



**METROPOLITAN TULSA TRANSIT AUTHORITY  
BOARD of TRUSTEES MEETING**

To Be Held 12:00 p.m. Tuesday, February 22, 2022  
10<sup>th</sup> Floor North Conference Center, City Hall  
175 East 2<sup>nd</sup> Street, Tulsa, Oklahoma

Please register for MTTA Board of Trustees Meeting (February 22, 2022) on Feb 22, 2022 11:50 AM CST at:  
<https://attendee.gotowebinar.com/register/5477499069410315792>

After registering, you will receive a confirmation email containing information about joining the webinar.

People can also join with audio only, without registration and computer by phoning:

*(this gives no ability to publicly speak):*

United States (Toll-free): 1 877-309-2074      United States: +1 (213) 929-4221

Access Code: 652-549-011      Webinar ID: 572-305-571

Audio PIN: Shown after joining the webinar

**Note: Do not use BOTH computer audio and phone at the same time; use one or the other**

## **AGENDA**

**INTRODUCTION AND NOTICE TO THE PUBLIC:** The Board of Trustees will consider, discuss, and may take action on, adopt, amend, reject, or defer action on any item listed on this Agenda.

- I. CALL TO ORDER and BOARD MEMBER ROLL CALL**
- II. INTRODUCTIONS**
- III. APPROVAL OF THE JANUARY 25, 2022, MEETING MINUTES** Page 4
- IV. PUBLIC COMMENTS**

Anyone wishing to comment on an agenda item shall notify the board secretary of their wish to speak, as well as the specific agenda item that they wish to speak about. Each speaker will be allowed three minutes to present. No person shall be allowed to comment without registering with the board secretary.

**V. COMMITTEE BUSINESS and REPORTS**

- A. Executive Committee -Emily Hall, Committee Chair
  1. Board Officer Elections- Election of Board chairman and vice chairman as well as appointments of chairs of board committees. Officer nominees to be submitted and voted upon at meeting.
    - Chairman
    - Vice Chairman

The committees with chairs will be appointed by Board chairman elect.

- Finance/Budget - chair recommendation at meeting.
- Operating/Marketing - chair recommendation at meeting.
- Executive Committee - comprised on the Chairman, and chairs of the Finance/Budget and Operating/Marketing committees.



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2. TSE Nexus Training in May of 2022 for General Manager – Scott Marr (Action)

General Manager is requesting approval to attend the TSE Nexus Training held May 15, 2022, to May 20, 2022, in Washington, D.C. cost of travel, food, lodging, and training not to exceed \$7,500.00.

B. Finance/Budget Committee – Adam Doverspike, Committee Chair

Consideration and possible approval, adoption, denial, amendment or revision of the FY2022 budget, including, adding, deleting, increasing, or decreasing programs, appropriations, expenditures and amounts thereof.

1. Review and approval of January 2022 Financial Statements - Rachel Wells [Page 7](#)
2. Upcoming Procurements – Rachel Wells [Page 27](#)

C. Operating/Marketing Committee - Ann Domin, Committee Chair

1. Discussion of and possible vote to suspend WEN route service effective April 4, 2022 - Scott Marr, General Manager (Action Item) [Page 28](#)
2. Ridership Presentation - Chase Phillips (Information) [Page 29](#)  
  
Presentation to discuss each routes' ridership over the last 3 fiscal years.
3. Discussion on making service level changes to go into effective in August of 2022 - Scott Marr, General Manager (Information) [Page 34](#)

Since mid-2020 Tulsa Transit has been on Saturday/Reduced level service due to the manpower issues we've experienced during the pandemic. During this period, we've seen the ridership decline 40 to 50%. The Operations and Planning team will look at making the service more connectible, reliable, and dependable for our customers.

4. Monday thru Saturday Service starting April 4<sup>th</sup>, 2022 - Scott Marr, General Manager (Information)  
Staying with the current level of service and calling it Monday thru Saturday service. No longer calling it Weekday, Saturday, or reduced service until we can make the changes for August.



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**VI. TRUSTEES AND GENERAL MANAGER COMMENTS**

Members of the Board of Trustees and the General Manager will have an opportunity to comment on Tulsa Transit, its services and/or other issues related to Tulsa Transit. Action will not be taken by the Board of Trustees on these comments.

**VII. NEW BUSINESS**

Pursuant to the Oklahoma Open Meetings Act, new business is any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. Title 25 O.S. sec. 311(A)(9).

**VIII. ADJOURN**

The next regularly scheduled meeting of the  
Tulsa Transit Board of Trustees will be held on  
**Tuesday, March 22, 2022, at 12:00 PM**

**METROPOLITAN TULSA TRANSIT AUTHORITY**

**Minutes of the Meeting of the Board of Trustees**

Tuesday, January 25, 2022

10<sup>th</sup> Floor North Conference Center, City Hall

175 East 2<sup>nd</sup> Street, Tulsa, Oklahoma

**CALL TO ORDER/ROLL CALL**

<b>Trustee</b>	<b>Present</b>	<b>Absent</b>
Emily Hall, Chair		✓*
Adam Doverspike, Vice Chair	✓	
Tina Peña	✓	
Ann Domin	✓	
James Wagner	✓	
Emeka Nnaka		✓
Phyllis Joseph		✓*
<b>Totals</b>	<b>4</b>	<b>3</b>

\*Phyllis Joseph arrived 12:05pm

\*Emily Hall arrived 12:09pm

**OTHERS PRESENT:**

Lori Soderstrom, Secretary to the Board of Trustees; by Video -Jean Ann Hudson, City-Appointed Attorney.

**IN ATTENDANCE:** Randy Cloud, MTTA Interim General Manager; Debbie Boudreau, MTTA Human Resources Director; Naaja Jefferies, MTTA Call Center Director; Michael McClister, MTTA Director of IT; Rachel Wells, MTTA CFO; Liann Alfaro, MTTA Planning & Marketing Director; Scott Marr, First Transit General Manager.

In accordance with the Oklahoma Open Meetings Act, the meeting was preceded by advance notice of the date, time, and place filed with the Municipal City Clerk’s office on December 3, 2020. An announcement was also given at least twenty-four (24) hours in advance by posting notice of the date, time and place and agenda of the meeting on January 21, 2022, 11:35 am at the Municipal City Clerk’s office and on the entry door at Tulsa Transit Administrative offices on January 21, 2022.

**I. CALL TO ORDER**

**Adam Doverspike** called the meeting to order at 12:04 pm.

**II. INTRODUCTIONS**

**None**

**III. APPROVAL OF THE DECEMBER 7, 2022, AND JANUARY 13, 2022, MEETING MINUTES**

**James Wagner** and **Ann Domin** moved to approve the December 7, 2022, and January 13, 2022, meeting minutes.

Yeas 5 Nays 0 Abstained 0 Absent 2 -- Motion Carried.

**IV. PUBLIC COMMENTS**

None

**V. COMMITTEE BUSINESS and REPORTS**

**A. Finance/Budget Committee**

- 1. Review and approval of December 2021 Financial Statements – Rachel Wells (Action)

Rachel presented the FY22 December financials. December had expenses of 5% more than projected and YTD total expenses are 10% less than projected. Fixed ridership for December was ½% less than projected, YTD is 8% less than projected. Lift ridership for December is 25% more than projected, YTD is 24% more than projected. BRT ridership is inline with the old Route 105 average ridership.

**Phyllis Joseph and James Wagner** moved to approve December Financial statements.

Yeas 6 Nays 0 Abstained 0 Absent 1 -- Motion Carried

- 2. FY2023 Budget – Rachel Wells (Action)

Randy Cloud presented Tulsa Transit’s mission and vision, this is carried over from the previous year along with goals and priorities. Rachel Wells present the FY2023 budget for Board approval.

**James Wagner and Phyllis Joseph** made the motion to adopt the FY2023 Budget as presented.

Yeas 6 Nays 0 Abstained 0 Absent 1 -- Motion Carried

- 3. Workers Comp Insurance Renewal – Rachel Wells (Action)

Rachel presented the Workers Comp renewal with a 3% increase from last year, last year there was a 5% increase. Several companies did not bid due to Tulsa Transit having armed security.

**Tina Peña and Ann Domin** moved to authorize the General Manager to purchase a Workers Compensation Insurance policy from CompSource through Arthur J. Gallagher in an amount not to exceed \$297,373.

Yeas 6 Nays 0 Abstained 0 Absent 1 -- Motion Carried

- 4. Independent Audit Report for FY2021 – Rachel Wells (Information)

Rachel presented the final audit report to the Board.

- 5. Upcoming Procurements – Jack Van Hooser (Information)

Jack presented the upcoming procurements.

B. Operating/Marketing Committee

1. WEN Route Update – Liann Alfaro

Liann presented the Board with the WEN routes updated ridership and cost of running the route. The WEN is being funded with CARES money that is ending. WEN Route will be discussed at next month’s meeting.

2. Turley Connector Update – Naaja Jefferies

Naaja presented the updated ridership numbers and on-time performance for the Turley route. The route is being funded with CARES monies and will be ending. Approaching Tulsa County for funding talks to keep this service needs to start right away. **Adam Doverspike** offered to start these talks.

3. IT Technology Plan Update – Michael McClister

Michael gave an update on Tulsa Transit’s technology infrastructure, current, on-going, and future projects.

C. Executive Committee – Emily Hall

1. Employment Terms for General Manager

**Emily Hall** introduced Scott Marr as the new Tulsa Transit General Manager, and he will start on February 7, 2022. **Emily Hall** thanked Randy Cloud for stepping up when the Board asked him to be the Interim General Manager; he led with ease and grace and glad that Tulsa Transit has him.

VI. TRUSTEES AND GENERAL MANAGER COMMENTS

**Emily Hall** let the Board know that she will be stepping down as Board Chair next meeting. There will be an election at the beginning of next meeting.

VII. NEW BUSINESS

None

VIII. ADJOURN

**James Wagner** and **Phyllis Joseph** moved to adjourn.

Yeas 6 Nays 0 Abstained 0 Absent 1 -- Motion Carried

**Emily Hall** adjourned meeting at 1:16 pm.

Sincerely,

Lori Soderstrom  
Secretary to the Board of Trustees

**METROPOLITAN TULSA TRANSIT AUTHORITY  
BOARD MEETING  
February 22, 2022  
Finance/Audit Committee**

To: Board of Trustees  
From: Rebecca Walner, Senior Accountant  
Subject: FY22 Financial Statement Summary through Jan 31, 2022.

**Recommendation:**

Review and approve the FY22 January Financial Statement Summary.

**Analysis:**

January operating expenses of \$2.1M were \$135K or 5% more projections based on the FY2022 budget.

