



METROPOLITAN TULSA TRANSIT AUTHORITY

BOARD of TRUSTEES MEETING

To Be Held 12:00 p.m. Tuesday, April 26, 2022
10th Floor North Conference Center, City Hall
175 East 2nd Street, Tulsa, Oklahoma

AGENDA

INTRODUCTION AND NOTICE TO THE PUBLIC: The Board of Trustees will consider, discuss, and may take action on, adopt, amend, reject, or defer action on any item listed on this Agenda.

- I. CALL TO ORDER and BOARD MEMBER ROLL CALL**
- II. INTRODUCTIONS**
- III. APPROVAL OF THE March 22, 2022, MEETING MINUTES** [Page 3](#)
- IV. PUBLIC COMMENTS**

Anyone wishing to comment on an agenda item shall notify the board secretary of their wish to speak, as well as the specific agenda item that they wish to speak about. Each speaker will be allowed three minutes to present. No person shall be allowed to comment without registering with the board secretary.

V. COMMITTEE BUSINESS and REPORTS

A. Finance/Budget Committee – *James Wagner, Committee Chair*

Consideration and possible approval, adoption, denial, amendment of revision of the FY2022 budget, including, adding, deleting, increasing, or decreasing programs, appropriations, expenditures and amounts thereof.

- 1. Review and approval of March 2022 Financial Statements—*Rebecca Walner (Action)* [Page 7](#)
- 2. Review of General Manager Submitted Expenses- *Rebecca Walner (Action)* [Page 30](#)
- 3. Upcoming Procurements—*Jack Van Hooser (Information)* [Page 31](#)

B. Operating/Marketing Committee—*Ann Domin, Committee Chair*

1. Exercise of On-Call Consulting (Planning) Option Year 2 – *Scott Marr (Action)* [Page 32](#)

Authorize the General Manager to exercise the second of two option years for On-Call Consulting (Planning) services with:

- HNTB Corporation
- IBI Group
- Olsson
- RLS Associates, Inc.,

The contracts were for three-years with two one-year options. The on-call consulting projects have been very successful enabling MTTA to assess its facilities, prepare and win a \$3.2 million federal grant, address community planning, as well as address operational issues including on-time performance.

2. MTTA Rockford Facility - *Randy Cloud/Scott Marr (Information)* [Page 33](#)

Present information on the necessity to potentially acquire another location due to our future needs that Rockford location doesn't have now or for the future.

3. Free Fares – *Scott Marr (Information)*

Update on the free fares starting May 1, 2022 through June 30, 2022 approved by Tulsa City Council.

C. Executive Committee—*Adam Doverspike, Board Chair*

1. Universal Field Services Contract – *Scott Marr & Randy Cloud (Action)*

Discussion of and possible vote to authorize the General Manager to terminate Real Estate Services contract dated November 19, 2020, with Universal Field Services, Inc. related to acquisition of properties for the Southwest Employee Parking Lot Project.

VII. TRUSTEES AND GENERAL MANAGER COMMENTS

Members of the Board of Trustees and the General Manager will have an opportunity to comment on Tulsa Transit, its services and/or other issues related to Tulsa Transit. Action will not be taken by the Board of Trustees on these comments.

VIII. NEW BUSINESS

Pursuant to the Oklahoma Open Meetings Act, new business is any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. Title 25 O.S. sec. 311(A)(9).

IX. ADJOURN

The next regularly scheduled meeting of the
Tulsa Transit Board of Trustees will be held on
Tuesday, May 24, 2022, at 12:00 PM

METROPOLITAN TULSA TRANSIT AUTHORITY

Minutes of the Meeting of the Board of Trustees

Tuesday, March 22, 2022

10th Floor North Conference Center, City Hall

175 East 2nd Street, Tulsa, Oklahoma

CALL TO ORDER/ROLL CALL

Trustee	In-Person	Absent
Adam Doverspike, Chair	✓	
James Wagner, Vice Chair		✓
Tina Peña		✓*
Ann Domin	✓	
Emily Hall	✓	
Emeka Nnaka		✓
Phyllis Joseph	✓	
Totals	4	3

* Tina Peña arrived 12:03

OTHERS PRESENT:

Lori Soderstrom, Secretary to the Board of Trustees; Jean Ann Hudson, City-Appointed Attorney.

IN ATTENDANCE: Scott Mar, General Manager; Rebecca Walner, MTTA Senior Accountant; Scott Bosen, MTTA Accountant; Jack Van Hooser, MTTA Accounting & Grants Manager; Randy Cloud, Director of Maintenance, Liann Alfaro, Planning & Marketing Director; Tammy Ewing, Attorney.

In accordance with the Oklahoma Open Meetings Act, the meeting was preceded by advance notice of the date, time, and place filed with the Municipal City Clerk’s office on October 26, 2021. An announcement was also given at least twenty-four (24) hours in advance by posting notice of the date, time and place and agenda of the meeting on March 17, 2022, 4:57 pm at the Municipal City Clerk’s office and on the entry door at Tulsa Transit Administrative offices on March 17, 2022.

I. CALL TO ORDER

Adam Doverspike called the meeting to order at 12:01 pm.

II. INTRODUCTIONS

Scott Marr introduced the MTTA Staff, Scott Bosen, Rebecca Walner, Liann Alfaro, Jack Van Hooser and Randy Cloud.

III. APPROVAL OF THE February 22, 2022, MEETING MINUTES

Emily Hall and **Ann Domin** moved to approve the February 22, 2022, meeting minutes.

Yeas 3 Nays 0 Abstained 1 Absent 3 -- Motion Carried.

IV. PUBLIC COMMENTS

None

V. COMMITTEE BUSINESS and REPORTS

A. Finance/Budget Committee – James Wagner, Committee Chair

1. Review and approval of February 2022 Financial Statements – Rebecca Warner
Rebecca presented the February financials. Operating expenses were 20% less than projections for February, total YTD expenses are 9.3% less than projected. The zero surplus is due to the emergency fund being funded, right now it is funded at \$2.5 million. Fixed routes were down YTD 9.4%; Lift ridership YTD 21% more than projected; BRT is under the 34,000 105 ridership for the month of February.

Phyllis Joseph and Emily Hall moved to approve February Financial statements.

Yeas 5 Nays 0 Abstained 0 Absent 2 -- Motion Carried

2. Review of Scott Marr submitted expenses – Rebecca Walner
There is none to report.

3. Upcoming Procurements – Jack Van Hooser
Jack informed the Board that Trapeze for OPS, On Call Consulting, and the MTTA Branding will be on the April Agenda.

4. MTTA Link Tulsa MOU – Rebecca Walner
Rebecca presented the MOU with Tulsa Transit and City of Tulsa Leveraging Intelligent Networks & Key Corridors Build Grant Project.

Ann Domin and Phyllis Joseph moved to approve the MOU for the Leveraging Intelligent Networks & Key Corridors Build Grant Project with MTTA and the City of Tulsa

Yeas 5 Nays 0 Abstained 0 Absent 2 -- Motion Carried

5. Authorization of Free Fares – Scott Marr
Scott presented the Board with free fares for April 4th to May 30th, with the idea of getting back choice riders due to current high gas prices. **Emily Hall** asked what the benchmark would be for ridership during this time; Scott said around 33% increase. **Ann Domin** asked what the lost revenue would be; Scott answered \$100,000 in fare box and \$100,000 in ticket sales for this time-period. We would be doing a marketing campaign to promote the free fares. The Gathering Place was free fare during Spring break and ridership was around 1,446 rides. **Adam Doverspike** would like to see pros and cons of going to free fares. **Jean Ann Hudson** informed the Board that the free fares will need to be approved by the City of Tulsa Councilors, due to the initial license agreement after Tulsa Transit was formed and took over MKO lines.

Phyllis Joseph and **Emily Hall** moved to authorize the General Manager to offer free fares for fixed route service April 4th, 2022, to May 30, 2022, dependent on the approval from City of Tulsa Council.

Yeas 5 Nays 0 Abstained 0 Absent 2 -- Motion Carried

B. Operating/Marketing Committee – Ann Domin

1. Renewal of Office 365 Licensing – Rebecca Walner

Rebecca presents the Board with the renewal of licensing for Office 365 for 1-year term with an additional 4-year renewal option, not to exceed \$175,000 for the 5-year term.

Ann Domin and **Phyllis Joseph** moved to authorize the General Manager to renew the Microsoft Office 365 licensing agreement starting April 2022, not to exceed \$160,000 for the 5-year term.

Yeas 5 Nays 0 Abstained 0 Absent 2 -- Motion Carried

2. Update on Ridership and Upcoming Changes/Public Meetings – Liann Alfaro

Liann presented the latest ridership numbers and performance standards. **Emily Hall** asked if route maps could be included for next update, this would help to know where routes run.

3. Approve Tulsa Transit’s updated Title VI Program – Liann Alfaro

Liann presented the Board with the Title VI program that is updated every 3 years and sent to FTA.

Tina Peña and **Phyllis Joseph** moved to approve MTTA’s Title VI program and authorize the Title VI Officer to submit the document on behalf of Tulsa Transit to the Federal Transit Administration (FTA) Region 6 office.

