Security Equipment	\$908,189	
Buildings & Improvements	\$12,294,627	
Passenger Shelters	\$2,099,813	
Shop and Garage Equipment	\$3,138,369	
Computers & Other Equipment	\$4,809,481	
Office Furniture and Fixtures	\$209,681	
Land & Improvements	\$3,333,309	
Construction in Progress	\$227,209	
Less: Accumulated Depreciation	(\$42,349,633)	
Total Capital Assets		\$23,648,614

Total Assets

\$122,728,510

Deferred outflows of resources, pension related amounts

\$1,775,085

Liabilities

Current Liabilities:

Trade Accounts Payable	\$3,443,866	
Accrued Wages & Withholdings	\$373,940	
Accrued Insurance	\$118,401	
Deferred Grant Revenues	\$94,325,215	
Other Current Liabilities	\$151,251	
Total Current Liabilities		\$98,412,672

Noncurrent Liabilities:

Advance Payable to COT	\$326,674	
Net Pension Liability	\$12,818,422	
Accrued Compensated Absences	\$874,758	
Total Noncurrent Liabilities		\$14,019,854

Total Liabilities

\$112,432,526

Deferred inflows of resources, pension related amounts

\$1,460,756

Net Position:

Invested in Capital Assets	\$23,648,614	
Restricted for Capital Acquisitions	\$974,804	
Restricted for Workmen's Comp.	\$182,086	
Unrestricted	(\$14,509,519)	
Total Net Assets		\$10,295,985

Total Liabilities & Net Assets

\$122,728,510

For the Two Months Ending Aug 31, 2022

METROPOLITAN TULSA TRANSIT AUTHORITY
PERFORMANCE INDICATOR SUMMARY

Fixed Route	Month	YTD	Target	Details	
Preventable accidents per 100,000 miles	1.42	1.23	1.80	There were 1.42 preventable accidents in Aug and average 1.23 for FY23YTD accidents are 1.23 vs. 0.93 in prior year.	●
*Total Complaints per Per 10,000 boarding's	2.95	2.93	4.35	There were 65 total complaints in Aug vs. 50 in prior year. The current month breakdown is as follows: Attitude-14, Customer/Customer Incident-0, Discrimination-0, Fall-1, Incorrect Info/Order-0, Incorrect Order via CSR-0, Injury-3, Maintenance-0, Mask Policy-0, No Show-0, Not on Time-5, Other-7Pass Up27Ramp0Reckless Driving4Route Driven Wrong1Scheduling on Board CSR0Scheduling on Board Scheduler0Scheduling/On-Board Time0Verbal Abuse (Threatening Behavior By Employee)3	●
*Total Valid Complaints Per 10,000 boarding's	2.95	4.43	2.00	Of the 65 total complaints, 12 were classified as valid complaints with the current month breakdown as follows: Attitude-4, Customer/Customer Incident-0, Discrimination-0, Fall-0, Incorrect Info/Order-0, Incorrect Order via CSR-0, Injury-1, Maintenance-0, Mask Policy-0, No Show-0, Not on Time-3, Other-2Pass Up1Ramp0Reckless Driving1Route Driven Wrong0Scheduling on Board CSR0Scheduling on Board Scheduler0Scheduling/On-Board Time0Verbal Abuse (Threatening Behavior By Employee)0	●
On-time Performance	0%	0%	85%		✓
Miles between road calls	6,794	7,254	7,500	YTD is 3% less than target.	✓
Operator Absences per weekday	6.00	6.00	9.00	YTD Operator Absences are 4% more than target.	✓
Passengers per Hour (PPH)	16.92	14.65	14.00	YTD PPH is 5% less than target.	✓
Cost per Trip (CPT)	\$ 7.94	\$ 8.64	\$ 6.16	YTD CPT is 40% more than target and is due to reduced ridership.	✓
Lift Operation	Month	YTD	Target	Details	
Preventable accidents per 100,000 miles	7.17	5.06	1.20	There were 7.17 preventable accidents in Aug an average 5.06 for FY23YTD accidents are 7.94 vs. 5.7 in prior year.	✓
Total Complaints per Per 10,000 boarding's	33.73	38.62	23.00	There were 65 total Lift complaints in Aug vs. 50 in prior year. The current month breakdown is as follows: Attitude-14, Customer/Customer Incident-0, Discrimination-0, Fall-1, Incorrect Info/Order-0, Incorrect Order via CSR-0, Injury-3, Maintenance-0, Mask Policy-0, No Show-0, Not on Time-5, Other-7Pass Up27Ramp0Reckless Driving4Route Driven Wrong1Scheduling on Board CSR0Scheduling on Board Scheduler0Scheduling/On-Board Time0Verbal Abuse (Threatening Behavior By Employee)3	✓
Total Valid Complaints per 10,000 boarding's	0.00	0.00	12.00	Of the 65 total Lift complaints, 12 were classified as valid with the current month breakdown as follows: Attitude-4, Customer/Customer Incident-0, Discrimination-0, Fall-0, Incorrect Info/Order-0, Incorrect Order via CSR-0, Injury-1, Maintenance-0, Mask Policy-0, No Show-0, Not on Time-3, Other-2Pass Up1Ramp0Reckless Driving1Route Driven Wrong0Scheduling on Board CSR0Scheduling on Board Scheduler0Scheduling/On-Board Time0Verbal Abuse (Threatening Behavior By Employee)0	●
On-time performance	96%	97%	0.95	YTD On-time Performance is consistent with target.	●
Miles Between Road Calls	19,532	17,627	22,500	YTD Miles Between Road Calls is 22% less than target,.	●
Passengers per hour (PPH)	2.10	2.06	2.00	YTD PPH is 6% more than target.	●
Cost per Trip (CPT)	\$ 51.35	\$ 55.31	\$ 50.91	YTD CPT is 9% more than target projected .	✓