YTD we have a zero surplus with total expenses of \$14M which are \$1.2M or 10% less than projected. The FY22 underspending of \$1.2M to budget is reflected in the following areas: Lift Program 190K, Repair Parts 376K, Shop and Equipemnt 93K, and Planning/Marketing \$279K. Below is a summary of our YTD FY22 operating results before audit:

**FY2022 Financial Summary  
YTD January 2022**

<i>Item</i>	<i>Actual</i>	<i>Budget</i>	<i>Variance %</i>	<i>Prior Year</i>	<i>Variance %</i>
<b>Revenue</b>					
Revenue from Operations	1,233,599.00	1,113,926.00	11%	1,238,383.00	0%
Operating Grant Funding	12,794,128.00	15,267,548.00	-16%	11,254,294.00	14%
<b>Total Operating Revenues</b>	<b>14,027,727.00</b>	<b>16,381,474.00</b>	<b>-5%</b>	<b>12,492,677.00</b>	<b>13%</b>
<b>Operating Expenses</b>					
Labor and Fringe	8,222,342.00	8,113,473.00	-4%	7,101,133.00	16%
Transportation Services	1,902,360.00	2,041,222.00	-7%	1,707,535.00	11%
Administrative Services	955,953.00	923,402.00	4%	848,467.00	13%
Materials and Supplies	1,879,065.00	2,203,235.00	-15%	1,811,281.00	4%
Utilities	371,211.00	351,656.00	6%	344,296.00	8%
Insurance	223,744.00	321,300.00	-30%	359,411.00	-38%
Marketing and Planning	473,055.00	1,321,050.00	-64%	320,554.00	48%
<b>Total Operating Expenses</b>	<b>14,027,730.00</b>	<b>15,275,338.00</b>	<b>-10%</b>	<b>12,492,677.00</b>	<b>61%</b>
<b>Budget Surplus (Deficit)</b>	<b>(3.00)</b>	<b>1,106,136.00</b>	<b>4%</b>	<b>-</b>	<b>-48%</b>



## FY21 Executive Summary

For the Seven Months Ending Jan 31, 2022

Summary of Activities*	Actual	Budget	Var%
Revenues From Operations	\$ 1,234	\$ 1,114	11%
Grant Revenues	12,794	15,268	-16%
<b>Total Operating Revenues</b>	<b>14,028</b>	<b>16,381</b>	<b>-14%</b>
Total Expenses	(14,028)	(15,275)	-8%
Surplus (Deficit)	\$ (0)	\$ 1,106	0%

Operating Revenues*	Actual	Budget	Var%
City of Tulsa	\$ 5,263	\$ 6,338	-17%
Federal Grants	6,532	8,029	-19%
State Grants	671	642	5%
Other Grants	328	259	27%
Fare Revenues	736	791	-7%
Advertising Revenues	473	296	60%
Other Revenues	25	27	-10%
<b>Total Operating Revenues</b>	<b>\$ 14,028</b>	<b>\$ 16,381</b>	<b>-14%</b>

Operating Expenses*	Actual	Budget	Var%
Payroll & Fringe	\$ 8,222	\$ 8,113	1%
Transportation Services	1,902	2,041	-7%
Administrative Services	956	923	4%
Materials & Supplies	1,879	2,203	-15%
Utilities	371	352	6%
Insurance	224	321	-30%
Marketing & Planning	473	1,321	-64%
<b>Total Expenses</b>	<b>\$ 14,028</b>	<b>\$ 15,275</b>	<b>-8%</b>

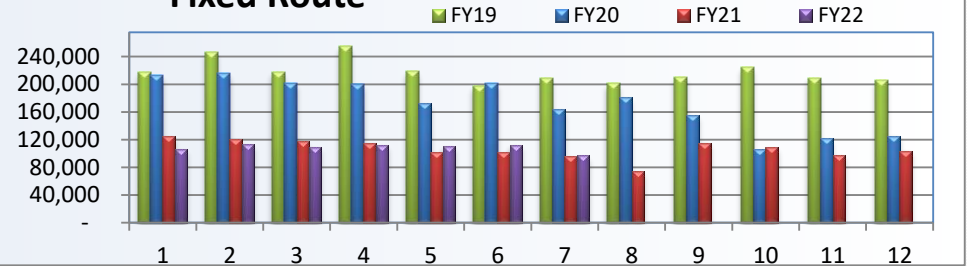
Ridership	Current Year	Prior Year	Change
Fixed Route **	760,648	682,442	11%
Lift Program	50,625	34,082	49%

Tulsa Transit connects people to progress and prosperity.

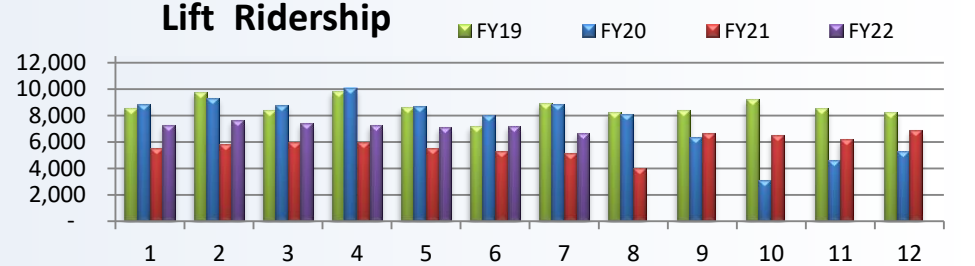
\* Numbers shown in thousands

\*\* Includes Nightline

### Fixed Route



### Lift Ridership



#### Goal 1. Operate a Safe Transit System

Accidents (Per 100K miles)	FY22	FY21	Change	Target
Fixed Route	1.40	1.46	-4%	1.80
Lift Program	3.29	2.42	36%	1.20

#### Goal 2. Meet and Exceed Customer Expectations

Complaints	FY22	FY21	Change	Target
Fixed Route	4.78	4.06	18%	4.35
Lift Program	32.40	24.99	30%	23.00

#### Goal 3. Maintain a Quality Workforce

Absences (Per weekday)	FY22	FY21	Change	Target
Operators	18	17	6%	9
Total	21	19	11%	12

#### Goal 4. Operate an Effective Transit System

Passengers Per Hour	FY22	FY21	Change	Target
Fixed Route	8.02	7.33	9%	14.00
Lift Program	2.04	1.94	5%	2.00

#### Goal 5. Operate an Efficient Transit System

Cost Per Trip	FY22	FY21	Change	Target
Fixed Route	\$ 14.44	\$ 12.06	20%	\$ 6.16
Lift Program	\$ 51.28	\$ 70.69	-27%	\$ 50.91

• Consistent with or better than target

✓ Inconsistent with or worse than target



Fixed Route and Nightline Preventable Accidents - FY22								
	\$0 to \$500	\$500 to \$1,000	\$1,000 to \$2,500	\$2,500 to \$5,000	\$5,000 to \$10,000	\$10,000 to \$20,000	Over \$20,000	Total
<b>MONTH</b>								
July	3							3
August	2							2
September	0	1	3					4
October	2		3	1				6
November	3							3
December	3							3
January	0	1	1					2
February								0
March								0
April								0
May								0
June								0
<b>TOTAL</b>	<b>13</b>	<b>2</b>	<b>7</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23</b>
<b>Percent of Total</b>	<b>57%</b>	<b>9%</b>	<b>30%</b>	<b>4%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>100%</b>

Fixed Route and Nightline Preventable Accidents - FY21								
	\$0 to \$500	\$500 to \$1,000	\$1,000 to \$2,500	\$2,500 to \$5,000	\$5,000 to \$10,000	\$10,000 to \$20,000	Over \$20,000	Total
<b>MONTH</b>								
July	2	1						3
August	2		2					4
September	3		1				1	5
October	3							3
November	1							1
December	1	1		1				3
January		1	2	1				4
February	11							11
March	1							1
April	3	1						4
May	2							2
June	6							6
<b>TOTAL</b>	<b>35</b>	<b>4</b>	<b>5</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>47</b>
<b>Percent of Total</b>	<b>74%</b>	<b>9%</b>	<b>11%</b>	<b>4%</b>	<b>0%</b>	<b>0%</b>	<b>2%</b>	<b>100%</b>

Lift Preventable Accidents - FY22								
	\$0 to \$500	\$500 to \$1,000	\$1,000 to \$2,500	\$2,500 to \$5,000	\$5,000 to \$10,000	\$10,000 to \$20,000	Over \$20,000	Total
<i>Month</i>								
July	5							5
August	4							4
September	1							1
October	4							4
November	4							4
December	0							0
January	4							4
February								0
March								0
April								0
May								0
June								0
<b>Total</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22</b>
<b>Percent of Total</b>	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>

Lift Preventable Accidents - FY21								
	\$0 to \$500	\$500 to \$1,000	\$1,000 to \$2,500	\$2,500 to \$5,000	\$5,000 to \$10,000	\$10,000 to \$20,000	Over \$20,000	Total
<i>Month</i>								
July			1					1
August		1	1					2
September					1			1
October		4						4
November						1		1
December								0
January			1	1				2
February	1							1
March	3							3
April	2							2
May	5							5
June	2							2
<b>Total</b>	<b>13</b>	<b>5</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>24</b>
<b>Percent of Total</b>	<b>54%</b>	<b>21%</b>	<b>13%</b>	<b>8%</b>	<b>0%</b>	<b>4%</b>	<b>0%</b>	<b>100%</b>

**SUMMARY OF OPERATING BUDGET VARIANCE ANALYSIS**

Projected expenses within +/- \$1,000 and +/- 5% YTD variance are considered consistent with projections.

<b>Operating Revenues</b>	<b>YTD \$</b>	<b>YTD Var\$</b>	<b>YTD Var%</b>	<b>Details</b>
Fixed Route Revenues	567,296.00	(98,293.00)	-29%	YTD Revenues are \$-98K or 29% less than projected. Fare revenues are effected by COVID-19.
Advertising Revenue	473,048.00	177,164.00	60%	YTD Ad sales of \$473K are \$177K or 60% more than projected.
Lift Program Revenues	168,683.00	43,530.00	35%	YTD Lift revenues of \$168K are \$43K or 35% more than projected.
<b>Expenses</b>	<b>YTD \$</b>		<b>YTD Var%</b>	<b>Details</b>
Payroll and Fringe	8,222,342.00	108,869.00	-4%	YTD Payroll & Fringe expenses of \$8.2M are \$108K or 4% less than projected.
Transportation Services	1,902,360.00	(138,862.00)	-7%	YTD Transportation Services of \$1.9M are 139K or 7% less than projected.
Advertising Commissions	215,903.00	82,755.00	62%	YTD Commission expenses of \$215K are 82K or 62% more then projected.
Legal	48,396.00	22,932.00	90%	YTD legal expenses of \$48K are \$22K or 90% more than projections.
Audit Fees	23,392.00	(1,645.00)	-7%	We accrue \$3.3K each month for our FY22 annual financial audit fees. Audit fees of \$23,392 are 7% less than projected.
Bldg. & Facility Services	90,228.00	(7,188.00)	-7%	Various facility expenses (janitorial services, lawn care services, station power washing, etc.). YTD expenses of \$90K and are 7% less than projected.
Professional and Technical	561,871.00	(72,059.00)	-11%	Various P&T services (software support, insurance consulting, ADA certification, recruitment, special studies, etc.). YTD expenses of \$561K are \$72K or 11% less than projected.
Fuel	426,717.00	162,520.00	62%	YTD expenses of \$426K are \$162K or 62% more than projected.
Gasoline	50,162.00	14,994.00	43%	Gasoline expenses are \$50K or 43% more then projected.
Oil & Lubricants	73,196.00	(28,805.00)	-28%	YTD expenses of \$73K are \$28K or 28% less than projected.
Tires & Tubes	85,283.00	(12,895.00)	-13%	YTD expenses of \$85K are \$12K or 13% less than projected.
Facility Repairs	395,764.00	132,317.00	50%	YTD expenses of \$395K are \$132K or 50% more than projected.
Service & Shop Equipment	23,308.00	(93,260.00)	-80%	YTD expenses of \$23K are \$93K or 80% less than projected.
Other Shop & Garage	39,843.00	(22,603.00)	-36%	YTD expenses of \$39K are \$22K or 36% less then projections.