Yeas 5 Nays 0 Abstained 0 Absent 2 -- Motion Carried

C. Executive Committee – Adam Doverspike, Committee Chair

1. Report of Commissioners in the Condemnation Case – Randy Cloud/Scott Marr/Tammy Ewing

Emily Hall and **Phyllis Joseph** made motion to enter executive session.

Yeas 5 Nays 0 Abstained 0 Absent 2 -- Motion Carried

Adam Doverspike and **Phyllis Joseph** made motion to exit executive session.

Yeas 5 Nays 0 Abstained 0 Absent 2 -- Motion Carried

2. Claims and Cost of the Purchase and Acquisition of Property - Randy Cloud/Scott Marr/Tammy Ewing

Phyllis Joseph and **Tina Peña** made motion to enter executive session.

Yeas 5 Nays 0 Abstained 0 Absent 2 -- Motion Carried

Adam Doverspike and **Phyllis Joseph** made motion to exit executive session.

Yeas 5 Nays 0 Abstained 0 Absent 2 -- Motion Carried

Adam Doverspike and **Emily Hall** made the motion to instruct our attorney to dismiss condemnation proceedings on *MTTA v. Rusted Truck Property Company, LLC, et al.*, Tulsa County Case #CJ-2021-3580.

Yeas 5 Nays 0 Abstained 0 Absent 2 -- Motion Carried

VI. TRUSTEES AND GENERAL MANAGER COMMENTS
None

VII. NEW BUSINESS
None

VIII. ADJOURN

Adam Doverspike adjourned meeting at 1:29 pm.

Sincerely,

Lori Soderstrom
Secretary to the Board of Trustees

**METROPOLITAN TULSA TRANSIT AUTHORITY
BOARD MEETING
April 26,2022
Finance/Audit Committee**

To: Board of Trustees
From: Rebecca Walner, Controller
Subject: FY22 Financial Statement Summary through March 31, 2022.

Recommendation:

Review and approve the FY22 March Financial Statement Summary.

Analysis:

March operating expenses of \$1.4M were \$592K or 29% less projections based on the FY2022 budget.

YTD we have a zero surplus with total expenses of \$17.4M which are \$1.4M or 11% less than projected. The FY22 underspending of \$1.4M to budget is reflected in the following areas: Total Payroll 445K, Repair Parts 488K, Shop and Equipemnt 124K, and Planning/Marketing \$1M. Below is a summary of our YTD FY22 operating results before audit:

**FY2022 Financial Summary
YTD March 2022**

<i>Item</i>	<i>Actual</i>	<i>Budget</i>	<i>Variance %</i>	<i>Prior Year</i>	<i>Variance %</i>
Revenue					
Revenue from Operations	\$1,597,183	\$1,419,100	12.55%	\$1,589,338	0.49%
Operating Grant Funding	\$15,839,688	\$19,629,704	(19.31%)	\$14,305,390	10.73%
Total Operating Revenues	\$17,436,871	\$21,048,804	(17.16%)	\$15,894,728	9.70%
Operating Expenses					
Labor and Fringe	\$9,986,099	\$10,431,607	(4.27%)	\$8,930,732	11.82%
Transportation Services	\$2,441,056	\$2,624,428	(6.99%)	\$2,181,379	11.90%
Administrative Services	\$1,151,967	\$1,187,228	(2.97%)	\$1,199,175	(3.94%)
Materials and Supplies	\$2,471,896	\$2,832,729	(12.74%)	\$2,339,867	5.64%
Utilities	\$468,636	\$452,130	3.65%	\$439,943	6.52%
Insurance	\$307,562	\$413,101	(25.55%)	\$385,115	(20.14%)
Marketing and Planning	\$609,656	\$1,698,495	(64.11%)	\$418,515	45.67%
Total Operating Expenses	\$17,436,871	\$19,639,718	(11.22%)	\$15,894,726	9.70%
Budget Surplus (Deficit)	\$0	\$1,409,086	(100.00%)	\$2	(100.00%)



FY22 Executive Summary

For the Nine Months Ending Mar 31, 2022

Summary of Activities*	Actual	Budget	Var%
Revenues From Operations \$	1,597	\$ 1,419	13%
Grant Revenues	15,840	19,630	-19%
Total Operating Revenues	17,437	21,049	-17%
Total Expenses	(17,437)	(19,640)	-11%
Surplus (Deficit) \$	(0)	\$ 1,409	-100%

Operating Revenues*	Actual	Budget	Var%
City of Tulsa \$	6,917	\$ 8,148	-15%
Federal Grants	7,639	10,323	-26%
State Grants	862	825	5%
Other Grants	420	333	26%
Fare Revenues	1,029	1,004	3%
Advertising Revenues	540	380	42%
Other Revenues	29	35	-18%
Total Operating Revenues \$	17,437	\$ 21,049	-17%

Operating Expenses*	Actual	Budget	Var%
Payroll & Fringe \$	9,986	\$ 10,432	-4%
Transportation Services	2,441	2,624	-7%
Administrative Services	1,152	1,187	-3%
Materials & Supplies	2,472	2,833	-13%
Utilities	469	452	4%
Insurance	308	413	-26%
Marketing & Planning	610	1,698	-64%
Total Expenses \$	17,437	\$ 19,640	-11%

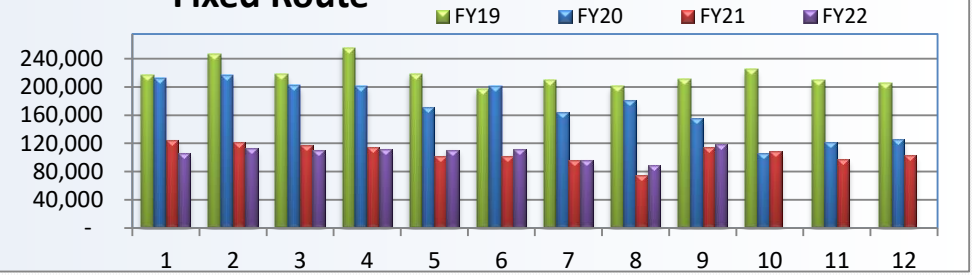
Ridership	Current Year	Prior Year	Change
Fixed Route **	968,937	852,328	14%
Lift Program	64,612	43,214	50%

Tulsa Transit connects people to progress and prosperity.

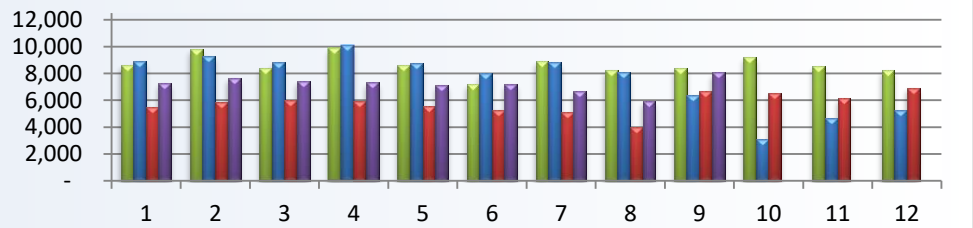
* Numbers shown in thousands

** Includes Nightline

Fixed Route



Lift Ridership



Goal 1. Operate a Safe Transit System

Accidents (Per 100K miles)	FY22	FY21	Change	Target
Fixed Route	1.36	1.75	-22%	1.80
Lift Program	3.42	2.26	51%	1.20

Goal 2. Meet and Exceed Customer Expectations

Complaints	FY22	FY21	Change	Target
Fixed Route	4.46	4.14	8%	4.35
Lift Program	32.81	25.45	29%	23.00

Goal 3. Maintain a Quality Workforce

Absences (Per weekday)	FY22	FY21	Change	Target
Operators	17	18	-6%	9
Total	20	20	0%	12

Goal 4. Operate an Effective Transit System

Passengers Per Hour	FY22	FY21	Change	Target
Fixed Route	8.01	7.30	10%	14.00
Lift Program	2.02	1.92	5%	2.00

Goal 5. Operate an Efficient Transit System

Cost Per Trip	FY22	FY21	Change	Target
Fixed Route	\$ 13.99	\$ 11.32	24%	\$ 6.16
Lift Program	\$ 55.06	\$ 68.32	-19%	\$ 50.91

- Consistent with or better than target
- ✓ Inconsistent with or worse than target

Fixed Route and Nightline Preventable Accidents - FY22								
	\$0 to \$500	\$500 to \$1,000	\$1,000 to \$2,500	\$2,500 to \$5,000	\$5,000 to \$10,000	\$10,000 to \$20,000	Over \$20,000	Total
MONTH								
July	3							3
August	2							2
September	0	1	3					4
October	2		3	1				6
November	3							3
December	3							3
January	0	1	1					2
February	2							2
March	4							4
April								0
May								0
June								0
TOTAL	19	2	7	1	0	0	0	29
Percent of Total	66%	7%	24%	3%	0%	0%	0%	100%

Fixed Route and Nightline Preventable Accidents - FY21								
	\$0 to \$500	\$500 to \$1,000	\$1,000 to \$2,500	\$2,500 to \$5,000	\$5,000 to \$10,000	\$10,000 to \$20,000	Over \$20,000	Total
MONTH								
July	2	1						3
August	2		2					4
September	3		1				1	5
October	3							3
November	1							1
December	1	1		1				3
January		1	2	1				4
February	11							11
March	1							1
April	3	1						4
May	2							2
June	6							6
TOTAL	35	4	5	2	0	0	1	47
Percent of Total	74%	9%	11%	4%	0%	0%	2%	100%