* Includes Nightline and Sunday Service
 ✓ Inconsistance or worse than target
 ● Consistent with or better than target

DA = Driver Attitude Reckless Driving = RD
 II = Incorrect Information Route Driven Wrong = RDW
 CC = Call Center No Show = NS

Fixed Route Key Performance Indicators For the Two Months Ending Aug 31, 2022

	Month			YTD Average			Target
	Current	Prior Year	% Change	Current	Prior Year	% Change	
1) Operate a Safe Transit System							
Preventable Vehicle Accidents per 100k Miles	1.42	0.93	0.53	1.23	1.15	0.07	1.80
OSHA Accidents per 200k Manhours	0.00	0.00	0.00	0.00	0.00	0.00	6.00
2) Meet and Exceed Customer Expectations							
Complaints per 10k Boardings	2.95	4.43	-0.33	2.93	4.05	-0.28	4.35
On-time Performance	0%	76%	0%	0%	77%	0%	85%
Miles Between Road Calls	6794.00	8608.00	-0.21	7254.00	8386.00	-0.14	7500.00
3) Maintain a Quality Workforce							
Operator Absences per Weekday	6.00	22.00	-0.75	6.00	20.00	-0.72	9.00
Total Absences per Weekday	9.00	26.00	-0.65	10.00	24.00	-0.60	12.00
Employee Turnover	115%	71%	62%	95%	54%	76%	35%
4) Operate an Effective System							
Ridership	220107.00	112994.00	0.95	192731.00	109820.00	0.76	235416.00
Passengers per Service Hour	16.92	8.28	1.04	14.65	8.02	0.83	14.00
Average Weekday Ridership	8458.00	4587.00	0.84	7757.00	4398.00	0.76	10000.00
Average Saturday Ridership	6392.00	3053.00	1.09	5770.00	2916.00	0.98	4500.00
5) Operate an Efficient System							
Cost Per Service Hour	134.33	109.18	0.23	126.61	101.64	0.25	82.50
Cost Per Trip	7.94	13.19	-0.40	8.64	12.68	-0.32	6.16
Fare Revenue per Trip	0.65	1.39	-0.53	0.69	1.29	-0.47	0.78

*Note: Includes Nightline

Lift Key Performance Indicators: For the Two Months Ending Aug 31, 2022							
	Month			YTD Average			Target
	Current	Prior Year	% Change	Current	Prior Year	% Change	
1) Operate a Safe Transit System							
Preventable Van Accidents per 100k Miles	7.17	5.06	41.70%	7.94	5.70	39.30%	1.20
OSHA Accidents per 200k Manhours	-	-	0.00%	-	-	0.00%	10.00
2) Meet and Exceed Customer Expectations							
Complaints per 10k Boardings	33.73	31.28	7.83%	38.62	21.42	80.30%	23.00
On-time Performance	96%	97%	-1%	97%	97%	0%	95%
Miles Between Road Calls	19,532.00	13,171.00	48.30%	17,627.00	15,783.00	11.68%	22,500.00
Average Call Center Minutes on Hold Time	1.08	1.45	-25.52%	0.90	1.21	-25.62%	1.00
3) Maintain a Quality Workforce							
Employee Turnover	92%	57%	61%	86%	50%	72%	50%
4) Operate an Effective System							
Ridership	9,488.00	7,672.00	23.67%	8,416.00	7,471.00	12.66%	9,082.00
Van Passengers per Service Hour	2.10	2.07	1.45%	2.06	2.04	0.98%	2.00
Average Weekday Ridership	413.00	349.00	18.29%	391.00	340.00	15.28%	470.00
5) Operate an Efficient System							
Cost Per Service Hour	107.81	117.49	-8.24%	114.11	111.85	2.02%	72.25
Cost Per Trip	51.35	56.84	-9.66%	55.31	54.88	0.78%	50.91
Fare Revenue per Trip	2.37	2.31	2.60%	2.01	2.01	0.00%	2.79