Repair Parts	733,241.00	(376,828.00)	-34%	YTD expenses of \$733K are \$376K or 34% less than projected.
Servicing Supplies	29,401.00	(50,758.00)	-63%	YTD expenses of \$29K are \$50K or 63% less than projected.
Utilities	371,211.00	19,555.00	6%	YTD expenses of \$371K or \$19K and 6% more than projected.
Insurance	223,744.00	(97,556.00)	-30%	YTD expenses of \$233K are \$97K or 30% less than projected.
Planning	231,240.00	(279,177.00)	-55%	Planning expenses are reimbursed 80% with FTA Planning grant funds and consist of administration and support, special projects, and training. YTD expenses of \$231K are 279K or 55% less than projected.
Marketing/Public Outreach	27,930.00	(303,721.00)	-92%	YTD expenses of \$27K are 2303K or 92% less than projected.
General Office Expense	90,719.00	1,684.00	2%	Primarily consists of office supplies, computer supplies, and printing. YTD expenses of \$90K and are on track with projections.
<b>Grant Revenues</b>	<b>YTD</b> <b>\$\$</b>		<b>YTD</b> <b>Var%</b>	<b>Details</b>
Other Operational Assistance	328,410.00	69,133.00	27%	These revenues represent contracts with the City of Broken Arrow, Jenks, and Sand Springs. YTD revenues of \$328K are \$69K or 27% more than projected. This increase represents the TTC lease of MMS.
Oklahoma State Funding	670,831.00	29,160.00	5%	Our FY22 annual ODOT apportionment is \$287K per month and is consistent with projections.
FTA Planning	381,943.00	137,851.00	56%	YTD planning revenues of \$384K are \$137k or 56% more than projected.
FTA Audit/Leases	4,000.00	(17,090.00)	-81%	YTD Audit/Lease revenues of \$4K are \$17K or 81% less than projected.
FTA ADA Lift	277,602.00	146,964.00	112%	YTD ADA Lift revenues of \$277K are 146K or 112% more than projected. Actual totals includes both 5310 and CARES revenues.
FTA - CARES	3,475,309.00	(2,803,748.00)	-45%	YTD CARES is 3.4M are 2.8M or 45% less than projected.
FTA Preventive Maintenance	2,392,822.00	1,038,769.00	77%	YTD Preventative Maintenance is 2.3M or 1.038M or 77% more than projected.
FTA Operations	3,475,309.00	(3,076,963.00)	-23%	YTD Operations revenues of \$3.4M are \$3M or 23% less than projected.

METRO TULSA TRANSIT AUTHORITY  
Income Statement  
For the Seven Months Ending Monday, January 31, 2022

	Actual	Budget	Var %	PY	PY %	Act YTD	Bgt YTD	Var%	PY YTD	PY %
<b>Operating Revenues</b>										
Passenger	\$83,012	\$85,414	(2.81%)	\$106,097	(21.76%)	\$555,435	\$645,954	(14.01%)	\$637,099	(12.82%)
Nightline	\$998	\$1,540	(35.22%)	\$1,071	(6.86%)	\$6,845	\$11,648	(41.24%)	\$8,423	(18.74%)
Sunday Service	\$823	\$1,056	(22.06%)	\$848	(2.98%)	\$5,016	\$7,987	(37.20%)	\$6,585	(23.83%)
Advertising	\$70,383	\$42,269	66.51%	\$109,651	(35.81%)	\$473,048	\$295,884	59.88%	\$470,339	0.58%
Investments	\$2,901	\$200	1350.57%	\$282	928.81%	\$4,624	\$1,400	230.31%	\$2,405	92.24%
Lift Program - ADA	\$18,331	\$17,394	5.38%	\$8,647	111.98%	\$168,683	\$125,153	34.78%	\$105,286	60.21%
Other Revenue	\$1,114	\$3,700	(69.90%)	\$337	230.99%	\$19,948	\$25,900	(22.98%)	\$8,246	141.92%
<b>Total Operating Revenues</b>	<b>\$177,562</b>	<b>\$151,573</b>	<b>(11.74%)</b>	<b>\$226,933</b>	<b>(23.72%)</b>	<b>\$1,233,599</b>	<b>\$1,113,926</b>	<b>10.74%</b>	<b>\$1,238,383</b>	<b>(0.39%)</b>
<b>Operating Expenses</b>										
<b>Labor:</b>										
Operators	\$425,785	\$417,533	1.98%	\$225,755	88.61%	\$2,781,907	\$2,922,732	(4.82%)	\$2,343,133	18.73%
Transportation Administration	\$82,282	\$64,521	27.53%	\$52,178	57.69%	\$569,626	\$451,645	26.12%	\$422,381	34.86%
Maintenance	\$129,137	\$115,587	11.72%	\$178,211	(27.54%)	\$822,795	\$809,110	1.69%	\$724,770	13.52%
Maintenance Administration	\$31,468	\$28,555	10.20%	\$24,431	28.80%	\$204,729	\$199,885	2.42%	\$171,615	19.30%
Administration & Accounting	\$103,988	\$151,612	(31.41%)	\$125,073	(16.86%)	\$781,910	\$1,061,287	(26.32%)	\$823,456	(5.05%)
<b>Total Labor</b>	<b>\$772,660</b>	<b>\$777,808</b>	<b>8.95%</b>	<b>\$605,648</b>	<b>20.05%</b>	<b>\$5,160,967</b>	<b>\$5,444,659</b>	<b>(5.21%)</b>	<b>\$4,485,355</b>	<b>15.06%</b>
<b>Fringe Benefits:</b>										
FICA Taxes	\$75,944	\$63,025	20.50%	\$52,767	43.92%	\$512,205	\$441,176	16.10%	\$364,735	40.43%
Pension Plan Expense	\$77,603	\$95,042	(18.35%)	\$66,415	16.85%	\$555,904	\$665,291	(16.44%)	\$516,799	7.57%
Health & Dental Insurance	\$120,312	\$95,415	26.09%	\$109,405	9.97%	\$790,288	\$667,907	18.32%	\$784,704	0.71%
Life & Disability Insurance	\$9,646	\$8,372	15.21%	\$8,660	11.38%	\$55,041	\$58,607	(6.08%)	\$53,783	2.34%
Sick Leave	\$86,951	\$28,384	206.34%	\$17,864	386.73%	\$267,944	\$198,690	34.86%	\$217,549	23.17%
Holiday Pay	\$102,641	\$27,679	270.83%	\$63,497	61.65%	\$366,281	\$193,753	89.05%	\$274,887	33.25%
Vacation Pay	\$42,275	\$34,296	23.27%	\$18,225	131.97%	\$351,746	\$240,069	46.52%	\$276,182	27.36%
Uniform Allowance - Drivers	\$223	\$3,154	(92.92%)	\$3,768	(94.07%)	\$50,645	\$22,079	129.38%	\$28,225	79.43%
Clothing/Tool Allowance - Mechanics	\$1,630	\$3,150	(48.27%)	\$2,679	(39.18%)	\$23,159	\$22,050	5.03%	\$17,730	30.62%
Unemployment Compensation	(\$4,298)	\$1,206	(456.24%)	\$34,872	(112.32%)	\$3,596	\$8,445	(57.42%)	\$34,581	(89.60%)
Other Fringe Benefits	\$10,476	\$21,535	(51.35%)	\$3,118	235.95%	\$84,566	\$150,747	(43.90%)	\$46,603	81.46%
<b>Total Fringe Benefits</b>	<b>\$523,403</b>	<b>\$381,258</b>	<b>(8.15%)</b>	<b>\$381,270</b>	<b>(11.49%)</b>	<b>\$3,061,375</b>	<b>\$2,668,814</b>	<b>14.71%</b>	<b>\$2,615,778</b>	<b>17.03%</b>
<b>Total Loaded Payroll</b>	<b>\$1,296,063</b>	<b>\$1,159,066</b>	<b>3.33%</b>	<b>\$986,918</b>	<b>8.72%</b>	<b>\$8,222,342</b>	<b>\$8,113,473</b>	<b>(4.46%)</b>	<b>\$7,101,133</b>	<b>15.79%</b>
<b>Transportation Services:</b>										
Fixed Route	\$46,425	\$46,723	(0.64%)	\$44,705	3.85%	\$340,764	\$327,062	4.19%	\$327,930	3.91%
Sunday Service	\$24,872	\$24,214	2.72%	\$23,909	4.03%	\$156,580	\$169,497	(7.62%)	\$158,491	(1.21%)
Lift Program - ADA	\$190,560	\$220,666	(13.64%)	\$161,685	17.86%	\$1,354,574	\$1,544,663	(12.31%)	\$1,190,529	13.78%
Circulator Service-Downtown/Midtown	-	-	0.00%	-	0.00%	\$43,242	-	0.00%	-	0.00%
Lift Services - Meals On Wheels	\$615	-	0.00%	\$1,333	(53.86%)	\$7,200	-	0.00%	\$30,585	(76.46%)
<b>Total Transportation Services</b>	<b>\$262,472</b>	<b>\$291,603</b>	<b>(6.49%)</b>	<b>\$231,632</b>	<b>10.24%</b>	<b>\$1,902,360</b>	<b>\$2,041,222</b>	<b>(6.80%)</b>	<b>\$1,707,535</b>	<b>11.41%</b>
<b>Administrative Services:</b>										
Advertising	\$31,673	\$19,021	66.51%	\$30,937	2.38%	\$215,903	\$133,148	62.15%	\$174,517	23.71%