Lift Preventable Accidents - FY22								
	\$0 to \$500	\$500 to \$1,000	\$1,000 to \$2,500	\$2,500 to \$5,000	\$5,000 to \$10,000	\$10,000 to \$20,000	Over \$20,000	Total
<i>Month</i>								
July	5							5
August	4							4
September	1							1
October	4							4
November	4							4
December	0							0
January	4							4
February	3							3
March	3							3
April								0
May								0
June								0
Total	28	0	0	0	0	0	0	28
Percent of Total	100%	0%	0%	0%	0%	0%	0%	0%

Lift Preventable Accidents - FY21								
	\$0 to \$500	\$500 to \$1,000	\$1,000 to \$2,500	\$2,500 to \$5,000	\$5,000 to \$10,000	\$10,000 to \$20,000	Over \$20,000	Total
<i>Month</i>								
July			1					1
August		1	1					2
September				1				1
October		4						4
November						1		1
December								0
January			1	1				2
February	1							1
March	3							3
April	2							2
May	5							5
June	2							2
Total	13	5	3	2	0	1	0	24
Percent of Total	54%	21%	13%	8%	0%	4%	0%	100%

SUMMARY OF OPERATING BUDGET VARIANCE ANALYSIS

Projected expenses within +/- \$1,000 and +/- 5% YTD variance are considered consistent with projections.

Operating Revenues	YTD \$	YTD Var\$	YTD Var%	Details
Fixed Route Revenues	800,084.00	(43,933.00)	-36%	Fixed Route Revenues are lower than expected as we navigate out of COVID-19 into a new normal.
Advertising Revenue	539,756.00	159,334.00	42%	Advertising Revenue is 42% higher than original projected.
Lift Program Revenues	228,703.00	69,142.00	43%	Lift is significantly higher than projected due to QuikTrip ordering more passes as our Lift ridership also increases.
Expenses	YTD \$		YTD Var%	Details
Payroll and Fringe	9,986,099.00	(445,508.00)	-4%	Payroll & Fringe is 4% less than projected as we have not yet been at full capacity for drivers, however have been paying sign-on bonus's and overtime.
Transportation Services	2,441,056.00	(183,372.00)	-7%	Transportation Services is less than expected as we have not got back to full capacity.
Advertising Commissions	245,922.00	74,732.00	44%	Advertising commission is higher than expected as we are expensing the commission expense as we invoices versus upon payment received.
Legal	52,849.00	20,110.00	61%	Legal expenses are higher than expected due on going property disputes and other unexpected disputes.
Audit Fees	30,075.00	(2,115.00)	-7%	Audit Fees are under projected due to the budget line item not being submitted correctly.
Bldg. & Facility Services	110,821.00	(14,428.00)	-12%	Building and Facility Services appears to 14K lower due to an invoices not submitted for 2 months. Should line item come to budget in April.
Professional and Technical	692,257.00	(122,795.00)	-15%	Due to prepayments in prior year reclass, it made the budget appear to be larger than necessary. This should level out over the next few months.
Fuel	644,768.00	305,087.00	90%	Fuel increase is higher than expected with the price of fuel surging and not having a locked in rate for more than 50% of our CNG. We now have it locked in for up to 80%. As well as we added "electric fuel" as an expense after budget was made. \$17,500 monthly.
Gasoline	61,881.00	16,665.00	37%	Gasoline prices reached much higher than expected rates which caused the increase in our gas budget line as well.
Oil & Lubricants	92,570.00	(38,574.00)	-29%	YTD Expenses are lower than expected due to not at regular schedule services but budget at regular services.
Tires & Tubes	98,228.00	(28,000.00)	-22%	YTD Expenses are lower than expected due to not at regular schedule services but budget at regular services.
Facility Repairs	502,123.00	163,406.00	48%	YTD expenses of \$451K are \$150K or 50% more than projected.
Service & Shop Equipment	25,291.00	(124,582.00)	-83%	YTD Expenses are lower than expected due to not at regular schedule services but budget at regular services.

Other Shop & Garage	47,930.00	(32,358.00)	-40%	YTD Expenses are lower than expected due to not at regular schedule services but budget at regular services.
Repair Parts	938,244.00	(488,987.00)	-34%	This year we expected to have multiple engine overhauls, due to not at regular schedule services, those overhauls have been pushed to later this year into FY23.
Servicing Supplies	38,639.00	(64,423.00)	-63%	YTD Expenses are lower than expected due to not at regular schedule services but budget at regular services.
Utilities	468,636.00	16,506.00	4%	Utilites are about on target with budget
Insurance	307,562.00	(105,539.00)	-26%	Insurance premiums did not increase as expected in FY 22 and we are negotiting for FY23 currently.
Planning	257,814.00	(398,436.00)	-61%	Planning currently appears to be under budget, however, in the next few months we are expecting projects to come to closure which will pull this number closer to budgeted expectation.
Marketing & Advertising	51,991.00	(374,418.00)	-88%	Similar to Planning, we do have projects that we are expecting to come to closure as our fiscal years comes to closer to close.
General Office Expense	118,156.00	3,682.00	3%	General Office Expenses is on target for expectation for FY22.
Grant Revenues	YTD \$\$		YTD Var%	Details
Other Operational Assistance	420,406.00	87,049.00	26%	These revenues represent contracts with the City of Broken Arrow, Jenks, and Sand Springs. YTD revenues of \$420K are \$87K or 26% more than projected. This increase represents the TTC lease of MMS.
Oklahoma State Funding	862,497.00	37,493.00	5%	Our FY22 annual ODOT apportionment is \$95K per month and is consistant with projections.
FTA Planning	473,204.00	159,371.00	51%	YTD planning revenues of \$473K are \$159k or 51% more than projected.
FTA Audit/Leases	4,000.00	(23,115.00)	-85%	YTD Audit/Lease revenues are lower than expected as we did not have a grant that would help cover the cost. We are currently in process for future years to secure the funding for Audits and Leases.
FTA ADA Lift	277,602.00	109,639.00	65%	YTD ADA Lift revenues of \$277K are 109K more than expected due to transferring funds in the budget with the FTA.
FTA - CARES	4,345,495.00	(3,727,578.00)	-46%	YTD CARES is 4.3M are 3.7M or 46% less than projected due to using older grants and moving funds to Prevenative Mainteance.
FTA Preventive Maintenance	2,539,135.00	798,209.00	46%	YTD Preventative Maintence is 2.5M or 798K or 46% more than projected due to moving funds from Operations
FTA Operations	4,345,495.00	(4,000,793.00)	-23%	YTD Operations revenues of \$4.3M are \$4M or 23% less than projected.

METRO TULSA TRANSIT AUTHORITY
Income Statement
For the Nine Months Ending Thursday, March 31, 2022

	Actual	Budget	Var %	PY	PY %	Act YTD	Bgt YTD	Var%
Operating Revenues								
Passenger	\$98,256	\$88,623	10.87%	\$160,622	(38.83%)	\$784,697	\$819,119	(4.20%)
Nightline	\$1,118	\$1,598	(30.05%)	\$1,454	(23.14%)	\$8,818	\$14,770	(40.30%)
Sunday Service	\$939	\$1,096	(14.28%)	\$818	14.77%	\$6,569	\$10,128	(35.14%)
Advertising	\$30,037	\$42,269	(28.94%)	\$33,302	(9.80%)	\$539,756	\$380,422	41.88%
Investments	\$1,005	\$200	402.50%	\$274	266.34%	\$6,510	\$1,800	261.65%
Lift Program - ADA	\$48,753	\$17,608	176.89%	\$45,394	7.40%	\$228,703	\$159,561	43.33%
Other Revenue	\$1,249	\$3,700	(66.23%)	\$339	268.54%	\$22,130	\$33,300	(33.54%)
Total Operating Revenues	\$181,357	\$155,094	16.93%	\$242,203	(25.12%)	\$1,597,183	\$1,419,100	12.55%
Operating Expenses								
Labor:								
Operators	\$240,778	\$417,533	(42.33%)	\$293,069	(17.84%)	\$3,359,406	\$3,757,798	(10.60%)
Transportation Administration	\$54,239	\$64,521	(15.94%)	\$64,814	(16.32%)	\$711,683	\$580,686	22.56%
Maintenance	\$59,654	\$115,587	(48.39%)	\$172,266	(65.37%)	\$994,769	\$1,040,284	(4.38%)
Maintenance Administration	\$16,093	\$28,555	(43.64%)	\$28,218	(42.97%)	\$250,336	\$256,995	(2.59%)
Administration & Accounting	\$91,050	\$151,612	(39.95%)	\$130,931	(30.46%)	\$983,875	\$1,364,511	(27.90%)
Total Labor	\$461,814	\$777,808	(40.63%)	\$689,298	(33.00%)	\$6,300,069	\$7,000,274	(10.00%)
Fringe Benefits:								
FICA Taxes	\$35,939	\$63,025	(42.98%)	\$54,509	(34.07%)	\$600,522	\$567,226	5.87%
Pension Plan Expense	\$134,090	\$95,042	41.09%	\$66,389	101.98%	\$777,837	\$855,374	(9.06%)
Health & Dental Insurance	\$105,417	\$95,415	10.48%	\$93,048	13.29%	\$1,000,936	\$858,738	16.56%
Life & Disability Insurance	\$14,365	\$8,372	71.58%	\$17,142	(16.20%)	\$85,506	\$75,352	13.48%
Sick Leave	\$21,917	\$28,384	(22.79%)	\$13,832	58.45%	\$306,747	\$255,459	20.08%
Holiday Pay	(\$32,785)	\$27,679	(218.45%)	\$5,006	(754.92%)	\$313,142	\$249,111	25.70%
Vacation Pay	\$26,154	\$34,296	(23.74%)	\$19,120	36.79%	\$400,703	\$308,660	29.82%
Uniform Allowance - Drivers	\$1,658	\$3,154	(47.44%)	\$3,100	(46.51%)	\$53,225	\$28,388	87.50%
Clothing/Tool Allowance - Mechanics	\$5,733	\$3,150	82.01%	\$3,265	75.58%	\$30,442	\$28,350	7.38%
Unemployment Compensation	\$2,157	\$1,206	78.79%	\$6,000	(64.05%)	\$7,910	\$10,858	(27.16%)
Other Fringe Benefits	\$12,749	\$21,535	(40.80%)	\$4,548	180.34%	\$109,060	\$193,817	(43.73%)
Total Fringe Benefits	\$327,394	\$381,258	(14.13%)	\$285,959	14.49%	\$3,686,030	\$3,431,333	7.42%
Total Loaded Payroll	\$789,208	\$1,159,066	(31.91%)	\$975,257	(19.08%)	\$9,986,099	\$10,431,607	(4.27%)