Upcoming Procurements

Est. Board Date	Good/Service	Type	Estimated Amt.	Status
Sep-22	Facility Feasibility Architectural Services Phase 1	RFQ	<\$50,000	On Call Architectural Engineering Contract
	On Call Architectural work needed for Facility Feasibility Study			
Sep-22	Lift Vehicle Replacement	State Contract	> \$100,000	Grants funds available
	Replacement of 7 Lift Vehicles			
Oct-22	CNG Compressors & Contract/-Trillium	Sole Source	Over \$150,000	Grant funds available
	Extend contract w/Trillium to add 5 year option. They will prorate it for the remainder of the original contract plus the option yr. Need updated estimate.			
Oct-22	Microtransit Software	RFP	Over \$100,000	In Progress
	Microtransit Software for Planning & OPS			
Oct-22	Driver Barriers	RFP	Over \$100,000	In Progress
	Protective driver barriers for Fixed Route Vehicles			
Oct-22	Security Access	Researching	TBD	Waiting on funding approval
	Replace RFID and other security related hardware.			
Dec-22	In Ground Lifts	State Contract	Over \$300,000	State Contract
	Replacement of In-Ground Lifts for Maintenance Shop -Waiting on Scope			
Dec-22	Bus Interior Cleaning	New RFP	Over \$50,000	In Planning Stages
	Cleaning of the interior of the fixed route buses. Updating scope to include COVID cleaning.			
Dec-22	General Maintenance & Facility Repair	New RFP	~\$150000	Review & confirm scope w/Randy
	General contractor for Tulsa Transit on as needed basis. Review & confirm scope with Project Manager			
Dec-22	Shop Truck	State Contract	\$90-\$140k	Grant 2020-030
	Maintenance shop truck to replace old vehicle/Future grant to fund. Do the same time as the CC roof.			
Dec-22	Scheduling & Maintenance Software	RFP	\$600,000 - \$960,000	Identifying Grant Funds
	To automate compiling of Operations timekeeping, bidding, dispatch, workforce & yard management			
Dec-22	UPS Battery Backups	IFB/RFP	Budget \$50,000	ARP
	Infrastructure - IT			
TBD	Digital Signage @DAS	RFP	Budget \$50,000	ARP
	Infrastructure - IT			
CY 23	On Call Printing Services	New RFP	Under \$50,000	Working on scope in mkt/planning dept
	On Call contract for various printing needs of the agency - Waiting on confirmation of final scope & feedback from .			
CY 23	Bus Camera Hardware & Software	RFP	Budget \$400,000	ARP
	Infrastructure - IT			
CY 23	Perimeter Fencing	IFB	Budget \$284,000	BBF FY19-21
	Security Access			
CY 23	Parking Lot Repair	IFB	Budget \$60,000	BBF FY19-21
	Maintenance - Repairs needed to current parking lot.			
Feb-22	ADA Paratransit /Microtransit & Other Services	RFP	Over \$150,000	Finalizing RFP Doc
	Contractor to oversee Lift/Paratransit as well as other services as defined by MTTA			
Jun-23	Computer Replacements - Agency wide	RFQ	Budget \$250,000	ARP
	Infrastructure - IT			

METROPOLITAN TULSA TRANSIT AUTHORITY
BOARD MEETING
September 27, 2022
Operating/Marketing Committee

To: Board of Trustees
From: Scott Marr - GM
Subject: **Driver Shields**

Recommendation

Authorize the General Manager to negotiate and execute a contract with Midwest Bus for the purchase of Protective Driver Barriers to be installed in all fixed route buses in an amount not to exceed \$450,000 and to negotiate final terms and conditions.

Background

On August 19, 2022 MTTA posted a Request For Proposals (RFP) for the purchase and installation of Protective Driver Barriers to protect our fixed route bus drivers from assault by passengers, COVID-19 and other communicable diseases. An RFP is used when the nature of the procurement lends itself to sealed bidding and the recipient expects that more than one source will be willing and able to submit a bid.