Legal Fees	\$4,732	\$3,638	30.08%	\$10,046	(52.90%)	\$48,396	\$25,464	90.06%	\$20,432	136.86%
Audit Fees	\$3,342	\$3,577	(6.57%)	\$3,208	4.16%	\$23,392	\$25,037	(6.57%)	\$22,458	4.16%
Office Equipment / Computers	\$3,352	\$469	614.75%	\$236	1320.38%	\$13,415	\$3,283	308.63%	\$4,165	222.09%
Building & Facility Services	\$12,065	\$13,917	(13.30%)	\$11,122	8.48%	\$90,228	\$97,416	(7.38%)	\$85,287	5.79%
Professional & Technical Services	\$54,170	\$29,721	82.26%	\$31,759	70.57%	\$320,664	\$208,045	54.13%	\$387,626	(17.27%)
Software Maintenance & Service	\$33,550	\$60,841	(44.86%)	\$24,077	39.34%	\$241,207	\$425,885	(43.36%)	\$152,605	58.06%
Security Services	-	\$732	(100.00%)	-	0.00%	\$2,748	\$5,124	(46.37%)	\$1,377	99.59%
Total Administrative Services	\$142,884	\$131,916	(6.54%)	\$111,385	(3.70%)	\$955,953	\$923,402	3.53%	\$848,467	12.67%
<b>Total Services</b>	<b>\$405,356</b>	<b>\$423,519</b>	<b>(6.50%)</b>	<b>\$343,017</b>	<b>5.49%</b>	<b>\$2,858,313</b>	<b>\$2,964,624</b>	<b>(3.59%)</b>	<b>\$2,556,002</b>	<b>11.83%</b>
<b>Materials &amp; Supplies:</b>										
Fuel	\$36,475	\$37,742	(3.36%)	\$29,658	22.99%	\$426,717	\$264,197	61.52%	\$229,186	86.19%
Gasoline	\$6,875	\$5,024	36.83%	\$2,028	238.98%	\$50,162	\$35,168	42.63%	\$17,184	191.91%
Oil & Lubricants	\$25,605	\$14,572	75.72%	\$11,278	127.03%	\$73,196	\$102,001	(28.24%)	\$81,547	(10.24%)
Tires & Tubes	\$13,900	\$14,025	(0.90%)	\$2,929	374.49%	\$85,283	\$98,178	(13.13%)	\$81,017	5.26%
Facility Repairs & Maintenance	\$51,631	\$37,635	37.19%	\$68,810	(24.97%)	\$395,764	\$263,447	50.23%	\$422,183	(6.26%)
Service & Shop Equipment	\$1,013	\$16,653	(93.92%)	\$2,293	(55.83%)	\$23,308	\$116,568	(80.00%)	\$25,074	(7.04%)
Other Shop & Garage Expense	\$4,159	\$8,921	(53.37%)	\$3,337	24.66%	\$39,843	\$62,446	(36.20%)	\$33,443	19.14%
Repair Parts	\$94,661	\$158,581	(40.31%)	\$129,481	(26.89%)	\$733,241	\$1,110,069	(33.95%)	\$843,061	(13.03%)
Servicing Supplies	\$3,948	\$11,451	(65.52%)	\$8,597	(54.08%)	\$29,401	\$80,159	(63.32%)	\$38,075	(22.78%)
Transportation & Safety	\$1,293	\$4,049	(68.06%)	\$923	40.17%	\$9,500	\$28,346	(66.48%)	\$15,037	(36.82%)
Schedules	-	\$3,805	(100.00%)	-	0.00%	\$3,525	\$26,635	(86.77%)	\$13,378	(73.65%)
Passes & Transfers	\$993	\$2,289	(56.61%)	\$1,296	(23.39%)	\$9,125	\$16,021	(43.04%)	\$12,096	(24.57%)
Total Materials & Supplies	\$240,553	\$314,747	(15.41%)	\$260,630	(18.19%)	\$1,879,065	\$2,203,235	(14.71%)	\$1,811,281	3.74%
<b>Utilities:</b>										
Light, Heat, Power, and Water	\$29,811	\$28,588	4.28%	\$28,560	4.38%	\$202,792	\$200,113	1.34%	\$198,417	2.20%
Communications	\$24,245	\$21,649	11.99%	\$15,900	52.48%	\$168,419	\$151,543	11.14%	\$145,879	15.45%
Total Utilities	\$54,056	\$50,237	4.85%	\$44,460	21.76%	\$371,211	\$351,656	5.56%	\$344,296	7.82%
<b>Insurance:</b>										
Insurance Premiums	\$28,805	\$45,900	(37.24%)	\$42,265	(31.85%)	\$203,930	\$321,300	(36.53%)	\$288,236	(29.25%)
Self Insurance	\$8,333	-	0.00%	(\$3,126)	(366.60%)	\$19,814	-	0.00%	\$71,175	(72.16%)
Total Insurance	\$37,138	\$45,900	(27.17%)	\$39,139	(54.74%)	\$223,744	\$321,300	(30.36%)	\$359,411	(37.75%)
<b>Miscellaneous:</b>										
Planning & Rideshare	\$35,523	\$72,917	(51.28%)	\$12,874	175.93%	\$231,240	\$510,417	(54.70%)	\$29,518	683.38%
Dues & Subscriptions	\$309	\$3,022	(89.78%)	\$12,918	(97.61%)	\$14,325	\$21,157	(32.29%)	\$19,888	(27.97%)
Travel & Meetings - Staff	\$2,132	\$14,624	(85.42%)	\$935	128.02%	\$31,781	\$102,369	(68.95%)	\$12,483	154.59%
Travel & Meetings - Board	\$140	\$576	(75.71%)	-	0.00%	\$396	\$4,034	(90.18%)	\$621	(36.21%)
Marketing & Advertising	\$1,958	\$47,379	(95.87%)	\$13,189	(85.15%)	\$27,930	\$331,651	(91.58%)	\$116,030	(75.93%)
General Office Expense	\$14,113	\$12,719	10.96%	\$6,924	103.83%	\$90,719	\$89,035	1.89%	\$104,881	(13.50%)
Other Miscellaneous Expenses	\$1,898	\$15,121	(87.45%)	(\$14,298)	(113.28%)	\$17,964	\$105,846	(83.03%)	\$14,603	23.02%
Bank & Credit Card Fees	\$4,141	\$2,750	50.58%	\$17,317	(76.09%)	\$25,560	\$19,250	32.78%	\$12,056	112.01%
Leases & Rentals	\$6,478	\$19,613	(66.97%)	\$1,522	325.77%	\$33,140	\$137,291	(75.86%)	\$10,474	216.42%
Total Miscellaneous	\$66,692	\$188,721	(47.57%)	\$51,381	64.76%	\$473,055	\$1,321,050	(64.19%)	\$320,554	47.57%
<b>Total Expenses</b>	<b>\$2,099,858</b>	<b>\$2,182,190</b>	<b>(6.29%)</b>	<b>\$1,725,545</b>	<b>3.30%</b>	<b>\$14,027,730</b>	<b>\$15,275,338</b>	<b>(8.17%)</b>	<b>\$12,492,677</b>	<b>2.42%</b>
<b>Net Operating Loss</b>	<b>(\$1,922,296)</b>	<b>(\$2,030,617)</b>	<b>(5.83%)</b>	<b>(\$1,498,612)</b>	<b>6.24%</b>	<b>(\$12,794,131)</b>	<b>(\$14,161,412)</b>	<b>(9.65%)</b>	<b>(\$11,254,294)</b>	<b>113.68%</b>

Operational Grant Funding

Operating Assistance - Other	\$36,452	\$37,040	(1.59%)	\$29,865	22.06%	\$328,410	\$259,277	26.66%	\$287,164	14.36%
Oklahoma State Funding	\$95,833	\$91,667	4.55%	\$95,833	0.00%	\$670,831	\$641,671	4.54%	\$670,831	0.00%
FTA - Planning Assistance	\$56,069	\$34,870	60.79%	\$13,223	324.03%	\$381,943	\$244,092	56.47%	\$155,545	145.55%
FTA - Leases / Audit	-	\$3,013	(100.00%)	\$2,711	(100.00%)	\$4,000	\$21,090	(81.03%)	\$78,575	(94.91%)
FTA - ADA LIFT	-	\$18,663	(100.00%)	\$75,526	(100.00%)	\$277,602	\$130,638	112.50%	\$494,720	(43.89%)
FTA - CMAQ	-	-	0.00%	-	0.00%	-	-	0.00%	\$144,434	(100.00%)
FTA - Preventative Maintenance	\$406,725	\$193,436	110.26%	\$348,722	16.63%	\$2,392,822	\$1,354,053	76.72%	\$2,317,367	3.26%
FTA - Operations	\$569,662	\$897,008	(36.49%)	\$257,440	121.28%	\$3,475,309	\$6,279,057	(44.65%)	\$2,368,114	46.75%
COT - Vision Assistance	\$269,338	\$273,215	(1.42%)	\$199,719	34.86%	\$1,845,692	\$1,912,503	(3.49%)	\$1,408,533	31.04%
COT - Operating Assistance	\$488,217	\$632,167	(22.77%)	\$475,573	2.66%	\$3,417,519	\$4,425,167	(22.77%)	\$3,329,011	2.66%
<b>Total Operational Grant Funding</b>	<b>\$1,922,296</b>	<b>\$2,181,079</b>	<b>(\$0)</b>	<b>\$1,498,612</b>	<b>\$0</b>	<b>\$12,794,128</b>	<b>\$15,267,548</b>	<b>-16%</b>	<b>\$11,254,294</b>	<b>14%</b>

Budget Surplus (Deficit)	-	\$150,462	(102.30%)	-	152514.68%	(\$3)	\$1,106,136	(100.00%)	-	#DIV/0!
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Capital Revenues

Capital Assistance - FTA	-	\$65,832	(100.00%)	-	0.00%	\$1,582,919	\$460,821	243.50%	-	0.00%
Capital Assistance - COT	-	\$181,920	(100.00%)	-	0.00%	\$115,000	\$1,273,437	(90.97%)	\$141,591	(18.78%)
Capital Assistance - Other	-	-	0.00%	-	0.00%	-	-	0.00%	-	0.00%
Gain (Loss) on Sale of Assets	\$4,365	-	0.00%	\$869	402.59%	\$17,640	-	0.00%	\$24,795	(28.86%)
<b>Total Capital Revenues</b>	<b>\$4,365</b>	<b>\$247,752</b>	<b>(82.89%)</b>	<b>\$869</b>	<b>258.51%</b>	<b>\$1,715,559</b>	<b>\$1,734,258</b>	<b>(1.08%)</b>	<b>\$166,386</b>	<b>687.88%</b>

Depreciation	\$328,671	\$310,000	6.02%	\$328,306	0.11%	\$2,441,967	\$2,170,000	12.53%	\$2,367,413	3.15%
Debt Service	-	-	0.00%	-	0.00%	-	-	0.00%	-	0.00%
COT Pass Through	-	-	0.00%	-	0.00%	-	-	0.00%	-	0.00%

Change in Net Assets	(\$324,306)	\$88,214	(403.82%)	(\$327,437)	(2.83%)	(\$726,411)	\$670,394	(208.36%)	(\$2,201,027)	(92.46%)
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**Metropolitan Tulsa Transit Authority  
Summary Balance Sheet  
For the Seven Months Ending Jan 31, 2022**

Assets

Current Assets:

Cash and Cash Equivalents		\$945,908
Restricted Cash		\$3,459,002
Trade Accounts Receivable	\$108,742	
COT Operating & Capital Grants Receivable	\$57,999,210	
		<u>\$58,107,952</u>
Inventories		\$961,488
Prepaid Expenses		<u>\$355,378</u>
Total Current Assets		<u>\$63,829,728</u>

Capital Assets, at cost:

Revenue Equipment	\$38,056,116	
Service Equipment	\$620,415	
Security Equipment	\$903,782	
Buildings & Improvements	\$12,233,311	
Passenger Shelters	\$2,091,138	
Shop and Garage Equipment	\$3,086,242	
Computers & Other Equipment	\$5,179,621	
Office Furniture and Fixtures	\$364,971	
Land & Improvements	\$3,233,707	
Construction in Progress	\$71,466	
Less: Accumulated Depreciation	<u>(\$40,924,444)</u>	
Total Capital Assets		<u>\$24,916,325</u>

Total Assets		<u><u>\$88,746,053</u></u>
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Deferred outflows of resources, pension related amounts		<u>\$1,775,085</u>
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Liabilities

Current Liabilities:

Trade Accounts Payable	\$942,104	
Accrued Wages & Withholdings	\$701,179	
Accrued Insurance	\$118,401	
Deferred Grant Revenues	\$75,197,482	
Other Current Liabilities	<u>\$69,947</u>	
Total Current Liabilities		<u>\$77,029,113</u>

Noncurrent Liabilities:

Advance Payable to COT	\$326,674	
Net Pension Liability	\$12,818,422	
Accrued Compensated Absences	<u>\$883,129</u>	
Total Noncurrent Liabilities		<u>\$14,028,224</u>

Total Liabilities		<u>\$91,057,337</u>
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Deferred inflows of resources, pension related amounts		<u>\$1,460,756</u>
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Net Position:

Invested in Capital Assets	\$24,916,325	
Restricted for Capital Acquisitions	\$1,026,598	
Restricted for Workmen's Comp.	\$181,701	
Unrestricted	<u>(\$28,435,909)</u>	
Total Net Assets		<u>(\$2,311,284)</u>

Total Liabilities & Net Assets		<u><u>\$88,746,053</u></u>
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For the Seven Months Ending Jan 31, 2022