Transportation Services:

Fixed Route	\$49,210	\$46,723	5.32%	\$47,144	4.38%	\$434,960	\$420,509	3.44%
Sunday Service	\$21,748	\$24,214	(10.19%)	\$21,364	1.80%	\$199,848	\$217,924	(8.29%)
Lift Program - ADA	\$212,519	\$220,666	(3.69%)	\$186,182	14.15%	\$1,747,523	\$1,985,995	(12.01%)
Circulator Service-Downtown/Midtown	\$8,283	-	0.00%	-	0.00%	\$51,525	-	0.00%
Lift Services - Meals On Wheels	-	-	0.00%	-	0.00%	\$7,200	-	0.00%
Total Transportation Services	\$291,760	\$291,603	0.05%	\$254,690	14.55%	\$2,441,056	\$2,624,428	(6.99%)

Administrative Services:

Advertising	\$13,517	\$19,021	(28.94%)	\$11,948	13.13%	\$245,922	\$171,190	43.65%
Legal Fees	\$2,680	\$3,638	(26.34%)	\$6,545	(59.06%)	\$52,849	\$32,739	61.42%
Audit Fees	\$3,342	\$3,577	(6.57%)	\$3,208	4.16%	\$30,075	\$32,190	(6.57%)
Office Equipment / Computers	\$1,039	\$469	121.62%	-	0.00%	\$16,841	\$4,221	299.00%
Building & Facility Services	\$10,222	\$13,917	(26.55%)	\$11,301	(9.55%)	\$110,821	\$125,249	(11.52%)
Professional & Technical Services	\$33,492	\$29,721	12.69%	\$75,175	(55.45%)	\$387,090	\$267,486	44.71%
Software Maintenance & Service	\$32,504	\$60,841	(46.58%)	\$80,903	(59.82%)	\$305,167	\$547,566	(44.27%)
Security Services	\$454	\$732	(37.92%)	\$21	2020.44%	\$3,202	\$6,587	(51.39%)
Total Administrative Services	\$97,250	\$131,916	(26.28%)	\$189,101	(48.57%)	\$1,151,967	\$1,187,228	(2.97%)

Total Services

\$389,010	\$423,519	(8.15%)	\$443,791	(12.34%)	\$3,593,023	\$3,811,656	(5.74%)
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Materials & Supplies:

Fuel	\$95,587	\$37,742	153.26%	\$35,390	170.09%	\$644,768	\$339,681	89.82%
Gasoline	\$4,962	\$5,024	(1.24%)	\$4,937	0.50%	\$61,881	\$45,216	36.86%
Oil & Lubricants	\$10,089	\$14,572	(30.76%)	\$14,406	(29.97%)	\$92,570	\$131,144	(29.41%)
Tires & Tubes	\$9,312	\$14,025	(33.61%)	\$13,116	(29.00%)	\$98,228	\$126,228	(22.18%)
Facility Repairs & Maintenance	\$50,755	\$37,635	34.86%	\$70,457	(27.96%)	\$502,123	\$338,717	48.24%
Service & Shop Equipment	\$347	\$16,653	(97.91%)	\$1,417	(75.49%)	\$25,291	\$149,873	(83.13%)
Other Shop & Garage Expense	\$4,577	\$8,921	(48.70%)	\$4,478	2.20%	\$47,930	\$80,288	(40.30%)
Repair Parts	\$92,417	\$158,581	(41.72%)	\$147,430	(37.31%)	\$938,244	\$1,427,231	(34.26%)
Servicing Supplies	\$6,564	\$11,451	(42.68%)	\$6,750	(2.75%)	\$38,639	\$103,062	(62.51%)
Transportation & Safety	-	\$4,049	(100.00%)	\$15,368	(100.00%)	\$10,083	\$36,445	(72.34%)
Schedules	\$11,323	\$3,805	197.57%	-	0.00%	\$14,848	\$34,246	(56.64%)
Passes & Transfers	(\$12,258)	\$2,289	(635.60%)	\$1,650	(842.92%)	(\$2,709)	\$20,598	(113.15%)
Total Materials & Supplies	\$273,675	\$314,747	(13.05%)	\$315,399	(13.23%)	\$2,471,896	\$2,832,729	(12.74%)

Utilities:

Light, Heat, Power, and Water	\$27,362	\$28,588	(4.29%)	\$25,488	7.35%	\$265,987	\$257,289	3.38%
Communications	\$14,823	\$21,649	(31.53%)	\$27,499	(46.10%)	\$202,649	\$194,841	4.01%
Total Utilities	\$42,185	\$50,237	(16.03%)	\$52,987	(20.39%)	\$468,636	\$452,130	3.65%

Insurance:

Insurance Premiums	\$37,910	\$45,900	(17.41%)	(\$17,628)	(315.06%)	\$279,455	\$413,101	(32.35%)
Self Insurance	\$4,127	-	0.00%	(\$5,970)	(169.13%)	\$28,107	-	0.00%
Total Insurance	\$42,037	\$45,900	(8.42%)	(\$23,598)	(278.14%)	\$307,562	\$413,101	(25.55%)

Miscellaneous:

Planning & Rideshare	\$15,269	\$72,917	(79.06%)	\$415	3581.62%	\$257,814	\$656,250	(60.71%)
Dues & Subscriptions	\$3,530	\$3,022	16.79%	\$1,200	194.17%	\$25,226	\$27,202	(7.26%)
Travel & Meetings - Staff	\$2,987	\$14,624	(79.57%)	\$2,079	43.72%	\$40,800	\$131,617	(69.00%)
Travel & Meetings - Board	-	\$576	(100.01%)	\$117	(100.03%)	\$396	\$5,187	(92.36%)
Marketing & Advertising	\$17,892	\$47,379	(62.24%)	\$11,183	59.99%	\$51,991	\$426,409	(87.81%)
General Office Expense	\$12,393	\$12,719	(2.56%)	\$40,811	(69.63%)	\$118,156	\$114,474	3.22%
Other Miscellaneous Expenses	\$17,232	\$15,121	13.96%	\$5,530	211.60%	\$38,449	\$136,088	(71.75%)
Bank & Credit Card Fees	\$5,622	\$2,750	104.42%	\$3,331	68.77%	\$37,520	\$24,751	51.59%
Leases & Rentals	\$4,596	\$19,613	(76.56%)	\$1,522	202.09%	\$39,304	\$176,517	(77.73%)
Total Miscellaneous	\$79,521	\$188,721	(57.86%)	\$66,188	20.15%	\$609,656	\$1,698,495	(64.11%)

Total Expenses	\$1,615,636	\$2,182,190	(25.96%)	\$1,830,024	(11.72%)	\$17,436,872	\$19,639,718	(11.22%)
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Net Operating Loss	(\$1,434,279)	(\$2,027,096)	(29.24%)	(\$1,587,821)	(9.67%)	(\$15,839,689)	(\$18,220,618)	(13.07%)
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Operational Grant Funding

Operating Assistance - Other	\$40,291	\$37,040	8.78%	-	0.00%	\$420,406	\$333,357	26.11%
Oklahoma State Funding	\$95,833	\$91,667	4.55%	\$95,833	0.00%	\$862,497	\$825,004	4.54%
FTA - Planning Assistance	\$47,216	\$34,870	35.40%	\$29,799	58.45%	\$473,204	\$313,833	50.78%
FTA - Leases / Audit	-	\$3,013	(100.00%)	\$7,212	(100.00%)	\$4,000	\$27,115	(85.25%)
FTA - ADA LIFT	-	\$18,663	(100.00%)	\$464,535	(100.00%)	\$277,602	\$167,963	65.28%
FTA - CMAQ	-	-	0.00%	-	0.00%	-	-	0.00%
FTA - Preventative Maintenance	\$146,313	\$193,436	(24.36%)	-	0.00%	\$2,539,135	\$1,740,926	45.85%
FTA - Operations	\$402,267	\$897,008	(55.15%)	\$333,396	20.66%	\$4,345,495	\$8,073,073	(46.17%)
COT - Vision Assistance	\$214,140	\$273,215	(21.62%)	\$181,475	18.00%	\$2,523,396	\$2,458,933	2.62%
COT - Operating Assistance	\$488,217	\$632,167	(22.77%)	\$475,573	2.66%	\$4,393,953	\$5,689,500	(22.77%)
Total Operational Grant Funding	\$1,434,277	\$2,181,079	(34.24%)	\$1,587,823	(9.67%)	\$15,839,688	\$19,629,704	(19.31%)