The RFP was advertised on two consecutive Sundays, August 21st and August 28th, in the Legal Notices section of the Tulsa World newspaper. In addition, classified advertisements were posted in Transit Talent and Mass Transit online publications. Finally, the procurement department maintains a database of potential firms to send project notices to.

Four firms chose to submit bids for the project.

Power Mfg submitted a proposal that, while technically responsive, did not give any indication of what their product was like. Their price was so much lower (\$108k), that we determined they were outside the competitive range.

Queen City Engineering submitted a proposal for a product that did not provide as much protection as one of the other products. Queen City's barrier uses ¼" thick Lexan and the product we have chosen uses 3/8" Lexan.

Cap A Bus (CAB) offered a product that was a slightly updated version of a previous barrier purchase we made back when Covid-19 was a major concern.

Finally, we went with Midwest Bus for their Vapor Shield product. This product is a more robust solution for our driver's safety. The mounting system, air circulation, roll down window and positive locking mechanism gave it the advantage over the others.

The table below illustrates the points assigned to each firm.

<i>Evaluation Criteria Scoring Sheet Summary</i>				
Criterion	Max Value	Queen City	Cap A Bus	Midwest Bus
1. Relevant related experience	30	55	65	85
2. Perceived quality and reliability of proposed product.	35	43	60	100
3. Price (evaluated separately)	30	90	42	30
4. Proposers that are DBE or that are willing to use a DBE firm as a subcontractor when subcontractors are proposed as part of a team.	5	0	0	0
Totals	100	188	167	215

Financial Impact

MTTA will pay for the project with federal funds, CARES. No local match required.



Delivering performance proven solutions for buses



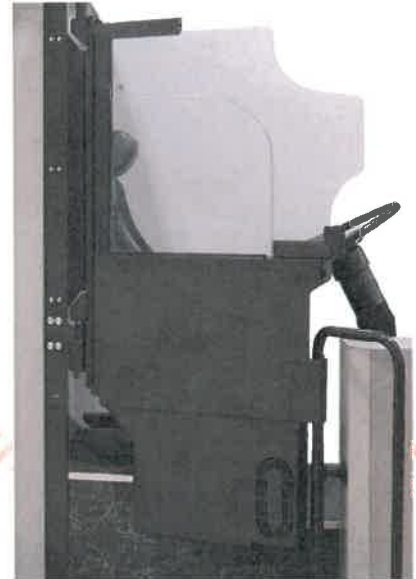
Vapor Bus International
A **Wabtec** company

vShield®

Electric Operator Protection Door



Heavy-duty door provides critical defensive safety barrier with comfort and convenience



Exclusive, electric Vapor vShield bus operator door provides a critical defensive barrier with large safety glass and heavy-duty lower door to protect against physical assaults and unwanted passenger interactions.

- Electric window increases ventilation
- Two integrated, high-velocity electric fans
- Heavy-duty latch mechanism
- New and retrofit applications

Vapor performance and reliability



- + Power window allows operator to open or close quickly and easily
- + Anti-reflective, anti-glare laminated safety glass functions as sneeze guard
- + Contoured glass provides direct unobstructed views to mirrors
- + Helps maintain consistent temperature in cockpit area
- + Selectable-speed fans for optimal air circulation
- + Unique latch mechanism maintains positive contact, eliminates rattles
- + Auxiliary door release mechanism
- + Easy installation, simple wiring



Vapor vShield® Operator Protection Door

Features

- Large, contoured shield design allows direct visibility to mirrors and eliminates blind spots
 - Power window with auto up/down
 - Anti-pinch obstruction detection
 - Quick replacement glazing
 - Rugged, anti-rattle door latch for secure closure and easy open
 - Auxiliary door release mechanism
 - Large, easy-grip door open handle with securement knob for two-action door latch release
 - Dual, variable-speed circulation fans, configured for in or out operation
 - Easy to use rocker switches for window and fans
- Door custom designed for specific applications and adherence to ADA regulations
 - Rapid-release door assembly for easy access to operator compartment



ProtectDoor™ Operator Protection Door – same features as vShield without a power window and fans. Request Bulletin No. 53-8010.

Specifications

Operating Voltage:	24 VDC nominal
Operating Current:	15A breaker
Design Life:	12 years
Window:	Standard laminated AS-2, safety glass window with anti-reflective, anti-glare coating Optional tempered glass available
Dimensions:	Custom design for each door



For more information, contact your local Vapor representative.