**METROPOLITAN TULSA TRANSIT AUTHORITY  
PERFORMANCE INDICATOR SUMMARY**

Fixed Route	Month	YTD	Target	Details	
Preventable accidents per 100,000 miles	1.01	1.40	1.80	There were 1.01 preventable accidents in Jan VS 1.4 in prior year. YTD accidents are 1.4 vs. 1.46 in prior year.	•
*Total Complaints per Per 10,000 boarding's	4.14	4.78	4.35	There were 40 total complaints in Jan vs. 39 in prior year. The current month breakdown is as follows: DA-2, Discrimination-0, II-1, Maintenance-0, No Show-0, Not on Time-5, Other-3, Pass Up-2, RD-1, RDW-0, Scheduling/On-Board Time-0, CC-	•
*Total Valid Complaints Per 10,000 boarding's	-	-	2.00	Of the 40 total complaints, 2 were classified as valid complaints with the current month breakdown as follows: DA-0, Discrimination-0, II-1, Maintenance-0, No Show-0, Not on Time-0, Other-0, Pass Up-1, RD-1, RDW-0, Scheduling/On-Board Time-0, CC-	•
On-time Performance	84%	79%	85%		✓
Miles between road calls	7,066	8,246	7,500	YTD is 9% less than target.	✓
Operator Absences per weekday	17.00	18.00	9.00	YTD Operator Absences are 100% more than target. (Due in part to COVID-19)	✓
Passengers per Hour (PPH)	7.69	8.02	14.00	YTD PPH is 43% less than target and is due to COVID-19.	✓
Cost per Trip (CPT)	\$ 17.23	\$ 14.44	\$ 6.16	YTD CPT is 134% more than target and is due to reduced ridership related COVID-19.	✓
Lift Operation	Month	YTD	Target	Details	
Preventable accidents per 100,000 miles	5.29	3.29	1.20	There were 5.29 preventable accidents in Jan VS 3.29 in prior year. YTD accidents are 3.29 vs. 2.42 in prior year.	✓
Total Complaints per Per 10,000 boarding's	36.05	32.40	23.00	There were 24 total Lift complaints in Jan vs. 21 in prior year. The current month breakdown is as follows: DA-3, Discrimination-0, II-0, Maintenance-0, No Show-9, Not on Time-6, Other-4, Pass Up-0, RD-1, RDW-1, Scheduling/On-Board Time-1, CC-4	✓
Total Valid Complaints per 10,000 boarding's	0.00	0.00	12.00	Of the 29 total Lift complaints, 10 was classified as valid with the current month breakdown as follows: DA-0, Discrimination-0, II-0, Maintenance-0, No Show-0, Not on Time-3, Other-2, Pass Up-0, RD-1, RDW-1, Scheduling/On-Board Time-1, CC-2	•
On-time performance	97%	94%	0.95	YTD On-time Performance is consistent with target.	•
Miles Between Road Calls	25,217	21,045	22,500	YTD Miles Between Road Calls is 6% less than target,.	•
Passengers per hour (PPH)	1.94	2.04	2.00	YTD PPH is 4% more than target.	•
Cost per Trip (CPT)	\$ 65.39	\$ 51.28	\$ 50.91	YTD CPT is 1% less than target projected .	✓
* Includes Nightline and Sunday Service		DA = Driver Attitude		Reckless Driving = RD	
✓ Inconsistance or worse than target		II = Incorrect Information		Route Driven Wrong = RDW	
• Consistent with or better than target		CC = Call Center		No Show = NS	

<b>Fixed Route Key Performance Indicators: For the Seven Months Ending Jan 31, 2022</b>							
	Month			YTD Average			Target
	Current	Prior Year	% Change	Current	Prior Year	% Change	
<b>1) Operate a Safe Transit System</b>							
Preventable Vehicle Accidents per 100k Miles	1.01	2.45	-58.78%	1.4	1.46	-4.11%	1.8
OSHA Accidents per 200k Manhours	0	0	0.00%	0	0	0.00%	6
<b>2) Meet and Exceed Customer Expectations</b>							
Complaints per 10k Boardings	4.14	3.67	12.81%	4.78	4.06	17.73%	4.35
On-time Performance	84.38%	80.03%	5.00%	79.46%	80.77%	-2.47%	85.00%
Miles Between Road Calls	7,066	8,519	-17.05%	8,246	8,317	-0.86%	7,500
<b>3) Maintain a Quality Workforce</b>							
Operator Absences per Weekday	17	19	-12.34%	18	17	3.85%	9
Total Absences per Weekday	19	21	-11.06%	21	19	8.46%	12
Employee Turnover	26.52%	63.16%	-57.14%	47.78%	38.51%	23.08%	35.00%
<b>4) Operate an Effective System</b>							
Ridership	96,613	95,464	1.20%	108,707	111,140	-2.19%	235,416
Passengers per Service Hour	7.69	7.33	4.91%	8.02	7.33	9.41%	14
Average Weekday Ridership	4,339	4,128	5.11%	4,449	4,858	-8.43%	10,000
Average Saturday Ridership	2,465	2,582	-4.55%	2,819	2,409	17.00%	4,500
<b>5) Operate an Efficient System</b>							
Cost Per Service Hour	132.5	89.02	48.84%	115.81	88.44	30.95%	82.5
Cost Per Trip	17.23	12.15	41.81%	14.44	12.06	19.73%	6.16
Fare Revenue per Trip	0.88	1.11	-20.72%	0.89	0.82	8.54%	0.78

\*Note: Includes Nightline

<b>Lift Key Performance Indicators: For the Seven Months Ending Jan 31, 2022</b>							
	Month			YTD Average			Target
	Current	Prior Year	% Change	Current	Prior Year	% Change	
<b>1) Operate a Safe Transit System</b>							
Preventable Van Accidents per 100k Miles	5.29	3.45	53.33%	3.29	2.42	35.95%	1.2
OSHA Accidents per 200k Manhours	24.38	0	0.00%	3.93	0	0.00%	10
<b>2) Meet and Exceed Customer Expectations</b>							
Complaints per 10k Boardings	36.05	17.54	105.53%	32.4	24.99	29.65%	23
On-time Performance	97.04%	98.60%	-2.02%	94.06%	98.37%	-4.08%	95.00%
Miles Between Road Calls	25,217	19,325	30.49%	21,045	14,198	48.22%	22,500
Average Call Center Minutes on Hold Time	0.87	0.6	45.00%	1.03	0.42	145.24%	1
<b>3) Maintain a Quality Workforce</b>							
Employee Turnover	40.00%	40.68%	-2.44%	47.87%	44.65%	6.67%	50.00%
<b>4) Operate an Effective System</b>							
Ridership	6,657	5,132	29.72%	7,232	5,602	29.10%	9,082
Van Passengers per Service Hour	1.94	1.95	-0.51%	2.04	1.94	5.15%	2
Average Weekday Ridership	317	257	23.54%	333	263	26.55%	470
<b>5) Operate an Efficient System</b>							
Cost Per Service Hour	126.69	151.36	-16.30%	104.78	137.37	-23.72%	72.25
Cost Per Trip	65.39	77.69	-15.83%	51.28	70.69	-27.46%	50.91
Fare Revenue per Trip	3.05	1.71	78.36%	3.18	2.74	16.06%	2.79

**MTTA Fixed Route and Nightline Ridership History**

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY22 Projection	Month PY Diff%	Month Proj Diff %	YTD PY Diff%	YTD Proj Diff%
Jul	257,721	220,171	214,937	216,788	212,515	125,211	106,645	118,165	-14.83%	-9.75%	-14.83%	-9.75%
Aug	258,098	253,038	252,561	245,858	216,104	121,119	112,994	127,798	-6.71%	-11.58%	-6.71%	-10.67%
Sep	260,554	249,130	234,852	217,214	201,697	117,755	109,442	122,573	-7.06%	-10.71%	-7.06%	-10.68%
Oct	268,644	247,638	242,265	254,630	200,505	114,865	112,255	128,128	-2.27%	-12.39%	-2.27%	-11.11%
Nov	222,594	242,690	230,162	218,731	171,745	101,516	111,004	112,541	9.35%	-1.37%	9.35%	-9.16%
Dec	244,645	215,699	208,189	197,135	201,209	101,976	111,695	112,220	9.53%	-0.47%	9.53%	-7.71%
Jan	224,215	224,716	219,230	209,048	163,707	95,464	96,613	109,929	1.20%	-12.11%	1.20%	-8.34%
Feb	240,783	225,744	203,274	200,767	181,626	74,422		108,807	0.00%	0.00%	0.00%	-7.30%
Mar	245,657	243,908	234,842	210,497	155,244	115,321		114,060	0.00%	0.00%	0.00%	-6.49%
Apr	229,500	216,617	218,701	224,886	105,403	108,600		107,186	0.00%	0.00%	0.00%	-5.84%
May	221,301	236,228	236,600	209,452	122,303	97,598		108,136	0.00%	0.00%	0.00%	-5.31%
Jun	232,721	231,947	219,008	205,464	125,492	103,753		108,906	0.00%	0.00%	0.00%	-4.87%
<b>Total</b>	<b>2,906,433</b>	<b>2,807,526</b>	<b>2,714,621</b>	<b>2,610,470</b>	<b>2,057,550</b>	<b>1,277,600</b>	<b>760,648</b>	<b>1,378,449</b>	<b>-1.35%</b>	<b>-7.30%</b>	<b>-1.35%</b>	<b>-97.21%</b>

**MTTA Lift Program Ridership History**

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY22 Projection	Month PY Diff%	Month Proj Diff %	YTD PY Diff%	YTD Proj Diff%
Jul	10,612	9,449	8,453	8,587	8,890	5,496	7,269	5,908	32.26%	23.04%	32.26%	23.04%
Aug	10,315	11,288	9,768	9,779	9,305	5,838	7,672	6,317	31.41%	21.45%	31.41%	22.24%
Sep	10,527	10,536	8,636	8,410	8,797	5,963	7,411	5,947	24.28%	24.62%	24.28%	23.03%
Oct	10,598	10,395	9,470	9,868	10,084	5,958	7,299	6,392	22.51%	14.19%	22.51%	20.82%
Nov	8,979	9,856	8,686	8,609	8,734	5,525	7,113	5,577	28.74%	27.54%	28.74%	22.17%
Dec	9,265	9,345	7,750	7,188	8,009	5,302	7,204	5,279	35.87%	36.47%	35.87%	24.55%
Jan	9,569	9,413	8,771	8,923	8,851	5,132	6,657	5,717	29.72%	16.44%	29.72%	23.39%
Feb	10,076	9,704	8,353	8,269	8,100	4,000		5,522	0.00%	0.00%	0.00%	20.47%
Mar	10,743	10,833	9,652	8,401	6,364	6,695		5,788	0.00%	0.00%	0.00%	18.19%
Apr	10,213	9,425	8,871	9,221	3,103	6,531		5,337	0.00%	0.00%	0.00%	16.37%
May	9,746	9,570	9,264	8,507	4,660	6,186		5,297	0.00%	0.00%	0.00%	14.89%
Jun	10,605	9,215	9,114	8,216	5,276	6,911		5,472	0.00%	0.00%	0.00%	13.65%
<b>Total</b>	<b>121,248</b>	<b>119,029</b>	<b>106,788</b>	<b>103,978</b>	<b>90,173</b>	<b>69,537</b>	<b>50,625</b>	<b>68,553</b>	<b>25.60%</b>	<b>20.47%</b>	<b>0.00%</b>	<b>242.81%</b>