Budget Surplus (Deficit)	(\$2)	\$153,983	(100.00%)	\$2	(133.64%)	(\$1)	\$1,409,086	(100.00%)
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Capital Revenues

Capital Assistance - FTA	\$464,107	\$65,832	604.99%	-	0.00%	\$2,127,414	\$592,485	259.07%
Capital Assistance - COT	\$269,788	\$181,920	48.30%	-	0.00%	\$984,788	\$1,637,276	(39.85%)
Capital Assistance - Other	-	-	0.00%	-	0.00%	-	-	0.00%
Gain (Loss) on Sale of Assets	-	-	0.00%	-	0.00%	(\$29,375)	-	0.00%
Total Capital Revenues	<u>\$733,895</u>	<u>\$247,752</u>	<u>196.22%</u>	<u>-</u>	<u>0.00%</u>	<u>\$3,082,827</u>	<u>\$2,229,761</u>	<u>38.26%</u>
Depreciation	\$327,653	\$310,000	5.69%	\$329,174	(0.46%)	\$3,097,057	\$2,790,000	11.01%
Debt Service	-	-	0.00%	-	0.00%	-	-	0.00%
COT Pass Through	-	-	0.00%	-	0.00%	-	-	0.00%
Change in Net Assets	<u>\$406,240</u>	<u>\$91,735</u>	<u>342.86%</u>	<u>(\$329,172)</u>	<u>(223.41%)</u>	<u>(\$14,231)</u>	<u>\$848,847</u>	<u>(101.68%)</u>

**Metropolitan Tulsa Transit Authority
Summary Balance Sheet
For the Nine Months Ending Mar 31, 2022**

Assets

Current Assets:

Cash and Cash Equivalents		\$1,941,825
Restricted Cash		\$3,548,963
Trade Accounts Receivable	\$148,112	
COT Operating & Capital Grants Receivable	\$55,994,706	
		<u>\$56,142,818</u>
Inventories		\$997,479
Prepaid Expenses		\$522,989
Total Current Assets		<u>\$63,154,074</u>

Capital Assets, at cost:

Revenue Equipment	\$37,972,171	
Service Equipment	\$620,415	
Security Equipment	\$895,871	
Buildings & Improvements	\$12,233,311	
Passenger Shelters	\$2,091,138	
Shop and Garage Equipment	\$3,086,242	
Computers & Other Equipment	\$5,179,621	
Office Furniture and Fixtures	\$364,971	
Land & Improvements	\$3,233,707	
Construction in Progress	\$707,263	
Less: Accumulated Depreciation	(\$41,542,597)	
Total Capital Assets		<u>\$24,842,113</u>

Total Assets \$87,996,188

Deferred outflows of resources, pension related amounts \$1,775,085

Liabilities

Current Liabilities:

Trade Accounts Payable	\$1,178,319	
Accrued Wages & Withholdings	\$378,712	
Accrued Insurance	\$118,401	
Deferred Grant Revenues	\$70,829,634	
Other Current Liabilities	\$173,303	
Total Current Liabilities		<u>\$72,678,369</u>

Noncurrent Liabilities:

Advance Payable to COT	\$326,674	
Net Pension Liability	\$12,818,422	
Accrued Compensated Absences	\$848,183	
Total Noncurrent Liabilities		<u>\$13,993,279</u>

Total Liabilities \$86,671,648

Deferred inflows of resources, pension related amounts \$1,460,756

Net Position:

Invested in Capital Assets	\$24,842,113	
Restricted for Capital Acquisitions	\$865,158	
Restricted for Workmen's Comp.	\$181,787	
Unrestricted	(\$24,564,518)	
Total Net Assets		<u>\$1,324,540</u>

Total Liabilities & Net Assets \$87,996,188

For the Nine Months Ending Mar 31, 2022

METROPOLITAN TULSA TRANSIT AUTHORITY
PERFORMANCE INDICATOR SUMMARY

Fixed Route	Month	YTD	Target	Details	
Preventable accidents per 100,000 miles	1.40	1.36	1.80	There were 1.4 preventable accidents in Mar VS 1.36 in prior year. YTD accidents are 1.36 vs. 1.75 in prior year.	●
*Total Complaints per Per 10,000 boarding's	3.53	4.46	4.35	There were 42 total complaints in Mar vs. 50 in prior year. The current month breakdown is as follows: DA-10, Discrimination-1, II-1, Maintenance-0, No Show-2, Not on Time-2, Other-7, Pass Up-13, RD-3, RDW-2, Scheduling/On-Board Time-0, CC-	●
*Total Valid Complaints Per 10,000 boarding's	3.53	4.34	2.00	Of the 42 total complaints, 6 were classified as valid complaints with the current month breakdown as follows: DA-, Discrimination-, II-, Maintenance-, No Show-2, Not on Time-1, Other-1, Pass Up-2, RD-, RDW-, Scheduling/On-Board Time-, CC-	●
On-time Performance	93%	81%	85%		✓
Miles between road calls	8,902	8,173	7,500	YTD is 8% less than target.	✓
Operator Absences per weekday	12.00	17.00	9.00	YTD Operator Absences are 10% more than target.	✓
Passengers per Hour (PPH)	8.77	8.01	14.00	YTD PPH is 43% less than target.	✓
Cost per Trip (CPT)	\$ 9.90	\$ 13.99	\$ 6.16	YTD CPT is 127% more than target and is due to reduced ridership.	✓
Lift Operation	Month	YTD	Target	Details	
Preventable accidents per 100,000 miles	3.42	1.38	1.20	There were 3.42 preventable accidents in Mar VS 1.38 in prior year. YTD accidents are 3.42 vs. 2.26 in prior year.	✓
Total Complaints per Per 10,000 boarding's	37.28	32.81	23.00	There were 30 total Lift complaints in Mar vs. 19 in prior year. The current month breakdown is as follows: DA-3, Discrimination-0, II-1, Maintenance-, No Show-7, Not on Time-5, Other-8, Pass Up-1, RD-3, RDW-, Scheduling/On-Board Time-1, CC-1	✓
Total Valid Complaints per 10,000 boarding's	0.00	0.00	12.00	Of the 30 total Lift complaints, 10 were classified as valid with the current month breakdown as follows: DA-0, Discrimination-0, II-1, Maintenance-, No Show-1, Not on Time-4, Other-4, Pass Up-0, RD-0, RDW-0, Scheduling/On-Board Time-0, CC-0	●
On-time performance	93%	94%	0.95	YTD On-time Performance is consistent with target.	●
Miles Between Road Calls	21,913	20,659	22,500	YTD Miles Between Road Calls is 8% less than target,.	●
Passengers per hour (PPH)	1.93	2.02	2.00	YTD PPH is 2% more than target.	●
Cost per Trip (CPT)	\$ 69.01	\$ 55.06	\$ 50.91	YTD CPT is 8% less than target projected .	✓

* Includes Nightline and Sunday Service
 ✓ Inconsistance or worse than target
 ● Consistent with or better than target

DA = Driver Attitude Reckless Driving = RD
 II = Incorrect Information Route Driven Wrong = RDW
 CC = Call Center No Show = NS

Fixed Route Key Performance Indicators For the Nine Months Ending Mar 31, 2022

	Month			YTD Average			Target
	Current	Prior Year	% Change	Current	Prior Year	% Change	
1) Operate a Safe Transit System							
Preventable Vehicle Accidents per 100k Miles	1.4	0.45	211.11%	1.36	1.75	-22.29%	1.8
OSHA Accidents per 200k Manhours	0	0	0.00%	0	0	0.00%	6
2) Meet and Exceed Customer Expectations							
Complaints per 10k Boardings	3.53	4.34	-18.66%	4.46	4.14	7.73%	4.35
On-time Performance	92.92%	79.25%	17.72%	81.13%	79.95%	1.25%	85.00%
Miles Between Road Calls	8,902	7,954	11.92%	8,173	8,295	-1.47%	7,500
3) Maintain a Quality Workforce							
Operator Absences per Weekday	12	20	-0.3782	17	18	-0.0377	9
Total Absences per Weekday	1400.00%	2400.00%	-41.34%	2000.00%	2000.00%	-1.04%	1200.00%
Employee Turnover	0.5625	0.4516	0.2444	0.4774	0.392	0.2308	0.35
4) Operate an Effective System							
Ridership	118953	115321	3.15%	107689	107524	0.15%	235416
Passengers per Service Hour	8.77	8.23	6.56%	8.01	7.3	9.73%	14
Average Weekday Ridership	5292	4460	0.1863	4483	4637	-0.0332	10000
Average Saturday Ridership	984	3183	-69.08%	2585	2470	4.67%	4500
5) Operate an Efficient System							
Cost Per Service Hour	86.78	25.5	240.31%	111.97	82.64	35.49%	82.5
Cost Per Trip	9.9	3.1	219.35%	13.99	11.32	23.59%	6.16
Fare Revenue per Trip	0.84	1.39	-39.57%	0.94	0.89	5.62%	0.78