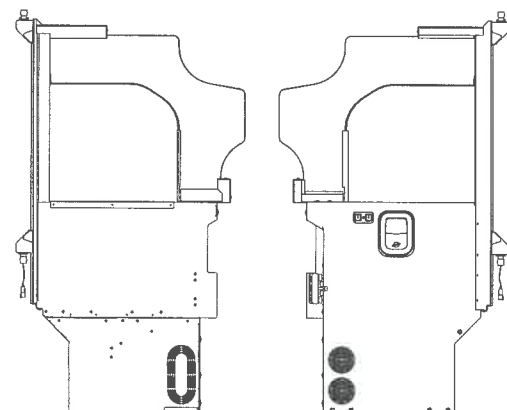
Vapor Bus International

1010 Johnson Drive, Buffalo Grove, Illinois 60089
Tel: 866-375-4126 / Fax: 847-520-2222
www.vaporddoors.com
Email: vaporbusinfo@wabtec.com

Bulletin No. 53-8009 © 6-2020 Printed in U.S.A.

U.S. and foreign patents are applicable and/or pending to products described and illustrated herein. Vapor and Vapor Bus International are registered trademarks of Wabtec Corporation.

Vapor reserves the right to discontinue products or change product specifications or designs at any time without notification.



Front

Back

METROPOLITAN TULSA TRANSIT AUTHORITY
BOARD MEETING
September 27, 2022
Operating/Marketing Committee

To: Board of Trustees
From: Randy Cloud, Director of Maintenance
Subject: Award of Contract for Low Floor Paratransit Vehicles

Recommendation

Authorize the General Manager to enter a contract with Creative Bus Sales for the purchase of six (6) Dodge Promaster paratransit buses in an amount not to exceed \$1,200,000. This purchase will be made using the State of Oklahoma Purchasing Contract.

Background

Several of MTTA's paratransit vehicles have reached the end of their useful life and become eligible for replacement. These vehicles remain in service, but the operational cost of these units continue to increase with age. These vehicles were placed into service in 2013 and 2014 and have mileage between 205,000 and 245,000 with 200k considered to be useful life. This group of vehicles generate 3 times more repair orders than buses that are 2-3 years old.

Replacing these vehicles with new ones will reduce operating cost and provide a more reliable service to our customers. MTTA has elected to utilize the state purchasing contract for this procurement to take advantage of the combined purchasing power of the state to negotiate more favorable pricing.

Financial Impact

The vehicles will be paid for with 80% federal dollars and 20% local match.

METROPOLITAN TULSA TRANSIT AUTHORITY
BOARD MEETING
September 27, 2022
Operating/Marketing Committee

To: Board of Trustees
From: Randy Cloud, Director of Maintenance
Subject: Approve purchase of above ground Lifts

Recommendation

Authorize the General Manager to enter a contract with Mohawk Lifts for the purchase of two (2) sets of surface mount lifts for the Maintenance facility in an amount not to exceed \$304,134.47. This purchase will be made using the State of Oklahoma Purchasing Contract.

Background

The original Maintenance Department in-ground lifts has deteriorated over the last several years with most becoming totally unusable. MTTA will be replacing these with surface mounted lifts that require less maintenance and will be able to be relocated to the new facility when we move. These lifts will improve our productivity as the current process is to move buses from one bay to another to accomplish different repairs. The surface mounted lifts will enable us to complete all repairs in one bay.

Financial Impact

The vehicles will be paid for with 80% federal dollars and 20% local match.

METROPOLITAN TULSA TRANSIT AUTHORITY
BOARD MEETING
August 23, 2022
Operating/Marketing Committee

To: Board of Trustees
From: Ofir Bar – Director of Information Technology
Subject: **Increase Accessibility & Anti-Human Trafficking Service**

Tulsa Transit is committed to provide exceptional service to all our riders and these two programs will help us improving accessibility means to our visually impaired riders. In addition, provide our riders a direct and discrete tool to report potential human trafficking events as a victim or as an observer.

Both programs have a potential of increasing overall security and accessibility to our riders and with excellent overall transportation services, can help with increase of our ridership over time.

Background

AIRA – Accessibility program to our visually impaired riders:

Tulsa Transit will provide to our riders with free access to contact AIRA specialized agent when desire to use the public transportation system. It can be a delivered as a curb-to-curb service.

Twenty-four-Seven Inc – Program that build to provide potential victims of Human Trafficking or persons that observe a potential situation of trafficking with ability to report or receive information about their rights.

The concept is simple to deploy and once again, aside of the great cause of preventing, deterring human traffickers using our transportation system as a tool to exploit. This program can be a supplemental addition to our Safe Place program which aim to increase the overall security and public awareness of our riders/operators.