# **FISCAL YEAR 2022 PERFORMANCE FOR SIX MONTH PERIOD ENDING JAN 31, 2022**



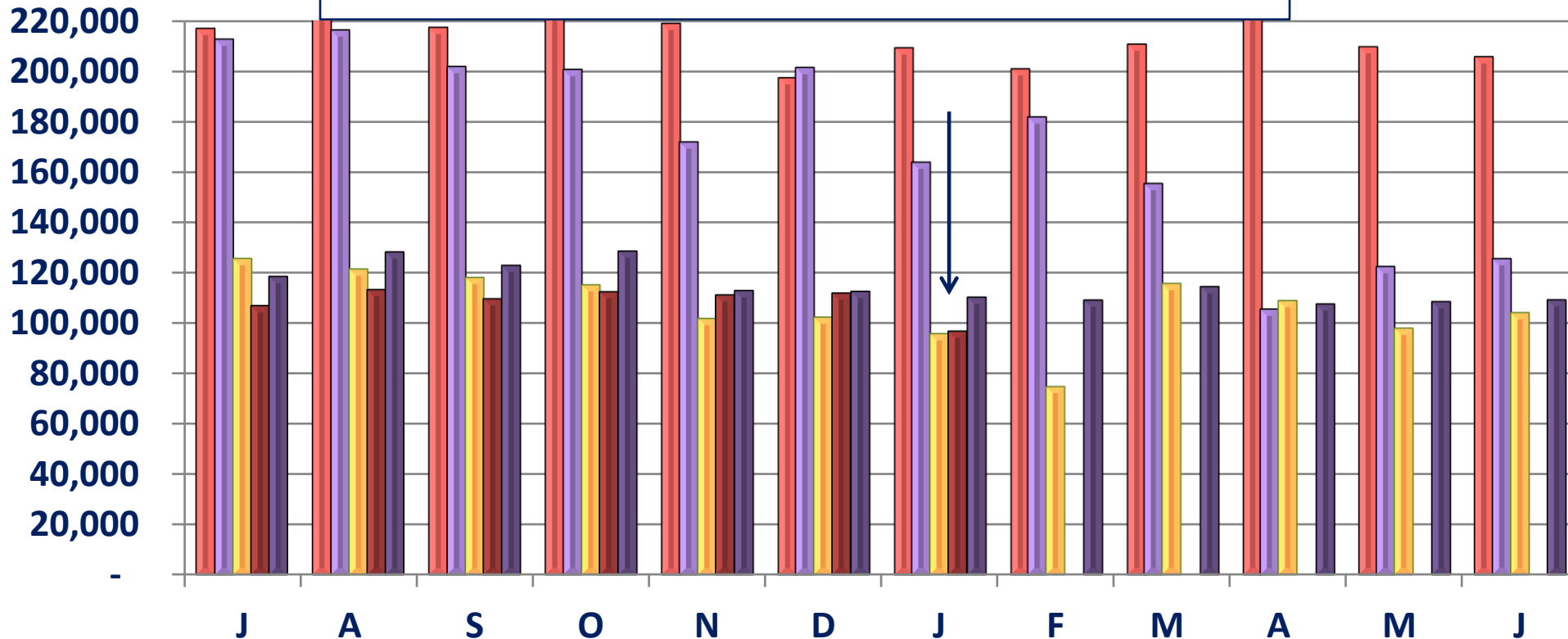
## SUMMARY OF ACTIVITIES *(IN THOUSANDS)*

	FY 2022	FY 2022		
	Actual	Budget	Variance	Variance %
<b>Operating Revenues</b>	\$ 1,234	\$ 1,114	\$ 120	11%
<b>Grant Revenues</b>	12,794	15,268	(2,473)	-16%
<b>Total Revenues</b>	14,028	16,381	(2,354)	-14%
<b>Total Expenses</b>	(14,028)	(15,275)	1,248	-8%
<b>Surplus (Deficit)</b>	\$ -	\$ 956	\$ (956)	-100%

# FIXED ROUTE RIDERSHIP

■ FY19   
 ■ FY20   
 ■ FY21   
 ■ FY22   
 ■ FY22 Projected

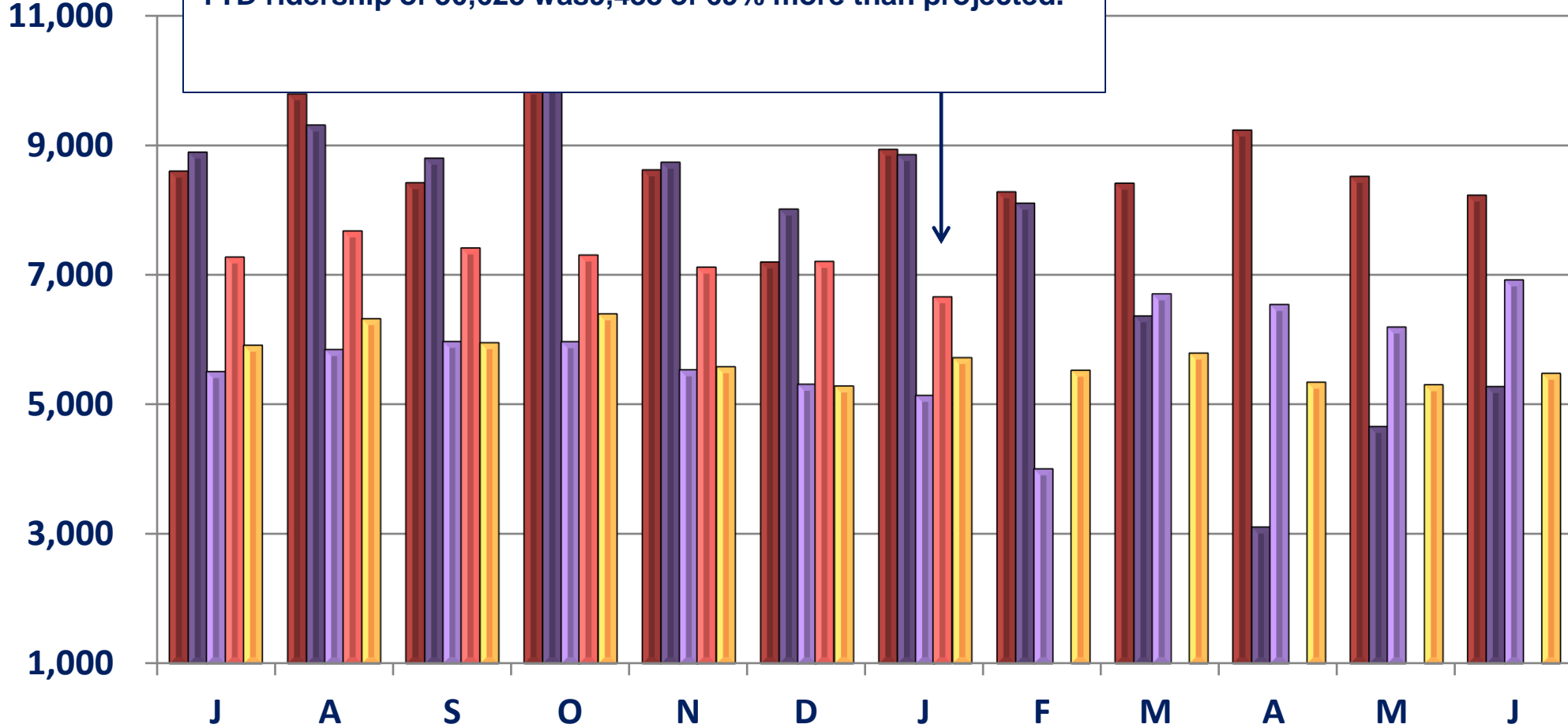
Jan 22 ridership of 96K was 13K or 1.2% less than target projection.  
 YTD ridership of 760K is 70K or 7.3% less than projected. Jan 21  
 ridership reflects a modified Saturday schedule.



# LIFT RIDERSHIP

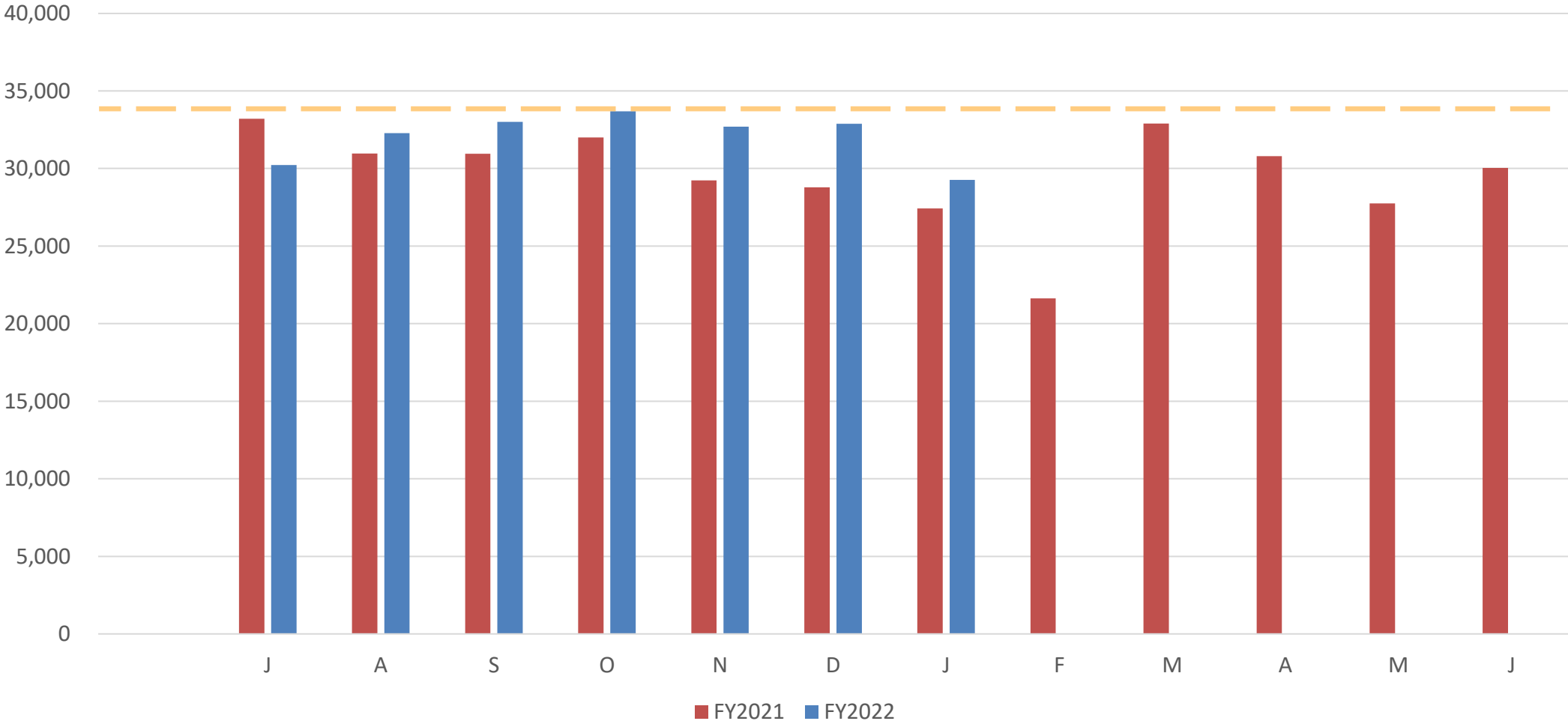
■ FY19 
 ■ FY20 
 ■ FY21 
 ■ FY22 
 ■ FY22 Projected

Jan 22 ridership of 6,657 was 940 or 16% more than projected.  
 YTD ridership of 50,625 was 9,488 of 69% more than projected.





# BRT RIDERSHIP



\*Average Route 105 Ridership was 34,000 per month.