*Note: Includes Nightline

Lift Key Performance Indicators: For the Nine Months Ending Mar 31, 2022							
	Month			YTD Average			Target
	Current	Prior Year	% Change	Current	Prior Year	% Change	
1) Operate a Safe Transit System							
Preventable Van Accidents per 100k Miles	3.42	1.38	147.83%	3.42	2.26	51.33%	1.2
OSHA Accidents per 200k Manhours	0	23.97	0.00%	5.93	2.5	137.20%	10
2) Meet and Exceed Customer Expectations							
Complaints per 10k Boardings	37.28	28.38	31.36%	32.81	25.45	28.92%	23
On-time Performance	93.26%	96.53%	-4.12%	94.13%	97.80%	-4.08%	95.00%
Miles Between Road Calls	21,913	14,453	51.62%	20,659	14,009	47.47%	22,500
Average Call Center Minutes on Hold Time	0.98	0.9	8.89%	1.02	0.53	92.45%	1
3) Maintain a Quality Workforce							
Employee Turnover	38.71%	42.11%	-7.14%	45.60%	41.53%	9.52%	50.00%
4) Operate an Effective System							
Ridership	8,048	6,695	20.21%	7,179	5,545	29.46%	9,082
Van Passengers per Service Hour	1.93	1.96	-1.53%	2.02	1.92	5.21%	2
Average Weekday Ridership	350	291	20.21%	331	260	27.47%	470
5) Operate an Efficient System							
Cost Per Service Hour	133.45	128.09	4.18%	110.96	131.39	-15.55%	72.25
Cost Per Trip	69.01	65.22	5.81%	55.06	68.32	-19.41%	50.91
Fare Revenue per Trip	6.27	6.8	-7.79%	3.46	3.2	8.13%	2.79

MTTA Fixed Route and Nightline Ridership History

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY22 Projection	Month PY Diff%	Month Proj Diff %	YTD PY Diff%	YTD Proj Diff%
Jul	257,721	220,171	214,937	216,788	212,515	125,211	106,645	118,165	-14.83%	-9.75%	-14.83%	-9.75%
Aug	258,098	253,038	252,561	245,858	216,104	121,119	112,994	127,798	-6.71%	-11.58%	-6.71%	-10.67%
Sep	260,554	249,130	234,852	217,214	201,697	117,755	109,442	122,573	-7.06%	-10.71%	-7.06%	-10.68%
Oct	268,644	247,638	242,265	254,630	200,505	114,865	112,255	128,128	-2.27%	-12.39%	-2.27%	-11.11%
Nov	222,594	242,690	230,162	218,731	171,745	101,516	111,004	112,541	9.35%	-1.37%	9.35%	-9.16%
Dec	244,645	215,699	208,189	197,135	201,209	101,976	111,695	112,220	9.53%	-0.47%	9.53%	-7.71%
Jan	224,215	224,716	219,230	209,048	163,707	95,464	96,613	109,929	1.20%	-12.11%	1.20%	-8.34%
Feb	240,783	225,744	203,274	200,767	181,626	74,422	89,303	108,807	20.00%	-17.93%	20.00%	-9.54%
Mar	245,657	243,908	234,842	210,497	155,244	115,321	118,986	114,060	3.18%	4.32%	3.18%	-8.00%
Apr	229,500	216,617	218,701	224,886	105,403	108,600		107,186	0.00%	0.00%	0.00%	-7.20%
May	221,301	236,228	236,600	209,452	122,303	97,598		108,136	0.00%	0.00%	0.00%	-6.54%
Jun	232,721	231,947	219,008	205,464	125,492	103,753		108,906	0.00%	0.00%	0.00%	-6.00%
Total	2,906,433	2,807,526	2,714,621	2,610,470	2,057,550	1,277,600	968,937	1,378,449	1.55%	-9.00%	1.55%	-104.70%

MTTA Lift Program Ridership History

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY22 Projection	Month PY Diff%	Month Proj Diff %	YTD PY Diff%	YTD Proj Diff%
Jul	10,612	9,449	8,453	8,587	8,890	5,496	7,269	5,908	32.26%	23.04%	32.26%	23.04%
Aug	10,315	11,288	9,768	9,779	9,305	5,838	7,672	6,317	31.41%	21.45%	31.41%	22.24%
Sep	10,527	10,536	8,636	8,410	8,797	5,963	7,411	5,947	24.28%	24.62%	24.28%	23.03%
Oct	10,598	10,395	9,470	9,868	10,084	5,958	7,299	6,392	22.51%	14.19%	22.51%	20.82%
Nov	8,979	9,856	8,686	8,609	8,734	5,525	7,113	5,577	28.74%	27.54%	28.74%	22.17%
Dec	9,265	9,345	7,750	7,188	8,009	5,302	7,204	5,279	35.87%	36.47%	35.87%	24.55%
Jan	9,569	9,413	8,771	8,923	8,851	5,132	6,657	5,717	29.72%	16.44%	29.72%	23.39%
Feb	10,076	9,704	8,353	8,269	8,100	4,000	5,939	5,522	48.48%	7.55%	48.48%	21.41%
Mar	10,743	10,833	9,652	8,401	6,364	6,695	8,048	5,788	20.21%	39.05%	20.21%	23.37%
Apr	10,213	9,425	8,871	9,221	3,103	6,531		5,337	0.00%	0.00%	0.00%	21.03%
May	9,746	9,570	9,264	8,507	4,660	6,186		5,297	0.00%	0.00%	0.00%	19.12%
Jun	10,605	9,215	9,114	8,216	5,276	6,911		5,472	0.00%	0.00%	0.00%	17.53%
Total	121,248	119,029	106,788	103,978	90,173	69,537	64,612	68,553	34.19%	26.29%	48.48%	261.71%



FISCAL YEAR 2022 PERFORMANCE FOR
NINE MONTH PERIOD ENDING MAR 31, 2022



SUMMARY OF ACTIVITIES *(IN THOUSANDS)*

	FY 2022	FY 2022		
	Actual	Budget	Variance	Variance %
Operating Revenues	\$ 1,597	\$ 1,419	\$ 178	13%
Grant Revenues	15,840	19,630	(3,790)	-19%
Total Revenues	17,437	21,049	(3,612)	-17%
Total Expenses	(17,437)	(19,640)	2,203	-11%
Surplus (Deficit)	\$ (0)	\$ 1,409	\$ (1,409)	-100%

Operating Revenues exceeded our projection for the month, which matches up with our ridership expectation.

Rainy Day/Reserve Fund is still fully funded- explaining the difference in budget vs actual difference.

Accounts Payable has gone paperless for invoice processing and approvals.

Accounts Receivable has also gone paperless by leveraging our current accounting software system to be able to email directly out of the system.

We have received a new 35ft bus from Gillig to replace one of our remaining 9 diesel buses.

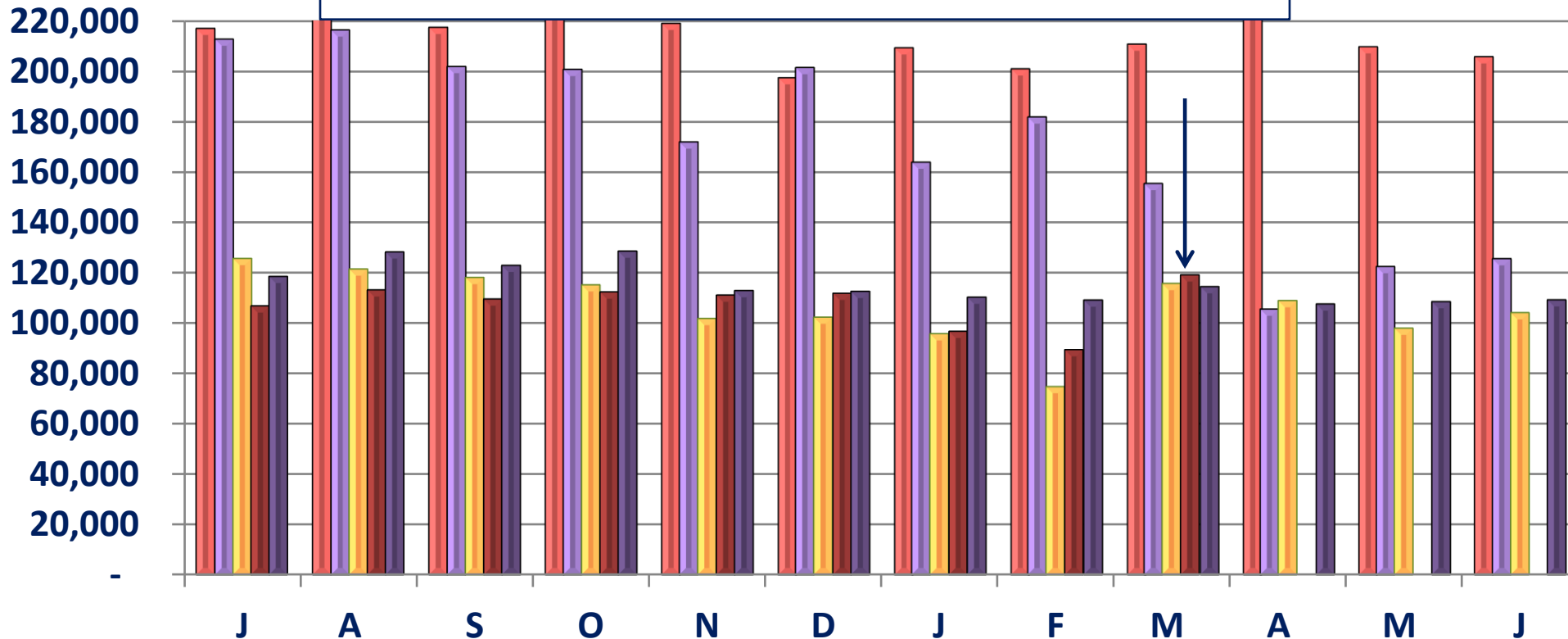
Fixed Route

- For the 1st time in over a year we have exceeded our projection for Fixed Route for an individual month.
- For the 1st time since starting the Peoria BRT in March 2020 we have exceeded our ridership from the average of the former route 105. To be noted, March of 2020 was a free fare.
- With the current increase in ridership and the free fare starting May 1st, we appear to be moving forward.