# General Manager Expenses

There were not expenses to report for the month of January 2022

## Upcoming Procurements

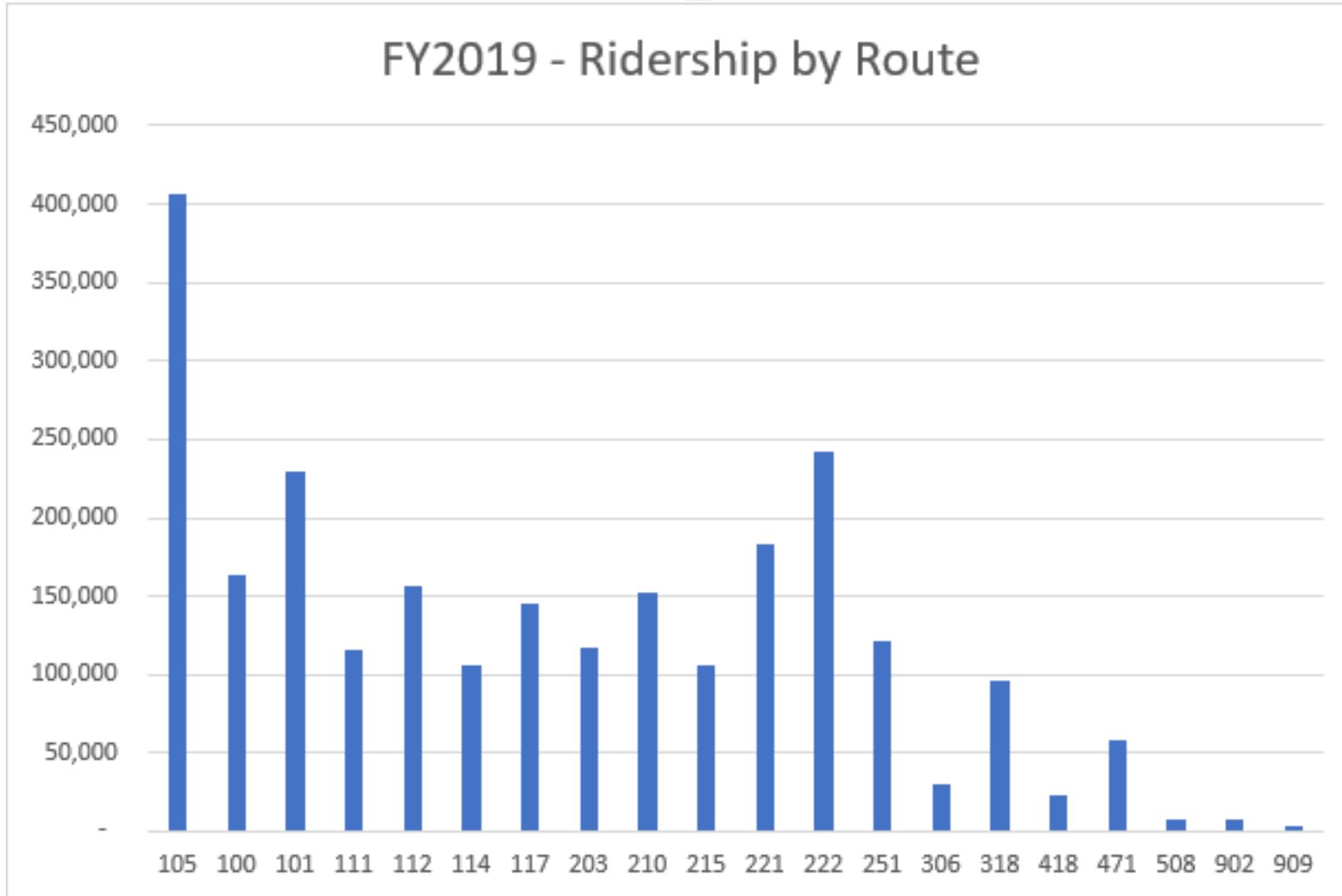
Est. Board Date	Good/Service	Type	Estimated Amt.
1st Qtr 2022	<b>Seon Camera Upgrade</b>	Sole Source	Approx \$100,000
	Upgrade bus cameras		
1st Qtr 2022	<b>Bus Interior Cleaning</b>	New RFP	Over \$50,000
	Cleaning of the interior of the fixed route buses. Updating scope to include COVID cleaning.		
1st Qtr 2022	<b>Call Center/DAS Roof Replacement</b>	RFP	Over \$100,000
	Recent hail storm requires replacement of roof at DAS and Call Center. Pending scope from On Call Architect		
1st Qtr 2022	<b>General Maintenance &amp; Facility Repair</b>	New RFP	Over \$50,000
	General contractor for Tulsa Transit on as needed basis. Review & confirm scope with Project Manager		
1st Qtr 2022	<b>CNG Fueling Posts</b>	New RFP	Over \$50,000
	CNG fueling posts for additional buses in the fleet - pending quotes from CNG Fuel Station Vendor and outside vendors.		
1st Qtr 2022	<b>CNG Compressors &amp; Contract/-Trillium</b>	Sole Source	Over \$150,000
	2existing pumps going out. Extend to 10 years if we get new equipment		
2nd Qtr 2022	<b>On Call Printing Services</b>	New RFP	Under \$50,000
	On Call contract for various printing needs of the agency - Waiting on confirmation of final scope & feedback from new GM.		
2nd Qtr 2022	<b>APC</b>	Sole Source	\$60,000
	Purchase 10 sets (20 individual) need ≈30/Make determination as to which grant(s) to use.		
2nd Qtr 2022	<b>Lift Vehicle Replacement</b>	State Contract	Under \$50,000
	Replacement of Lift Vehicle totalled in accident.		
2nd Qtr 2022	<b>Shop Truck</b>	State Contract	\$90-\$140k
	Maintenance shop truck to replace old vehicle/Future grant to fund.		
2nd Qtr 2022	<b>In Ground Lifts</b>	IFB	Over \$300,000
	Replacement of In-Ground Lifts for Maintenance Shop -Waiting on Scope		
March Board	<b>MTTA Branding</b>	New RFP	Over \$50,000
	Branding project for the agency. Waiting on scope		
2nd Qtr 2022	<b>HR Automation Software</b>	New RFP	Over \$150,000
	Software to automate HR tasks and duties		
2nd Qtr 2022	<b>Trapeze OPS</b>	Sole Source	Over \$150,000 - \$960,000
	To automate compiling of Operations timekeeping in preparation for bi-weekly payroll. Need feedback from new GM		
2nd Qtr 2022	<b>Offsite Backup Solution</b>	New RFP	Approx \$50,000
	FTA requires MTTA to have an offsite backup solution to prevent data loss		
4th Qtr 2022	<b>Bus Stop Identification for Visually Impaired</b>	New RFP	Over \$150,000 (\$488k)
	Purchase and installation of tactical route and stop signage for bus stops.		
3rd Qtr 2022	<b>Eastgate Metroplex Bus Stop Repairs</b>	RFP	Over \$100,000
	This would be part of an agreement to repair parking lot and drive path damages caused by Tulsa Transit buses at Eastgate.		
4th Qtr 2022	<b>Alt City Transit Study</b>	On call	Under \$50,000
	Review transit services (Planning?)		
4th Qtr 2022	<b>Train The Trainer for Social Services</b>	On call	40000
	Training the trainer project ( Modus training). Waiting on feedback from new GM		

# WEN Update

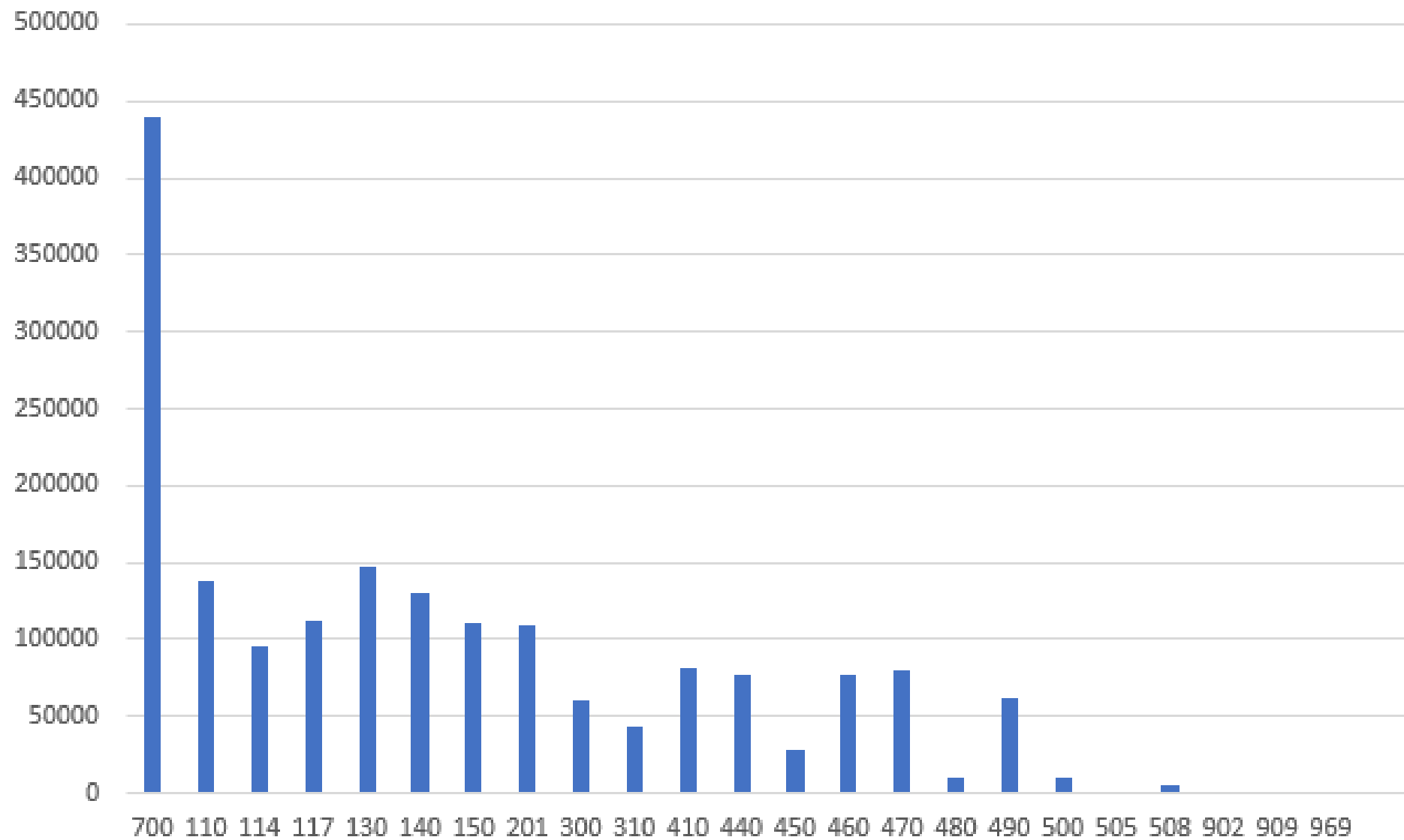
- Ridership since January Board Meeting
  - 44 trips – 2.8 trip/day
  - Averaged ~8 trip/day, well below target of 60
- Meeting with Councilor Patrick
- Public meeting & comments



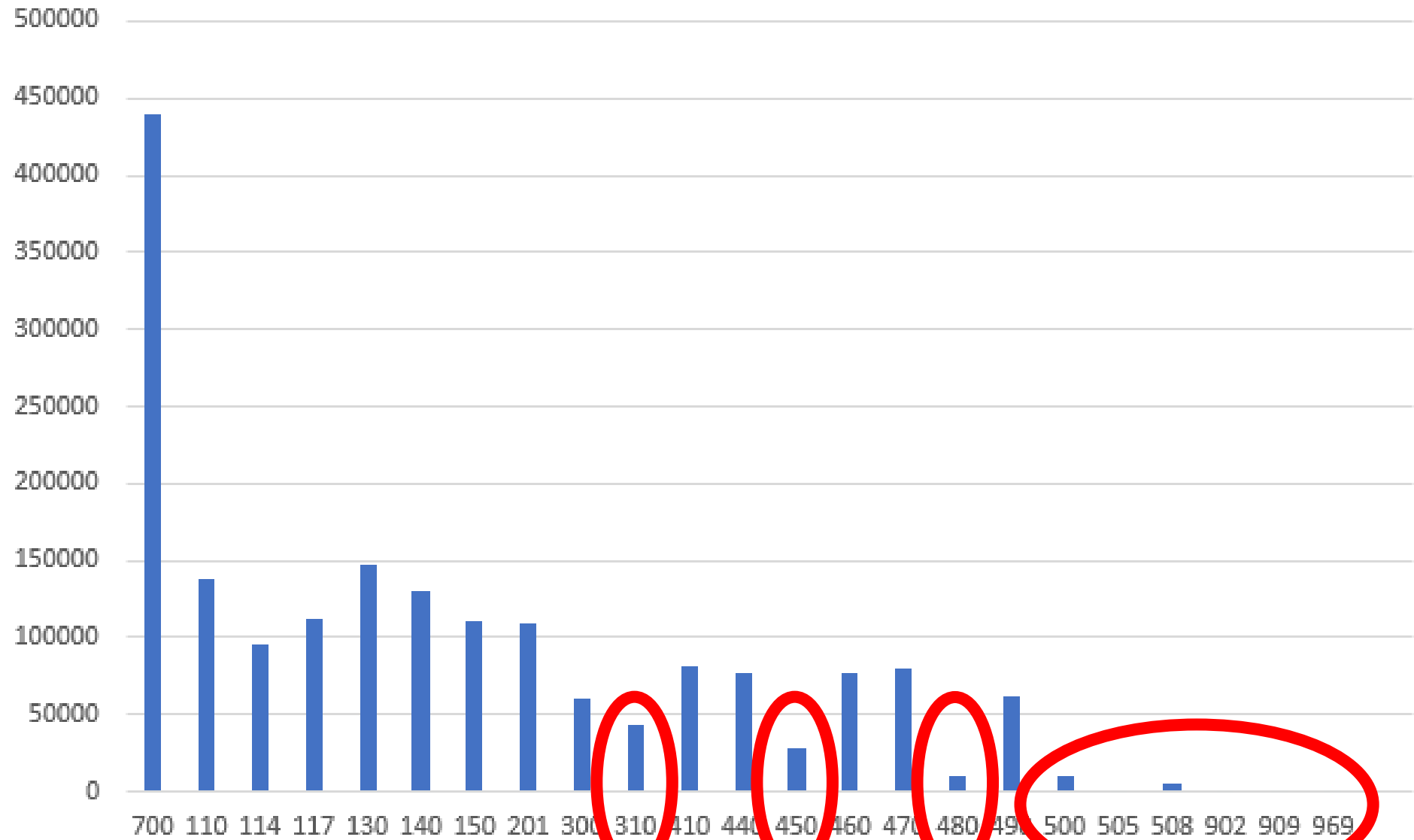
# Ridership Trends



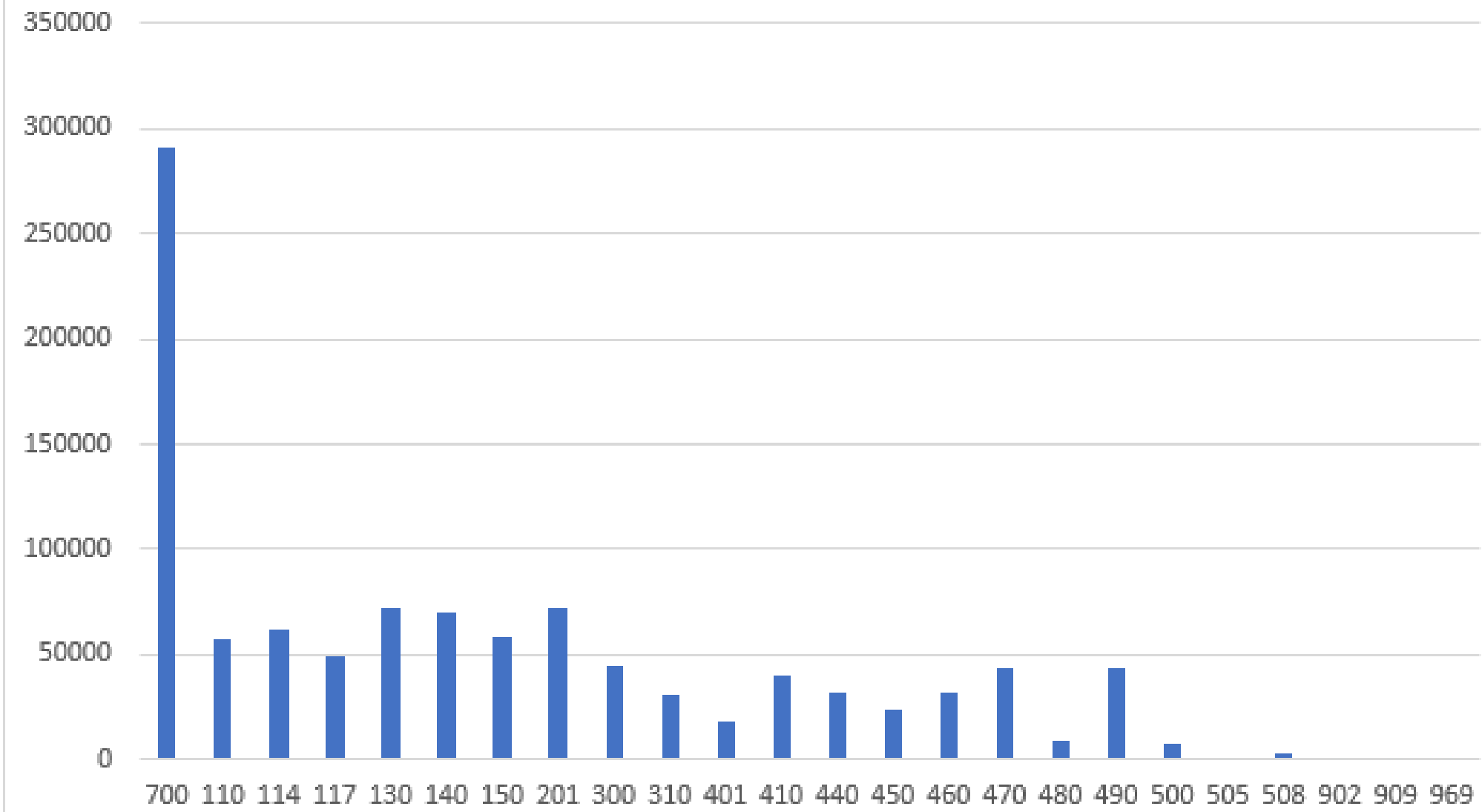
# FY2020 - Ridership by Route



# FY2020 - Ridership by Route

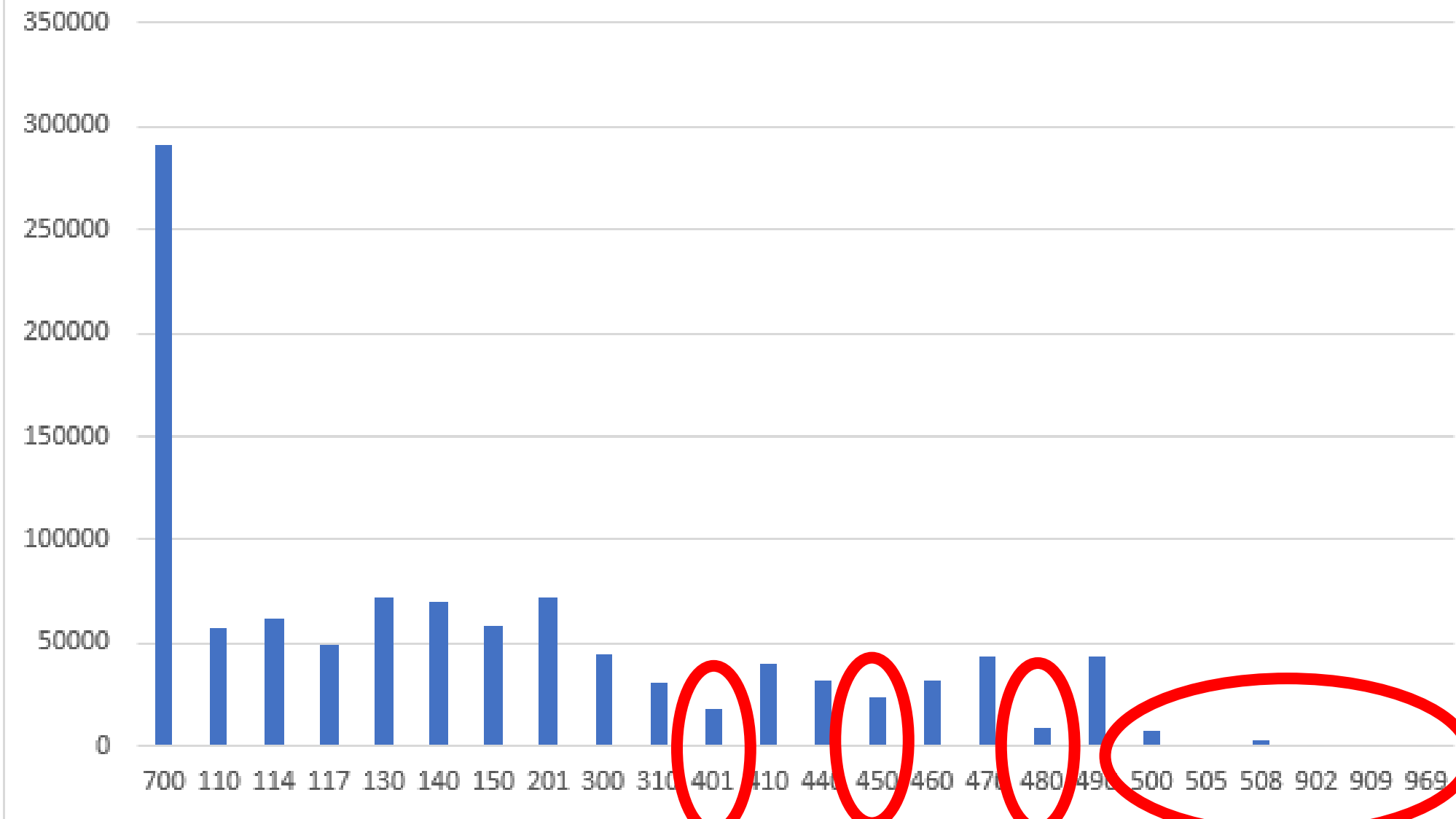


# FY2021 - Ridership by Route





# FY2021 - Ridership by Route



# System Changes

## August Signups

- Review lowest performing routes- ridership per/hour, etc.
- Consider changes/suspending service
- Improve reliability with changes to *interlining* routes
- Improve frequencies with changes to headways and layovers