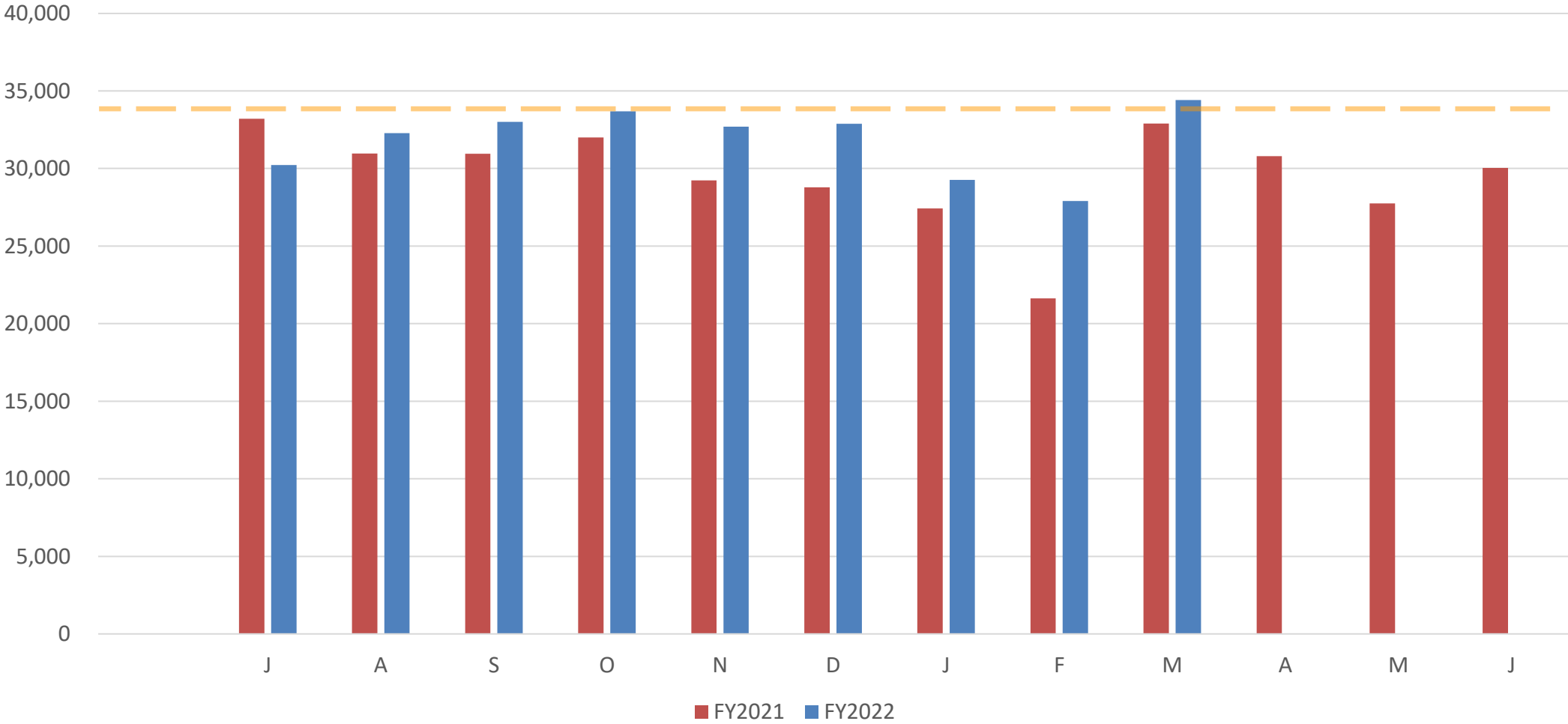
FIXED ROUTE RIDERSHIP

■ FY19
 ■ FY20
 ■ FY21
 ■ FY22
 ■ FY22 Projected

Mar 22 ridership of 89K was 13K or 4% more than target projection.
 YTD ridership of 968K is 85K or 8% less than projected. Mar 22
 ridership reflects a modified Saturday schedule.



BRT RIDERSHIP



*Average Route 105 Ridership was 34,000 per month.

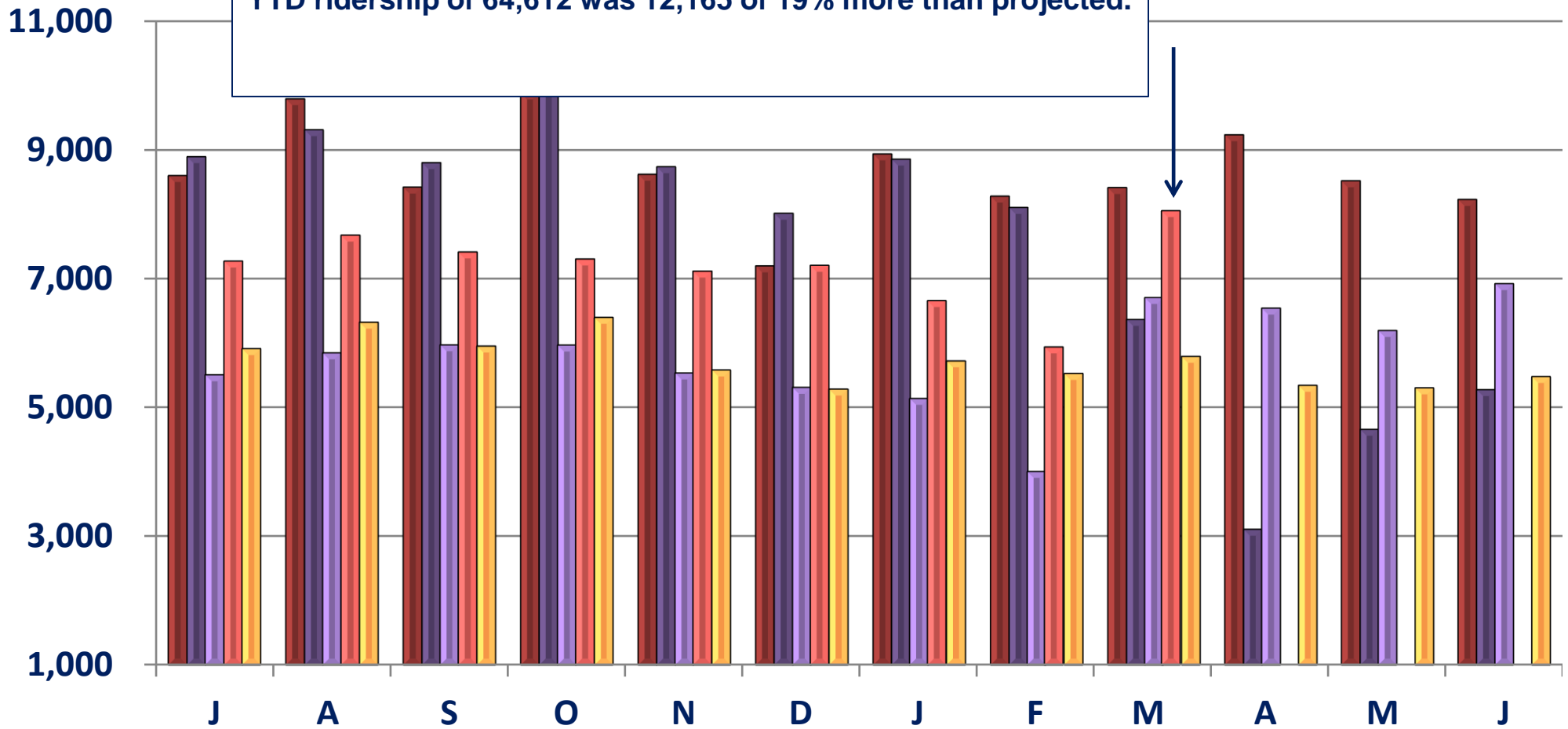
Lift Ridership

- Amazing month for Lift Ridership!
 - Exceed our goal by 2,200 riders!
- Lift is showing similar numbers as to what we were seeing Pre-Covid19.

LIFT RIDERSHIP

■ FY19
 ■ FY20
 ■ FY21
 ■ FY22
 ■ FY22 Projected

Mar 22 ridership of 8,048 was 2,260 or 28% more than projected.
 YTD ridership of 64,612 was 12,165 of 19% more than projected.



GM March 2022 Expenses

- ENO CENTER FOR TRANSPORTATION – TRAINING \$4950.00 3/8/22
- SOUTHWEST – FLIGHT FOR TRAINING \$355.96 3/9/22
- EXPEDIA – HOTEL FOR TRAINING* \$231.93 3/24/22

TRAINING FOR 2022 TRANSPORTATION SENIOR EXECUTIVE PROGRAM MAY 14-20, 2022

* The hotel night is only for 1 night as the remaining amount will be billed upon check in.

Upcoming Procurements

Est. Board Date	Good/Service	Type	Estimated Amt.	Status
April Board	On Call Consulting Firms	RFP	Over /\$100,000	Request we activate the Option Year for contract
	Implement option year			
May Board	MTTA Branding	RFP in Progress	Over \$50,000	In Progress
	Branding project for the agency. Waiting on scope			
2nd Qtr 2022	Bus Interior Cleaning	New RFP	Over \$50,000	Developing Scope
	Cleaning of the interior of the fixed route buses. Updating scope to include COVID cleaning.			
2nd Qtr 2022	Bus and Shelter Advertising	New RFP	Revenue	Developing Scope
	Contract for advertising from bus wraps and shelter advertising			
3rd Qtr 2022	Call Center/DAS Roof Replacement	RFP	Over \$100,000	Scope w/architects
	Recent hail storm requires replacement of roof at DAS and Call Center. Pending scope from On Call Architect			
3rd Qtr 2022	General Maintenance & Facility Repair	New RFP	Over \$50,000	Review & confirm scope w/Randy
	General contractor for Tulsa Transit on as needed basis. Review & confirm scope with Project Manager			
3rd Qtr 2022	On Call Printing Services	New RFP	Under \$50,000	Liann has scope details when she is ready.
	On Call contract for various printing needs of the agency - Waiting on confirmation of final scope & feedback from new GM.			
3rd Qtr 2022	APC	Sole Source	\$60,000	Identifying Grant Funds
	Purchase 10 sets (20 individual) need ≈30/Make determination as to which grant(s) to use.			
3rd Qtr 2022	Lift Vehicle Replacement	State Contract	Under \$100,000	Determining exact vehicle to purchase
	Replacement of Lift Vehicle totalled in accident.			
3rd Qtr 2022	Offsite Backup Solution	New RFP	Approx \$50,000	Planning
	FTA requires MTTA to have an offsite backup solution to prevent data loss			
3rd Qtr 2022	CNG Fueling Posts	New RFP	Over \$50,000	Waiting on bids from CNG Contractors
	CNG fueling posts for additional buses in the fleet - pending quotes from CNG Fuel Station Vendor and outside vendors.			
3rd Qtr 2022	CNG Compressors & Contract/-Trillium	Sole Source	Over \$150,000	Waiting on bids from CNG Contractors
	2existing pumps going out. Extend to 10 years if we get new equipment			
3rd Qtr 2022	Shop Truck	State Contract	\$90-\$140k	Future Grant
	Maintenance shop truck to replace old vehicle/Future grant to fund.			
3rd Qtr 2022	In Ground Lifts	IFB	Over \$300,000	Scope Needed
	Replacement of In-Ground Lifts for Maintenance Shop -Waiting on Scope			
3rd Qtr 2022	Trapeze OPS	Sole Source	\$600,000 - \$960,000	Identifying Grant Funds
	To automate compiling of Operations timekeeping, bidding, dispatch, workforce & yard management			

**METROPOLITAN TULSA TRANSIT AUTHORITY
BOARD MEETING**

April 26, 2022

Operations/Marketing Committee

To: Board of Trustees

From: Scott Marr, General Manager

Subject: Exercise of On-Call Consulting (Planning) Option Year 2 (*Action*)

Recommendation

Authorize the General Manager to exercise the second of two option years for On-Call Consulting (Planning) services with:

- HNTB Corporation
- IBI Group
- Olsson
- RLS Associates, Inc.,

The contracts were for three-years with two one-year options. The on-call consulting projects have been very successful enabling MTTA to assess its facilities, prepare and win a \$3.2 million federal grant, address community planning, as well as address operational issues including on-time performance.

Background

In January 2018, the Board of Trustees authorized four contracts for on-call consulting (planning) services. Over the last four years, all firms have been used for several projects including a facility assessment and a technology development plan. Over the last year our On-Call contractors have worked on the Turley analysis, assisted with additional grant writing, development of a safety plan, and various other projects.

Financial Impact

Projects under this contract are 80% funded by federal funds under FTA grants for planning, marketing, and IT consulting. The annual contract value is estimated to be \$25,000 to \$350,000 per year but will be limited by available funding and future Board approvals. Any projects that exceed the \$25,000 threshold will be presented to the Board of Trustees for approval.



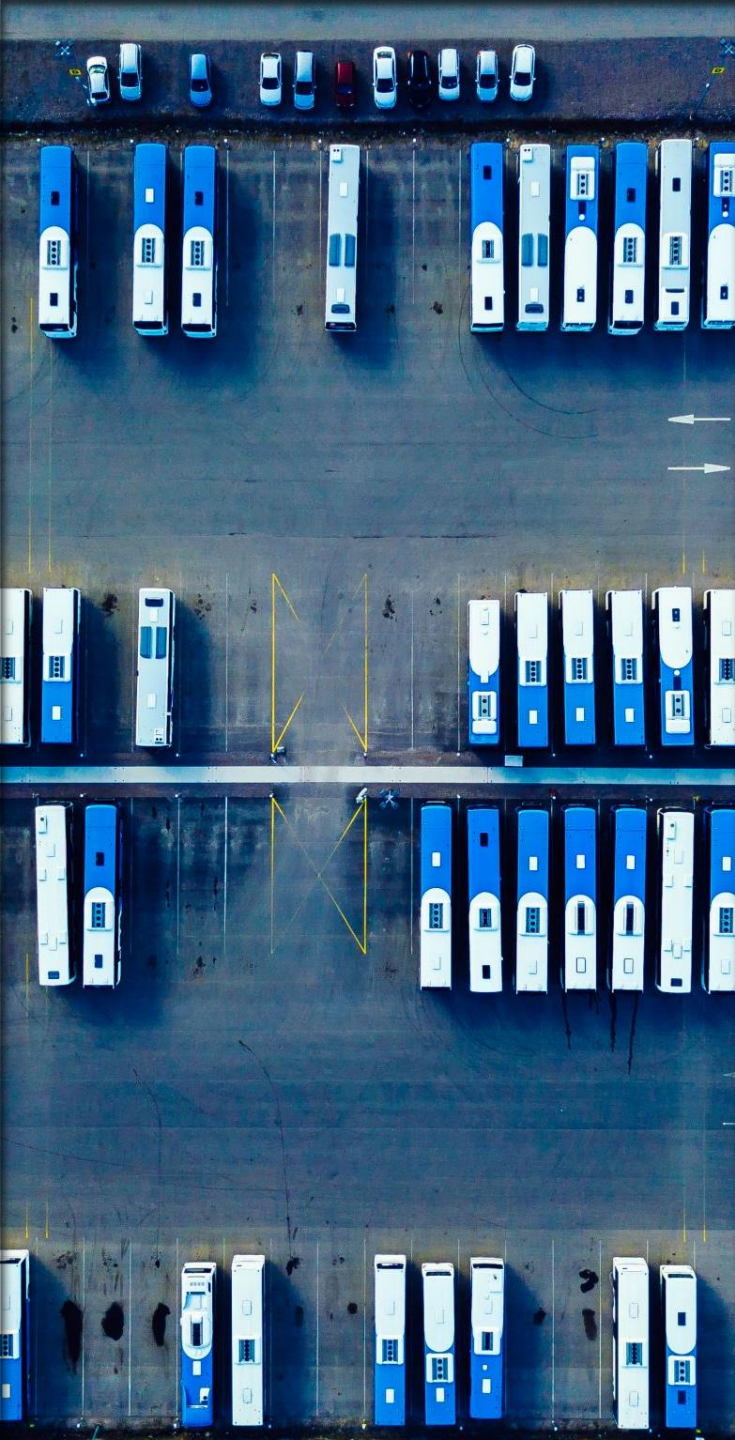
STARTED IN
1968



MTTA has outgrown the current location

- Maintenance Facility
- Operational Facility
- Bus Parking
- Employee Parking
- New Hire Classroom
- No CDL Training Facility

OVERVIEW



- Electricity
- Broadband
- CNG Inlet Pressure
- Plumbing
- Bus Parking
- Employee Parking
- Building is not big enough for today's needs

CURRENT CHALLENGES

- The New BRT RT 66
- Micro Transit
- Addition of Electric Buses
- Infrastructure for the Electric Buses
- Potential Addition of Hydrogen Buses/Infrastructure
- CDL Training Facility

FUTURE OF TULSA TRANSIT

- May Board Meeting
- Ask for Approval to hire a Consultant to find possible locations
- Apply for a Bus Facilities Grant
- Work with the City of Tulsa

NEXT STEPS